



Fill out the form completely  
 and submit by fax: (801) 957-4961 or mail:  
**Graduation Office**  
**4600 S. Redwood Road, SLC UT 84130**  
 For questions call: 801-957-4035

## Application for Certificate of Completion in General Education or Embedded Certificate

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Student ID

Name (Last, First, Middle)

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Mailing Address

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City

State

Zip

Daytime Phone #

Indicate the certificate for which you are applying (select one):

- Certificate of Completion in General Education
- Certificate of Completion in
- Certificate of Proficiency in

**Note: Students with a previously awarded AA or AS degree are not eligible for the Certificate of Completion in General Education.**

Catalog year used for program requirements:

Semester you will complete program requirements:

Anticipated Class Schedule for Next Semester		
Course Abbrev.	Course #	Credit Hours
Total Credit Hours:		

Anticipated Transfer Credit or AP/CLEP/Challenge Exam Credit		
Course Abbrev.	Course #	Credit Hours
Total Credit Hours:		

Any changes to the information listed above must be reported to the Graduation Office.  
 Applications will be denied if all requirements of the program of study are not met.

The Graduation Office advises ALL students to consult with an academic advisor before applying for any award.  
 Academic Advising can be contacted by phone: (801) 957-4978.

No fee is required to submit this application. However, to receive a printed diploma you must complete the [Diploma Order Form](#) and pay the \$25.00 fee.