

FACULTY AND STAFF COMMUNITY ENGAGEMENT AWARD APPLICATION

Section 1.

Initiative Title _____

Principal SLCC Staff or Faculty

Name: _____

Title: _____

Department: _____

Phone: _____

Email: _____

Principal's signature and date:

Associate Dean's or Director's signature and date:

Supporting staff or faculty (name, title, and department):

Community Partner

Contact information: _____

Organization, Company, or Agency Name: _____

Address: _____

Phone: _____

Email: _____

Budget Information

Amount Requested: _____

Amount and source of additional funding for initiative (in current or future fiscal years) as applicable

Type of Initiative (please check all that apply)

Community engaged classrooms (curricular community engagement)

Student leadership initiatives (co-curricular student engagement, co-curricular student engagement, SLCC sponsored student initiatives and activities that meet defined SLCC learning outcomes)

Community outreach and partnerships

Section 2. Initiative Description

Provide a brief description of the initiative and purpose. In this section, please describe both the community that will be served by the initiative and the anticipated impact of the initiative on the identified community and the College. (limit 500 words)

Section 3. Contributions of and Participation by Students, Faculty, Staff, and/or Partners

Please include the projected level of involvement by students, faculty, staff, and/or partners, including description of number of student, faculty and community participating and their roles. (limit 300 words)

Section 4. Time Line

Please indicate when the initiative's activities will take place and when they will end. Please note, all projects must be completed in the time identified in this section and before the end of the fiscal year.

____/____/____ - ____/____/____

Section 5. Evaluation and Dissemination Plan

How will the initiative's impact be measured and assessed? (limit 300 words)

How and when will the knowledge gained from the proposed initiative be disseminated? Sample activities include formally presenting to colleagues in a departmental or area meeting on knowledge and skills gained from the project; facilitating a public discussion, brown bag or workshop; or presenting a paper or conducting a workshop at a conference. (limit 300 words)

Section 6. Budget and Budget Justification

Index Number: _____

Account Code: 70000

Contact Info: _____

Expense Budget (may submit on separate paper)	
Description	Cost
Total Projected Expense	

If the rationale for a cost is not included in previous answers, you may use the space below to briefly explain need. For example, transportation costs will fund student travel and to and from a museum.

Section 7. Letter of Commitment from Community Partner

Please include a letter of commitment from the primary community partner verifying that your initiative represents a mutually beneficial relationship.