

**Salt Lake Community College  
Academic Renewal Appeal Form**

Submit to Enrollment Services after Academic Renewal Conditions have been met.  
*Academic Renewal Policy is on the second page of this form.*

DATE \_\_\_\_\_

Please Print

Student ID# or SS# \_\_\_\_\_ NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_ PHONE \_\_\_\_\_

Student's E-mail Address: \_\_\_\_\_

**Process for Application**

I meet all of the following conditions:

- I am a returning Student with an absence of at least five years
- I have never applied for Academic Renewal at SLCC
- The grades and associated credits to be discounted are:
  - at least five years old
  - grades of D+ D D- E or UW

I have completed all of the following requirements:

- I met with an Academic Advisor, specially for Academic Renewal, before I began classes in the returning term.  
Advisor Signature: \_\_\_\_\_ Date \_\_\_\_\_
- I have completed one returning term at SLCC with at least 6 credits and a GPA of 2.0 or above
- I have attached my transcripts showing the desired grades and associated credits to be discounted

Student Signature: \_\_\_\_\_

**Requested classes for Academic Renewal:**

TERM	CRN NUMBER	COURSE ABBREVIATION	COURSE NUMBER	SECTION NUMBER	CREDIT HOURS	GRADE ISSUED

**For Enrollment Services Use:**

\_\_\_\_ APPROVED  
\_\_\_\_ DISAPPROVED  
\_\_\_\_ PENDING

Initials _____ Date _____
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\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

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**Salt Lake Community College**  
**Academic Renewal Policy & Process for Application**

**Academic Renewal Policy**

Students admitted to Salt Lake Community College may petition to have poor grades and credits discounted from the GPA calculation of previous coursework. To petition, the student must have an interruption in their education at Salt Lake Community College of at least five consecutive years and meet the policy requirements 1.1 through 2.8. The Academic Renewal Policy allows a returning student the opportunity to improve academic standing at Salt Lake Community College.

1. Academic renewal permits returning students to discount previous poor grades and associated credits from grade point calculations under the following conditions:
  - 1.1 Returning students must have an interruption in their collegiate education at Salt Lake Community College of five or more consecutive years.
  - 1.2 The grades and associated credits to be discounted must be at least five years old.
  - 1.3 Academic renewal applies only to courses with grades of D+, D, D-, E or UW.
2. Conditions under which academic renewal will be considered:
  - 2.1 The applicant must be enrolled at Salt Lake Community College at the time of application for academic renewal and upon return to Salt Lake Community College, the applicant must have completed at least 6 credits of graded Salt Lake Community College coursework with a cumulative GPA of 2.0 or above.
  - 2.2 Academic renewal may be applied only once during a student's academic career at Salt Lake Community College and it is irreversible.
  - 2.3 Not all graded coursework described in 1.3 must be discounted. Students may request specific courses for academic renewal.
  - 2.4 Repeated courses and credits are not eligible for academic renewal.
  - 2.5 Grades and credits approved for academic renewal will no longer count toward Salt Lake Community College program or graduation requirements.
  - 2.6 Courses approved for academic renewal and the course grades will remain on transcripts with an academic renewal notation.
  - 2.7 Students will not receive a tuition adjustment or refund for courses granted academic renewal status.
  - 2.8 Academic renewal applies only to courses and credits taken at Salt Lake Community College.

**Academic Renewal Process for Application**

Students need to meet with an Academic Advisor before applying for academic renewal.

Students applying for academic renewal must complete and submit the academic renewal application form to Enrollment Services.

Students must clearly identify courses for which they are requesting academic renewal.

Enrollment Services will determine if all conditions have been met; the student will be notified within four weeks.

Upon approval for academic renewal, grade point average and credit hours earned will be recalculated and appropriate notations made on the student's record.

Academic renewal may not be accepted by transfer institutions or for financial aid satisfactory academic progress requirements.

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