

Salt Lake Community College, Enrollment Services Office REQUEST FOR TRANSCRIPT

INSTRUCTIONS: Transfer students applying to SALT LAKE COMMUNITY COLLEGE:
Use a card to request transcripts from each college from which you would like to receive transfer credit. Please fill out a separate form for each institution and send it directly to the school(s) you attended. It is suggested that an additional "*personal copy*" of the transcript be requested for review with your academic advisor prior to registration. Please note that most schools charge a fee for this service.

<p>TO: RECORDS OFFICE</p> <p>NAME OF INSTITUTION: _____</p> <p>Student Information: NAME WHILE ATTENDING: _____ LAST ENROLLED: _____ BIRTH DATE: _____ SOCIAL SECURITY NUMBER: _____ PRESENT ADDRESS: _____ SIGNATURE: _____</p>	<p>Request: Please send an official copy to: Enrollment Services Office Salt Lake Community College P.O. Box 30808 Salt Lake City, UT 84130</p>
	<p>Please send additional copy to:</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p>