



## CONDITIONS OF EMPLOYMENT

By accepting employment at Salt Lake Community College I agree to comply with the College's policies, procedures, rules and regulations. Also, I specifically agree to complete required training about work related topics required by the College. The following required training sessions will be completed within a three month period following my first day of employment:

1. Americans with Disabilities (ADA)
2. Anti-Discrimination & Harassment Avoidance (ADHA)
3. Emergency Procedures (EP)
4. Workplace Violence (WPV)
5. Fire Extinguisher (FE)

Training about these five topics is required to meet College and legal requirements. Therefore, plan to complete all five of the scheduled training sessions on the attached schedule. See the Human Resources website [www.slcc.edu/hr](http://www.slcc.edu/hr) for instructions for completing the above required training sessions.

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Please print your name

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Signature

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Date

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Social Security Number

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Banner ID

cc: Employee's Personnel File

HR:09/08