MySLCC – Class Summary

For Concurrent Enrollment Adjunct Teachers

- 1. Sign in at: <u>https://my.slcc.edu</u>
- 2. Click **FACULTY** on the top bar:



3. Under Classroom Management, click **SUMMARY CLASS LIST**:

Classroom Management	
 Searchable class schedule Term Selection CRN Selection Faculty Detail Schedule Faculty Schedule by Day and Time Detail Class List Summary Class List Input Grades Final Grades Registration Overrides Registration Add/Drop 	

4. Select your **Current Term** then click **Submit**:

Personal Information Alumni Services Student and Financial Aid Faculty Services						
Search Go Select Term						
Select the Term for processing then press the Submit Term button.						
Select a Term: Spring Semester 2017						
Submit						

5. Select your **CRN** then click **Submit**:

Personal	Information Alumni Services Student and Financial Aid Faculty Services					
Select CRN						
${igoplus}$ Please enter the CRN you wish to access, or select a different term from the menu.						
CRN:	ART 1540 001: Beginning Painting-Oil, 23656 (15) V					
Submit						

6. Your selected class summary list will appear:

Summary	' Class Li	ist							
Record	Waitlist	Position	Student Name	ID	Reg Status	Level	Credits	Final	E-Portfolio
Number		XXXXXXXX	*****						
1	0	~~~~~		S00627319	Web Registered	Undergraduate	3.000	Enter	Y
2	0	~~~~~	^^^^	S00830522	Web Registered	Undergraduate	3.000	Enter	N
-		XXXXXXXX	XXXXXXXXXXXXXXXXXX		···	g			
3	0	XXXXXXXX	XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	S00768445	Web Registered	Undergraduate	3.000	Enter	Y
4	0	XXXXXXXX	XXXXXXXXXXXXXXXXX	S00889649	Web Registered	Undergraduate	3.000	Enter	Ν
5	0	xxxxxxx	xxxxxxxxxxxxxxx	S00820034	Web Registered	Undergraduate	3.000	Enter	Υ
6	0	XXXXXXXX	xxxxxxxxxxxxxxx	S00759661	Web Registered	Undergraduate	3.000	Enter	Ν
7	0	XXXXXXXX	xxxxxxxxxxxxxxx	S00765128	Web Registered	Undergraduate	3.000	Enter	Y
8	0	XXXXXXXX	××××××××××××××××××	S00635541	Web Registered	Undergraduate	3.000	Enter	Y
9	0	XXXXXXXX	XXXXXXXXXXXXXXXXX	S00842628	Web Registered	Undergraduate	3.000	Enter	Y
10	0	XXXXXXXXX	××××××××××××××××××××××××××××××××××××××	S00684435	Web Registered	Undergraduate	3.000	Enter	Y
11	0	XXXXXXXX	*****	500730133	Web Registered	Undergraduate	3 000	Enter	N
11	0	XXXXXXXX	XXXXXXXXXXXXXXXXXX	300730133	Web Registered	ondergraduate	5.000	(<u>~</u>
12	0	XXXXXXXX	xxxxxxxxxxxxxxx	S00781453	Web Registered	Undergraduate	3.000	Enter	¥Ų
13	0	XXXXXXXX	xxxxxxxxxxxxxxx	S00890100	Web Registered	Undergraduate	3.000	Enter	N

If a student has an ePortfolio to view, click on the "Y."

Questions? Please contact our office at 801-957-6344 or concurrent@slcc.edu