

TRANSFER POLICY FOR INTERNATIONAL STUDENTS
SALT LAKE COMMUNITY COLLEGE
2009-2010 Academic Year

In order for an International Student to transfer from an institution within the United States to Salt Lake Community College, the following documents are required:

1. A completed International Student Admission Application with a \$65 non-refundable fee.
2. Transcripts from the school currently attended **or** proof that the student has completed the equivalent of an academic secondary school degree.

A cumulative GPA of 2.00 is required of all transfer students.

3. A current bank statement showing that \$18,000 is available for the student to attend school. If the student is being sponsored, a notarized financial statement to be filled out by the sponsor should also be included.
4. Accuplacer test score. This test is available through SLCC's Testing and Assessment Center. www.slcc.edu/testing
5. "Notice of Intent to Transfer" form completed by the school currently attended. (Form is on reverse side.)

NOTE: To be considered for transfer admission to SLCC, students must submit the above documents to International Student Services by the dates listed below.

FAXED DOCUMENTS ARE NOT ACCEPTED

The following deadlines have been established for students within the United States:

Fall Semester - July 17 Spring Semester - December 4 Summer Term - April 30

Once you have been admitted and your current school has verified that you are in-status, your SEVIS record will be "released" to SLCC. You must check-in with International Student Services within 15 days of beginning class to complete the transfer process.

If the school currently attended determines that you are out-of-status, it will be necessary for you to re-enter the U.S. with a new I-20, or in some cases, apply for reinstatement of status (form I-539) through USCIS. This form is available at International Student Services. Approval or denial usually takes about six weeks, during which time you may continue in school.

Should your reinstatement be denied, USCIS will give you a specific date to leave the U.S. You will then have three options:

1. Reinstatement by re-entry: leave the U.S. and re-enter with a new I-20 issued by SLCC.
2. Withdraw from school and return to your home country. There is no refund of tuition if the refund period is past.
3. Apply through USCIS for a hearing to re-examine your reinstatement request. If denied again, options one and two remain.



**NOTICE OF INTENT TO TRANSFER TO
SALT LAKE COMMUNITY COLLEGE**

According to the United States Citizenship and Immigration Services (USCIS) regulation 8CFR 214.2 (f)(8)(i) you must be in status at the school you are transferring from before you can transfer to a new school. This means you must have been a continuous full-time student at your last school or you have been reinstated by USCIS. You must also sign your new I-20 no later than 15 days after the start of classes. If you fail to do this you will be out of status and will need to apply for reinstatement to student status with the USCIS.

STUDENT _____, _____, _____
(Family name) (First name) (Middle name)

BIRTH DATE ____/____/____ SOCIAL SECURITY NUMBER _____
(month / day / year)

SEVIS IDENTIFICATION NUMBER: _____

Dear International Student Advisor:

The above student is an F-1 International Student who is attending your institution and is now seeking admission to Salt Lake Community College. In order to properly issue an I-20 for transfer, please indicate whether the student was in status while attending your institution. Verify their status below, add any comments you would like, and then sign and return this form to SLCC.

Student attended our institution FROM _____ TO _____

- _____ Student is currently attending and is in-status and eligible to transfer.
- _____ Student is out of status, and is not taking a full course of study.
- _____ Student completed the course of study at this school on _____
- _____ Student has fulfilled all financial obligations.

SEVIS Release Date: _____

Remarks: _____

School Name _____

Address _____

Telephone Number: _____

School Code: _____

Please return to:

International Student Services
Salt Lake Community College
P.O. Box 30808
Salt Lake City, UT 84130-0808
Ph: (801)957-4528
Fax: (801)957-4432

Name and Title

Signature and Date