

Not Signing In to Canvas

From: Flag Raiser
Reply-to: Flag Raiser
Subject: Not Signing In to Canvas in [Course Name]

Email:

Dear [Student First Name] ,

I am concerned you have not been signing in to your online class in [Course Name]. In order to be successful in an online course, you should be reviewing course content and completing assignments 2 to 4 times a week. If there is a reason that you are not able to sign into our class for several days, please let me know and we can set up a plan for you to get coursework submitted in a timely manner.

Here are my additional comments:
[Raise Notes]

I believe that you can be successful in your academic studies and know that signing into your class regularly is the first step to accomplishing your goals. Salt Lake Community College has many resources that can aid and support your academic and personal life.

I would like to work with you to address your concerns and connect you to the right resources. Please reply to this email to contact me, or consider contacting the [Academic and Career Advising](#) office at your preferred campus.

I care about your success!

Sincerely,

[Raiser Name]
[Raiser Email]
[Raiser Phone]

Text:

Please check your Bruinmails for an important message from your instructor in [Course Name].