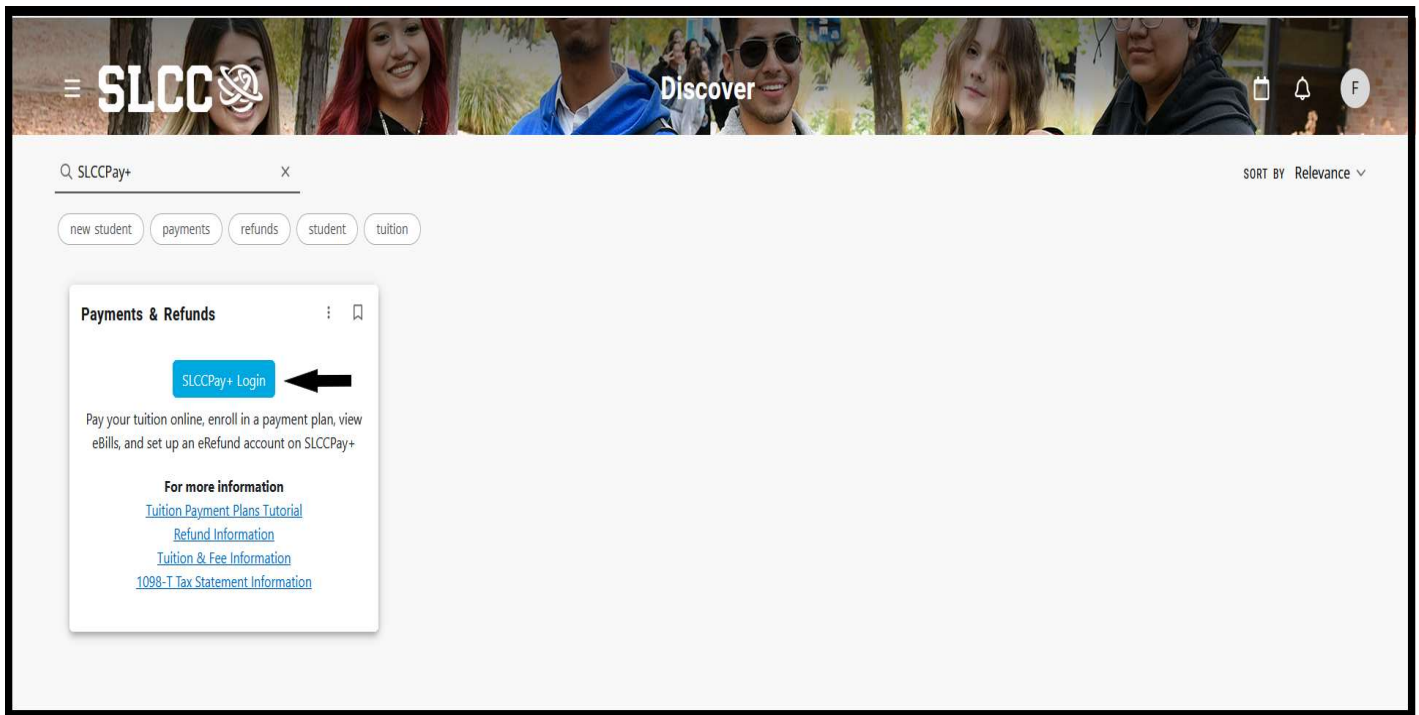
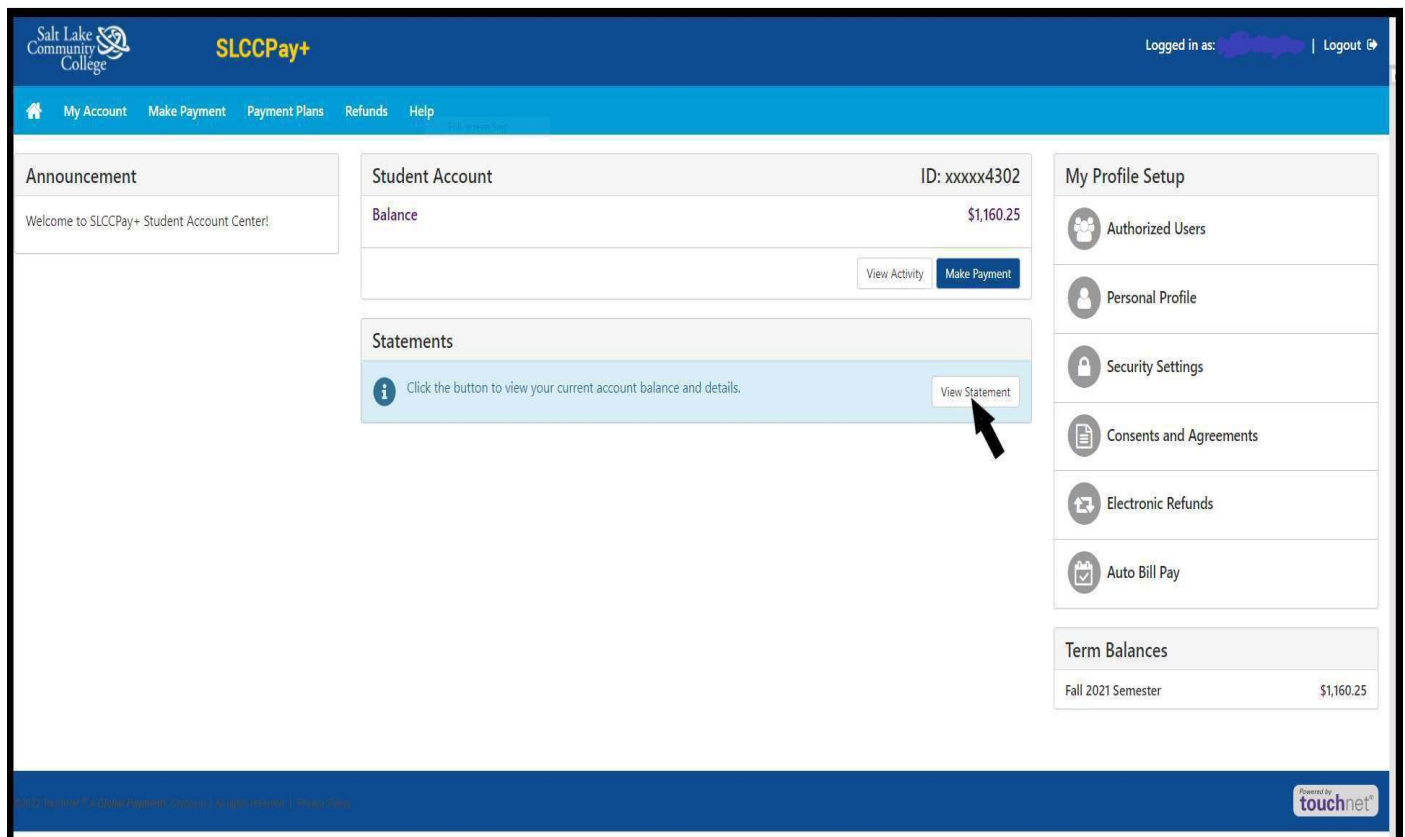


# Guide to Print On Demand Statements

First Login into MySLCC and Search for SLCCPay+ and login



A new window will open and you must click the View Statement button in the Statements box:




Once you click the View Statement button, a new box will pop up, you then click the arrow down to select the statement you want to print:

The screenshot shows the SLCCPay+ Student Account Center interface. The top navigation bar includes 'My Account', 'Make Payment', 'Payment Plans', 'Refunds', and 'Help'. The main content area is divided into several sections: 'Announcement' (Welcome to SLCCPay+ Student Account Center!), 'Student Account' (ID: xxxxx4302, Balance: \$1,160.25), and 'My Profile Setup' (Authorized Users, Personal Profile, Security Settings). The 'Statements' section is highlighted, with a 'View Statement' button. A 'Select School Term' dropdown menu is open, showing 'Summer 2021 Semester' selected. A black arrow points to the dropdown arrow. The 'Term Balances' section shows 'Fall 2021 Semester' with a balance of \$1,160.25. The footer includes the Salt Lake Community College logo and the 'Powered by touchnet' logo.

All the semesters you registered for will show, starting with the current term or future term at the top if you are registered for a future term:

The screenshot shows the SLCCPay+ Student Account Center interface, similar to the first screenshot. The 'Select School Term' dropdown menu is open, showing a list of semesters: 'Fall 2021 Semester', 'Fall 2021 Semester', 'Summer 2021 Semester', 'Spring 2021 Semester', 'Fall 2020 Semester', 'Summer 2020 Semester', and 'Spring 2020 Semester'. A black arrow points to the dropdown arrow. The 'Term Balances' section shows 'Fall 2021 Semester' with a balance of \$1,160.25. The footer includes the Salt Lake Community College logo and the 'Powered by touchnet' logo.

After you click the semester statement you want to print, a new window will appear with the statement:



Salt Lake Community College  
4600 South Redwood Road  
P.O. Box 30808  
Salt Lake City, UT 84130  
AccountsReceivable@slcc.edu

Statement date: 02/28/2022  
 Student name: Just Me  
 Student ID: S00000000  
 Student email: JustMe@bruinmail.slcc.edu  
 Term: Fall Semester 2021  
 Balance: \$0.00

Amount Enclosed \$

Just Me

Mail payments to:  
 Salt Lake Community College  
 4600 South Redwood Road  
 P.O. Box 30808  
 Salt Lake City, UT 84130  
 United States

---

Balance  
**\$0.00**

**Account Statement**

Account Activity - Fall Semester 2021

Date	Code	Description	Charges	Credits/Anticipated Credits
> ..	..	Credit Card	..	\$15.00
> ..	..	Exemption Payments	..	\$1,145.25

If you want to see transactions in more detail, click the arrow on the left of the description and a cascade will show every transaction pertaining to that description, see examples below:

**Account Statement**

Account Activity - Fall Semester 2021

Date	Code	Description	Charges	Credits/Anticipated Credits
✓ ..	..	Credit Card	..	\$15.00
09/03/2021	4W	VISA Card Web Payment	..	\$15.00
> ..	..	Exemption Payments	..	\$1,145.25
> ..	..	Miscellaneous Class Fees	\$15.00	..
> ..	..	Registration Tuition	\$1,145.25	..
<b>TOTALS</b>			<b>\$1,160.25</b>	<b>\$1,160.25</b>

**Student Schedule**

Term	CRN	Subject	Section	Title	Credit Hours
202140	41545	ART	351	3D Modeling & Sculpting	3
202140	42004	ENGL	401	Contemp. World Literature (IG)	3

**Total Credit Hours: 6**

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Close Print

You can choose if you want or not to print the details, by clicking again the arrow, the transactions detail will shrink.

Account Activity - Fall Semester 2021					
Date	Code	Description	Charges	Credits/Anticipated Credits	
> ..	..	Credit Card	..	\$15.00	
> ..	..	Exemption Payments	..	\$1,145.25	
> ..	..	Miscellaneous Class Fees	\$15.00	..	
∨ ..	..	Registration Tuition	\$1,145.25	..	
07/22/2021	TRES	Tuition - Resident	\$437.25	..	
07/22/2021	FSTD	Student Fees	\$76.50	..	
07/21/2021	TRES	Tuition - Resident	-\$437.25	..	
07/21/2021	FSTD	Student Fees	-\$76.50	..	
05/26/2021	TRES	Tuition - Resident	\$437.25	..	
05/26/2021	FSTD	Student Fees	\$76.50	..	
05/26/2021	TRES	Tuition - Resident	-\$437.25	..	
05/26/2021	FSTD	Student Fees	-\$76.50	..	
05/26/2021	TRES	Tuition - Resident	-\$437.25	..	
05/26/2021	FSTD	Student Fees	-\$23.00	..	
05/14/2021	TRES	Tuition - Resident	\$1,378.75	..	
05/14/2021	FSTD	Student Fees	\$226.75	..	
<b>TOTALS</b>			<b>\$1,160.25</b>	<b>\$1,160.25</b>	

Student Schedule						
Term	CRN	Subject	Section	Title	Credit Hours	
202140	41545	ART	351	3D Modeling & Sculpting	3	

Scroll Down to the bottom and select Print:

Balance						
<b>\$0.00</b>						
Account Statement						
Account Activity - Fall Semester 2021						
Date	Code	Description	Charges	Credits/Anticipated Credits		
> ..	..	Credit Card	..	\$15.00		
> ..	..	Exemption Payments	..	\$1,145.25		
> ..	..	Miscellaneous Class Fees	\$15.00	..		
> ..	..	Registration Tuition	\$1,145.25	..		
<b>TOTALS</b>			<b>\$1,160.25</b>	<b>\$1,160.25</b>		
Student Schedule						
Term	CRN	Subject	Section	Title	Credit Hours	
202140	41545	ART	351	3D Modeling & Sculpting	3	
202140	42004	ENGL	401	Contemp. World Literature (IG)	3	
Total Credit Hours: 6						
Salt Lake Community College   4600 South Redwood Road   P.O. Box 30808   Salt Lake City, UT 84130   AccountsReceivable@slcc.edu						
					Close	Print

The statement includes the classes and the amount of credit hours you registered for (grades are not included). To get your grades from a previous term you will need to request transcripts and your account balance or payment installments for the Tuition Payment Plan must be up to date.