Per SLCC Policy, students who “are under the age of 15 are expected to have exhausted all educational resources at the secondary level before petitioning for special status at Salt Lake Community College (SLCC).” For those rare and exceptional circumstances in which a student under the age of 15 has exhausted all educational resources at the secondary level, is motivated, and is academically and socially prepared to engage in college level coursework, this form can be used to petition for participation in concurrent enrollment coursework.

**Instructions:**

1. Complete this form and gather the required documentation listed below.
2. Submit the form to the Concurrent Enrollment office no later than two weeks prior to the CE admission deadline (visit https://www.slcc.edu/concurrentenrollment/calendar.html for specific dates). This can be done in person or by scanning and sending the form and documentation to concurrent@slcc.edu.
3. The SLCC academic department reviews the appeal form and returns a decision to the Concurrent Enrollment Office.
4. The SLCC CE Office notifies the student, high school counselor, and CE coordinator of the final decision via email.

**SECTION 1: STUDENT INFORMATION**

Student First Name: Student Last Name

High School: Current GPA:

Student Email Address: SSID:

Counselor Name: Counselor Email:

Concurrent Courses Student Will Be Taking Before Turning 15

**SECTION 2: REQUIRED DOCUMENTATION**

Students should include the following documentation with the completed appeal form:

1. A copy of the official high school transcript.
2. A completed admission application form.
3. A signed letter from the high school counselor on official high school letterhead confirming and explaining how the student has exhausted all academic requirements at the high school and explains how that has occurred.
4. A signed letter of recommendation from a high school teacher, who currently teaches at a public high school that possesses a CE contract with SLCC. The letter must explain why the teacher believes the student is both socially and academically prepared and motivated to participate in college-level coursework.
5. A written and signed essay using the “Under the Age of 15 Appeal Essay” form.

**SECTION 3: ACKNOWLEDGEMENTS**

STUDENT: I have met with my parent/guardian and high school counselor who has discussed with me the challenges and level of responsibility expected of me as a college student. I understand the expectations and responsibilities and take full responsibility for my concurrent enrollment class performance and ultimate grade. I understand the future impact for poor or failing grade(s) on my permanent college transcript; for withdrawal from a college class and a “W” on my permanent college transcript; and for future financial aid opportunities when calculating attempted hours and GPA.

Student Signature: Date:

GUARDIAN and COUNSELOR: I have discussed with the student the expectations and responsibilities expected of him or her as they participate in concurrent enrollment college-level coursework. The student has indicated that he or she understands those expectations and responsibilities.

Parent/Guardian Signature: Date:

HS CE Coordinator Signature: Date: