

# BUSINESS MANAGEMENT

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## THE PROGRAM

The Business Management Department offers a Certificate of Completion and Associate of Applied Science degrees in Business Management, Production Operations and Supply Chain Management, and Small Business Management. These areas are designed to lead to employment as managers, manager-trainees, production planners and schedulers, engineering assistants, inventory control technicians, entrepreneurs, and a variety of other positions.

Students who are interested in pursuing courses leading to a Bachelor's Degree in Business Management areas should follow the courses listed in Business Associate of Science or Business Associate of Arts degrees listed elsewhere in this catalog.

Associate degree business programs are accredited by the Association of Collegiate Business Schools and Programs (ACBSP). This accreditation represents the achievement of meeting the high national standards established for associate degree business programs.

General Education and elective courses provide training in effective oral and written communication and human relation skills. BUS 1050, BUS 2200, COMM 1010, MGT 2070 and MGT 2500 are taught using group and team activities in the learning process to develop the student's interactive skills and to build human values and ethics.

## PREPARATION NOTE

Students who need to take preparatory classes to meet the requirements of first semester courses should plan on extra time to complete the program. The classes designed to assist students in reaching the skill level necessary to enter the certificate and degree programs are computer applications, MATH 0990. Any class in the preparatory skills may be waived for students who can demonstrate equivalent skills.

## PREREQUISITES

It is the student's responsibility to examine each course description for details of prerequisite classes. Those prerequisites must be satisfied before class may be taken. Students who want to challenge the exam are advised to review the information at [poseidon.slcc.edu/~CIS1020/Challenge.html](http://poseidon.slcc.edu/~CIS1020/Challenge.html). An 84% or higher is required on each section of the test. Once the exam is passed, a P is posted to the transcript and credit is awarded.

## ELECTIVE OPTIONS

Cooperative Education is SLCC's strategy for recognizing and rewarding new learning associated with student-related employment in a business, industrial or government work environment. Credit earned from MGT 2000 is applied toward graduation requirements as business elective credits. The department strongly recommends that students enhance their employment opportunities through Cooperative Education as soon as skills permit, to complement the certificate or degree. Contact CO-OP Education at (801) 957-4014.

## CLASS AVAILABILITY

The semesters in which courses are taught are listed below. Students should check the semester class schedule for day/evening availability and modifications caused by varying enrollment.

## ASSOCIATE OF APPLIED SCIENCE<sup>CTE</sup> DEGREE IN BUSINESS MANAGEMENT

(minimum 65 hours required)

Business Management includes the study of business theory and principles applied in the many activities of business today, both nationally and worldwide. Emphasis is given to problem solving and decision making to prepare the graduate with decision-making skills for a variety of career areas.

## GENERAL EDUCATION REQUIREMENTS

COURSE	CR	SEM	PREREQUISITES
<b>CORE SKILLS COMPOSITION</b>			
ENGL 1010 Intro to Writing	3	A	pre-test
<b>QUANTITATIVE STUDIES</b>			
FIN 1380 Financial Math	3	A	MATH 0990 or CPT
<b>COMMUNICATION</b>			
BUS 2200 Bus Communications	3	A	ENGL 1010 w/C or better
<b>HUMAN RELATIONS</b>			
MKTG 1960 Prof in Business	3	A	none
<b>DISTRIBUTION AREAS</b>			
Choose an additional three credit hours from two of the following distribution areas:			
Biological Science (BS)	3	A	none
Fine Arts (FA)	3	A	none
Humanities (HU)	3	A	none
Interdisciplinary (ID)	3	A	none
Physical Science (PS)	3	A	none
Social Science (SS)	3	A	none

Interdisciplinary: except BUS 1050.

Humanities: PHIL 1000 or PHIL 2350 is required for transfer to the U of U.

Interdisciplinary: ANTH 1010 is required for transfer to the U of U.

Social Science: PSY 1010 or SOC 1010 is required for transfer to the U of U, USU, SUU.

See pp. 25-27 for options in each of these categories.

\*Note: Each 4-year school has specific distribution requirements. (See pages 115-116)

## MAJOR COURSE REQUIREMENTS

COURSE	CR	SEM	PREREQUISITES
ACCT 2010 SurveyFinAcct	3	A	none
ACCT 2020 Managerial Actg	3	A	ACCT 1110 or ACCT 2010, CIS 1020 or comp
BUS 1050 Foundations of Bus	3	A	none
ECON 2020 Macroeconomic	3	A	none
MGT 1020 Intro to Dist Sys	3	A	none
MGT 2020 Entrepreneurship	3	A	ACCT 2020, BUS 1050, MKTG 1030
MGT 2040 Bus Statistics I	4	A	FIN 1380 or MATH 1010, BUS 1050, CIS 1020 or competency
MGT 2050 Legal Env of Bus	3	A	BUS 1050
MGT 2070 Human Res Mg	3	F, Sp	BUS 1050
MGT 2080 Employment Law	3	F, Sp	BUS 1050
MGT 2500 Strat Mgmt Princ	3	Sp	BUS 2200, MGT 2070
MGT 2600 Intl Trade Bus	3	Sp	BUS1050 or ECON2020
MGT 2950 Entrepreneur Forum	1	F	none

**IMPORTANT NOTE: Click link for essential updates to prerequisites: [www.slcc.edu/catalog/errata](http://www.slcc.edu/catalog/errata)**

MGT	2960	Entrepreneur Forum	1	F	none
MKTG	1030	Intro to Mktg	3	A	none
BUS	—	Electives	6		

**ELECTIVES (6 CREDITS)**

ACCT	2520	Federal Inc Tax	3	F	ACCT 1120 or ACCT 2010
BUS	1040	Ethics at Work	3	F, Sp	none
ECON	2100	Labor Econ	3	F, Sp	ECON 2010, ECON 2020
ECON	2400	Inter Econ/Fin	3	F	ECON 2010, ECON 2020
FIN	2210	Principles of Bus Credit	2	A	ACCT 1110 or ACCT 2010
FIN	2950	Exec Lectures	1	Sp	none
MATH	1050	College Algebra	4	A	MATH 1010
<b>OR</b>					
MATH	1090	Coll Algebra Bus	3	A	MATH 1010
MGT	1600	Mgmt Essentials	3	A	none
MGT	2000	CO-OP	1-3	TBA	2nd year/approval
MGT	2350	Bus Stat II	3	A	MGT 2040, MATH 1090 or MATH 1050
MGT	2990	Current Topics	1-3	TBA	variable

SAMPLE SCHEDULE					
<b>FALL SEMESTER</b>			<b>SPRING SEMESTER</b>		
ACCT	2010	3	ACCT	2020	3
BUS	1050	3	ECON	2020	3
ENGL	1010	3	FIN	1380	3
MGT	1020	3	MKTG	1030	3
MKTG	1960	3	MGT	2600	3
MKTG	2950	1	DISTRIBUTION		3
<b>TOTAL</b>		<b>16</b>	<b>TOTAL</b>		<b>18</b>
<b>2ND FALL SEMESTER</b>			<b>2ND SPRING SEMESTER</b>		
BUS	2200	3	MGT	2050	3
MGT	2020	3	MGT	2080	3
MGT	2040	4	MGT	2500	3
MGT	2070	3	ELECTIVES		6
DISTRIBUTION		3	<b>TOTAL</b>		<b>15</b>
<b>TOTAL</b>		<b>16</b>			

**ASSOCIATE OF APPLIED SCIENCE<sup>CTE</sup> DEGREE IN BUSINESS MANAGEMENT/ PRODUCTION OPERATIONS AND SUPPLY CHAIN MANAGEMENT EMPHASIS**

(minimum 64 hours required)

The Production Operations and Supply Chain Management program focuses on the production/operations, supply chain design and management, logistics, quality, and lean principles required to produce goods and services. Efficient management of production and service systems requires an understanding of these activities. Recent business globalization, fast response time requirement, short product life cycle, high quality and low cost product and service requirements, investment in supply chain and logistics, removal of non-value added activities (waste reduction), high customer expectations, and technological advancements are changing the ways of conducting businesses. These have also created new challenges. This program provides the students with the necessary background, understanding, and concepts that will help them meet the challenges of today's dynamic business environment and become productive employees or business owners.

**PROGRAM PREREQUISITES**

It is the student's responsibility to examine each course description for details of prerequisite classes. Those prerequisites must be satisfied before the designated class may be taken.

CIS 1020 - Computer Essentials is a prerequisite for this program. Students may complete this prerequisite by successfully passing the CIS 1020 challenge exam. Challenge information may be obtained at [poseidon.slcc.edu/~CIS1020/Challenge.html](http://poseidon.slcc.edu/~CIS1020/Challenge.html). An 84% or higher is required on each section of the test. Once the exam is passed, a P is posted to the transcript and credit is awarded.

Computer lab fee may be required for core program courses. These courses use specialized software. The fee will be used to support the software and lab costs.

**GENERAL EDUCATION RECOMMENDATIONS**

(18-19 CREDIT HOURS)					
COURSE	CR	SEM	PREREQUISITES		
ENGL	1010	Intro to Writing	3	A	Pre-test
MATH	1050	College Algebra	4	A	MATH 1010 or CPT scores
<b>OR</b>					
MATH	1090	College Alg Bus	3	A	MATH 1010 or CPT scores
BUS	2200	Business Comm	3	A	ENGL 1010 w/C or better
MKTG	1960	Prof. in Business	3	A	None

**DISTRIBUTION AREAS**

Choose an additional six credit hours from at least two of the following distribution areas:

Biological Science (BS)	3	A	none
Fine Arts (FA)	3	A	none
Humanities (HU)	3	A	none
Interdisciplinary (ID)	3	A	none
Physical Science (PS)	3	A	none
Social Science (SS)	3	A	none

Interdisciplinary: Except BUS 1050

See pp. 25-27 for options in each of these categories.

**PROGRAM COURSE REQUIREMENTS AND ELECTIVES (46 CREDIT HOURS)**

**MAJOR COURSE REQUIREMENTS**

COURSE	CR	SEM	PREREQUISITES
ACCT	2010	Survey Fin Acct	3 A None
ACCT	2020	Managerial Acct	3 A ACCT 2010, CIS 1020 or competency
BUS	1050	Foundations of Bus(ID)	3 A None
BUS	1100	Applied Bus Calc	3 A MATH 1050 or MATH 1090
CIS	2410	ADV Sprdst App	3 Sp CIS 1020
MGT	2040	Bus Statistics I	4 A FIN 1380 or MATH 1010, BUS 1050, CIS 1020 or competency
MGT	2050	Legal Env of Bus	3 A BUS 1050
MGT	2350	Bus Statistics II	3 A MGT 2040, MATH 1050 or MATH 1090
MGT	2700	Prod/Op Mgt	3 F MATH 1050 or MATH 1090, MGT 2040, MGT 2350
MGT	2710	Stat Qual Con/Six Sig	3 F MGT 2040, MGT 2350
MGT	2720	SpplyChnDesgn/Mgt	3 Sp MGT 2700
MGT	2730	Lean Production	3 Sp MGT 2700, MGT 2710
MGT	2740	Logistics & E-Bus	3 Sp MGT 2700, MGT 2720

**ELECTIVES**

CHOOSE 6 CREDITS FROM THE FOLLOWING\*

COURSE	CR	SEM	PREREQUISITES
MGT	1040	Business Ethics	3 F, Sp none
MGT	2000	Co-Op	1-3 TBA variable
MGT	2990	Special Topics	1-3 TBA variable
MGT	2999	Current Topics	1-3 F, Sp variable

**IMPORTANT NOTE: Click link for essential updates to prerequisites: [www.slcc.edu/catalog/errata](http://www.slcc.edu/catalog/errata)**

\* Elective courses should relate to operations and supply chain management. Suggested topics are Production/Operations Planning and Control, Project Management, Distribution Systems, Inventory Management, Economic Analysis, Work Design and Measurement, Mgt. of Automated Manufacturing System, Introduction to Enterprise Resource Planning (ERP).

SAMPLE SCHEDULE			
<b>FALL SEMESTER</b>		<b>SPRING SEMESTER</b>	
BUS 2200	3	BUS 1050	3
ENGL 1010	3	MATH 1050	4
MKTG 1960	3	<b>OR</b>	
DISTRIBUTION	6	MATH 1090	3
<b>TOTAL</b>	<b>15</b>	MGT 2040	4
		MGT 2050	3
		CIS 2410	3
		<b>TOTAL</b>	<b>16-17</b>
<b>2ND FALL SEMESTER</b>		<b>2ND SPRING SEMESTER</b>	
ACCT 2010	3	ACCT 2020	3
BUS 1100	3	MGT 2720	3
MGT 2350	3	MGT 2730	3
MGT 2700	3	MGT 2740	3
MGT 2710	3	ELECTIVES	6
<b>TOTAL</b>	<b>15</b>	<b>TOTAL</b>	<b>18</b>

**ASSOCIATE OF APPLIED SCIENCE<sup>CTE</sup>  
DEGREE IN BUSINESS MANAGEMENT/  
SMALL BUSINESS OWNERSHIP  
EMPHASIS**

(minimum 66 hours required)

The Small Business Management program trains students to become successful entrepreneurs. The course of study emphasizes special skills necessary to introduce a business idea into the marketplace and manage the growth of the business to ensure profitability.

**GENERAL EDUCATION REQUIREMENTS**

COURSE	CR	SEM	PREREQUISITES
<b>CORE SKILLS</b>			
<b>COMPOSITION</b>			
ENGL 1010 Intro to Writing	3	A	pre-test
<b>QUANTITATIVE STUDIES</b>			
FIN 1380 Financial Math	3	A	MATH 0990 or CPT
<b>COMMUNICATION</b>			
BUS 2200 Bus Communications	3	A	ENGL 1010 w/C or better
<b>HUMAN RELATIONS</b>			
MKTG 1960 Prof in Business	3	A	none

**DISTRIBUTION AREAS**

Choose an additional six credit hours from two of the following distribution areas:

Biological Science (BS)	3	A	none
Fine Arts (FA)	3	A	none
Humanities (HU)	3	A	none
Interdisciplinary (ID)	3	A	none
Physical Science (PS)	3	A	none
Social Science (SS)	3	A	none

Interdisciplinary: except BUS 1050, FIN 1050.

See pp. 25-27 for options in each of these categories.

**MAJOR COURSE REQUIREMENTS**

COURSE	CR	SEM	PREREQUISITES
ACCT 2010 Survey Fin Acct	3	A	none
ACCT 2020 Managerial Actg	3	A	ACCT 1110 or ACCT 2010, CIS 1020 or comp
BUS 1050 Foundations of Bus (ID)	3	A	none
ECON 2010 Microeconomics	3	A	none
FIN 2040 Financial Mgmt	3	Sp	ACCT 2020
FIN 2210 Principles of Bus Credit	2	A	ACCT 1110 or ACCT 2010
MGT 1020 Intro to Dist Sys	3	A	none

MGT 2020 Entrepreneurship	3	A	BUS 1050, MKTG 1030, ACCT 2020
MGT 2040 Bus Statistics I	4	A	FIN 1380 or MATH 1010, BUS 1050, CIS 1020 or competency
MGT 2050 Lgl Env of Bus	3	A	BUS 1050
MGT 2070 Hum Res Mgmt	3	F, Sp	BUS 1050
MGT 2080 Employment Law	3	F, Sp	BUS 1050
MKTG 1010 Cust Serv Tech	2	A	none
MKTG 1030 Intro to Mktg	3	A	none
MKTG 1480 Sales	3	Sp	none
BUS ——— Electives	4		

**BUSINESS ELECTIVES (4 CREDITS)**

FIN 1050 Personal Finance	3	A	none
FIN 2950 Exec Lectures	1	Sp	none
LE 1220 Human Relation	3	A	none
MGT 1040 Business Ethics	3	F, Sp	none
MGT 1600 Mgmt Essentials	3	A	none
MGT 2000 CO-OP	1-3	TBA	2nd year/approval
MGT 2600 Intrntl Trd & Bus	3	Sp	BUS 1050 or ECON 2020
MGT 2950 Entrepreneur Forum	1	F	none
MGT 2960 Entrepreneur Forum	1	F	none
MGT 2990 Current Topics	1	TBA	variable
MKTG 1070 Promotion	3	F	MKTG 1030 or concurrent
MKTG 1300 Bus Presentations	2	F	CIS 1020 or comp

**SAMPLE SCHEDULE**

FALL SEMESTER		SPRING SEMESTER	
ACCT 2010	3	ACCT 2020	3
MKTG 1010	2	BUS 1050	3
ECON 2010	3	BUS 2200	3
ENGL 1010	3	MGT 1020	3
FIN 1380	3	MKTG 1960	3
MKTG 1030	3	<b>TOTAL</b>	<b>15</b>
<b>TOTAL</b>	<b>17</b>		
2ND FALL SEMESTER		2ND SPRING SEMESTER	
FIN 2210	2	FIN 2040	3
MGT 2070	3	MGT 2040	4
MGT 2020	3	MGT 2080	3
MGT 2050	3	MKTG 1480	3
DISTRIBUTION	3	DISTRIBUTION	3
BUS ELECTIVE	2	BUS ELECTIVE	2
<b>TOTAL</b>	<b>16</b>	<b>TOTAL</b>	<b>18</b>

**CERTIFICATE OF COMPLETION/<sup>CTE</sup>  
BUSINESS MANAGEMENT**

(minimum 33 hours required)

This program is a one-year course of study surveying essentials of business management to include the study of business theory and principles which are important in both a national and global perspective.

**MAJOR COURSE REQUIREMENTS**

COURSE	CR	SEM	PREREQUISITES
ACCT 2010 SurveyFinAcct	3	A	none
ACCT 2020 Managerial Actg	3	A	ACCT 1110 or ACCT 2010, CIS 1020 or comp
BUS 1050 Foundations of Bus	3	A	none
BUS 2200 Business Comm	3	A	ENGL 1010 w/C or better
ENGL 1010 Intro to Writing	3	A	pre-test
FIN 1380 Financial Math	3	A	MATH 0990 or CPT
MGT 1020 Intro to Dist Sys	3	A	none
MKTG 1030 Intro to Mktg	3	A	none
MKTG 1960 Prof in Business	3	A	none
MGT 2070 Hum Res Mgmt	3	F, Sp	BUS 1050
BUS ——— Elective	3		

**BUSINESS ELECTIVES**

(3 CREDITS)

ACCT	2520	Federal Inc Tax	3	F	ACCT 1120 or ACCT 2010
ECON	2100	Labor Econ	3	F, Sp	ECON 2010, ECON 2020
ECON	2400	Inter Econ/Fin	3	F	ECON 2010, ECON 2020
FIN	2210	Principles of Bus Credit	2	A	ACCT 1110 or ACCT 2010
FIN	2950	Exec Lectures	1	Sp	none
MGT	1600	Mgmt Essentials	3	A	none
MGT	2000	CO-OP	1-3	TBA	2nd Yr/Approval
MGT	2040	Bus Stat I	4	A	BUS 1050, FIN 1380 or MATH 1010 and CIS 1020
MGT	2950	Entrepreneur Forum	1	F	none
MGT	2990	Current Topics	1-3	TBA	variable
MATH	1050	College Algebra	4	A	MATH 1010
		<b>OR</b>			
MATH	1090	Coll Algebra Bus	3	A	MATH 1010

<b>SAMPLE SCHEDULE</b>					
<b>FALL SEMESTER</b>			<b>SPRING SEMESTER</b>		
ACCT	2010	3	ACCT	2020	3
BUS	1050	3	BUS	2200	3
ENGL	1010	3	MGT	1020	3
FIN	1380	3	MGT	2070	3
MKTG	1030	3	MKTG	1960	3
			(BUS ELECTIVE)		3
<b>TOTAL</b>		<b>15</b>	<b>TOTAL</b>		<b>18</b>

**BUSINESS ADMINISTRATION**

SEE UNIVERSITY CENTER.