

REQUEST FOR TRANSCRIPTS FROM OTHER INSTITUTIONS

INSTRUCTIONS: Transfer students applying to SALT LAKE COMMUNITY COLLEGE:
 Use this card to request transcripts from each college from which you would like to receive transfer credit. Please fill out a separate form for each institution and send it directly to the school(s) you attended. It is suggested that an additional "personal copy" of the transcript be requested for review with your academic advisor prior to registration. Please note that most schools charge a fee for this service.

<p>TO: RECORDS OFFICE</p> <p>NAME OF INSTITUTION _____</p> <p>Student Information:</p> <p>NAME WHILE ATTENDING: _____</p> <p>LAST ENROLLED: _____</p> <p>BIRTH DATE: _____</p> <p>SOCIAL SECURITY NUMBER: _____</p> <p>PHONE NUMBER: _____</p> <p>PRESENT ADDRESS: _____</p> <p>_____</p> <p>SIGNATURE:</p> <p>_____</p>	<p>Request: Please send an official copy to: Enrollment Services Salt Lake Community College P.O. Box 30808 Salt Lake City, UT 84130-0808</p> <hr/> <p>Please send an additional copy to:</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p>
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