

CDA SCHOLARSHIP INFORMATION

The Child Care Professional Development Institute has funding for a limited number of CDA scholarships. Scholarships will cover the \$325 Direct Assessment fee, and will be awarded in the month prior to the following CDA submission deadlines:

| CDA Application Deadline | CDA Scholarship Application Deadline |
|--------------------------|---|
| March 1 | Scholarship applications for this CDA submission deadline will be accepted during January <i>only</i> . |
| June 1 | Scholarship applications for this CDA submission deadline will be accepted during April <i>only</i> . |
| September 1 | Scholarship applications for this CDA submission deadline will be accepted during July <i>only</i> . |
| December 1 | Scholarship applications for this CDA submission deadline will be accepted during October <i>only</i> . |

During these three application periods, scholarships will be awarded on a first-come basis, to applicants who meet *all* of the following requirements.

- ✓ Applicants must be Utah residents currently employed in a legally *licensed* child care program, and must have been continually employed in the same child care program for at least the past 6 months.
- ✓ Applicants' annual income may not exceed the federal guidelines listed on the back of this information sheet.
- ✓ Applicants must submit a copy of the first page of their last year's 1040, 1040A, or 1040EZ tax form.
- ✓ Applicant must be completely ready to submit their CDA application by the specified CDA deadline *BEFORE* applying for scholarship funds:
 - Applicants must have completed and documented the required 120 hours of CDA training, with at least 10 hours in each of the 8 CDA training areas.
 - Applicants must have completed the required 480 hours of working with children.
 - Applicants must have completed their Professional Resource File.
 - Applicants must have collected the required 75% of their Parent Opinion Questionnaires.
 - Applicants must have had their Formal Observation by their CDA Advisor.
 - Applicants must submit a *photocopy* (**NOT** the original) of their completed and signed CDA application.
 - Applicants and their CDA Advisor must complete and submit a Advisor Verification Form.
- ✓ Applicants must submit their completed application and all required accompanying documentation to the Child Care Professional Development Institute during one of the three months listed above in which scholarship applications will be accepted.

Application for a scholarship does not guarantee receipt of a scholarship. For additional information on CDA scholarships, contact the Child Care Professional Development Institute (CCPDI) at (801) 957-4469, or toll free at 1-888-963-8558.

CDA Scholarship Income Eligibility Guidelines

In order to be eligible for a CDA scholarship, the applicant's annual income for the previous year may not exceed the following amounts (300% of federal poverty guidelines):

| Household Size | One | Two | Three | Four | Five | Six | Seven | Eight | Nine | Ten |
|-------------------------------|----------|----------|----------|----------|----------|----------|----------|----------|----------|-----------|
| Total Household Income | \$25,056 | \$33,768 | \$42,480 | \$51,156 | \$59,868 | \$68,580 | \$77,256 | \$85,968 | \$94,680 | \$103,356 |

A copy of the first page of the applicant's 1040, 1040A, or 1040EZ tax form from last year must be submitted with the CDA Scholarship Application.

