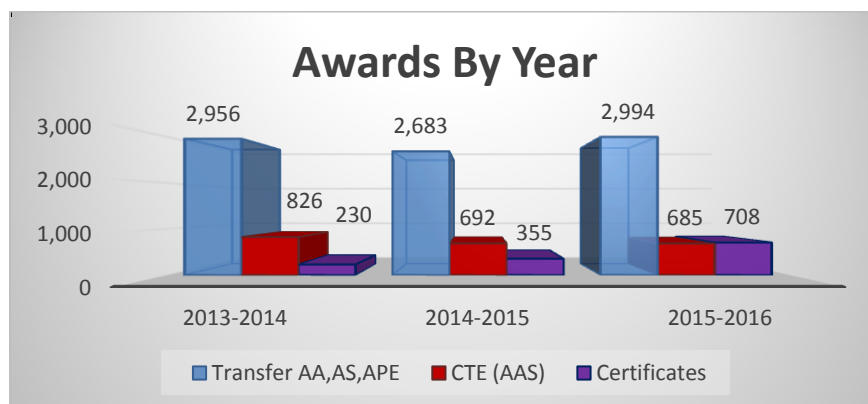
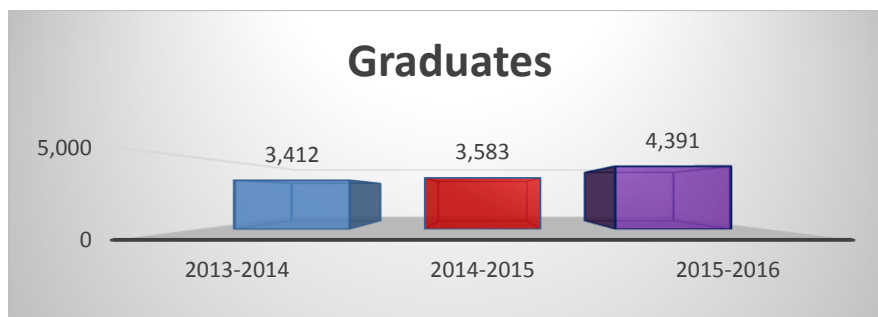


Student Affairs Annual Highlights 2015-2016

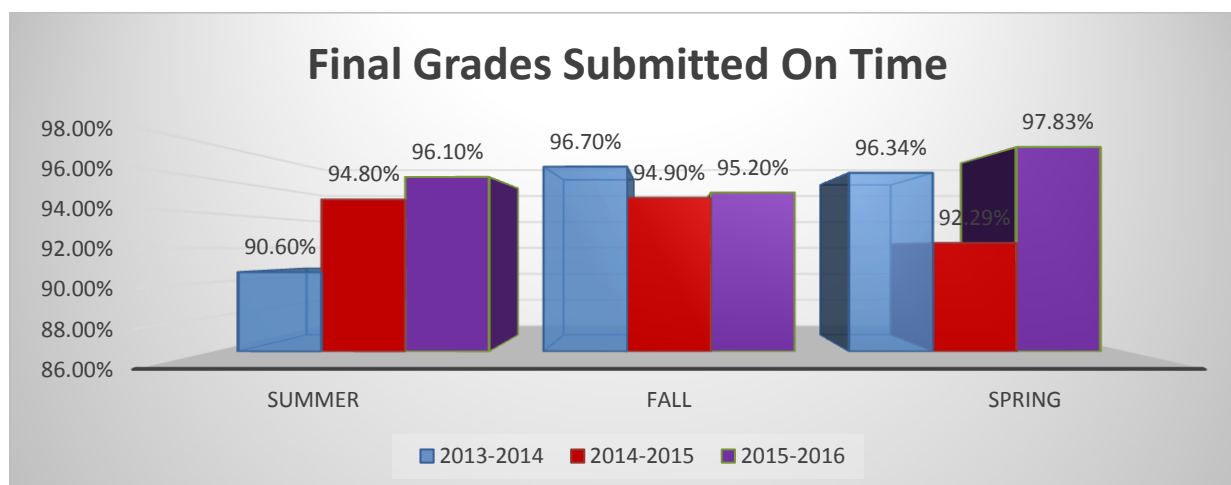
Department: Office of the Registrar and Academic Records

Dash Board Indicators:

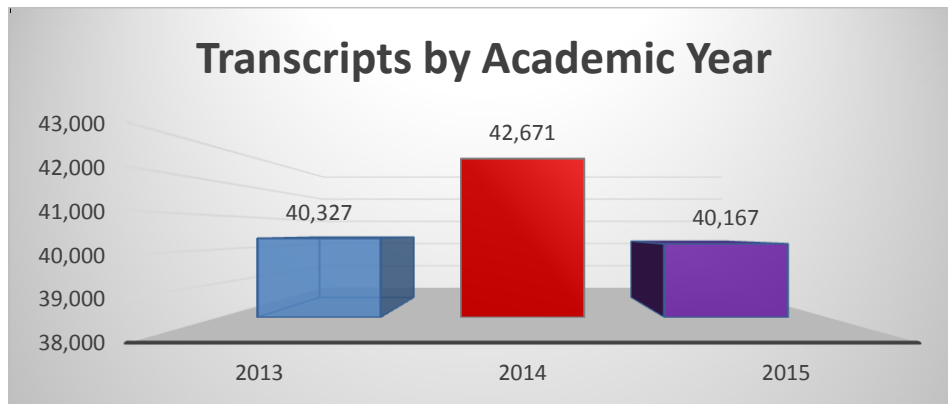
Graduates & Awards



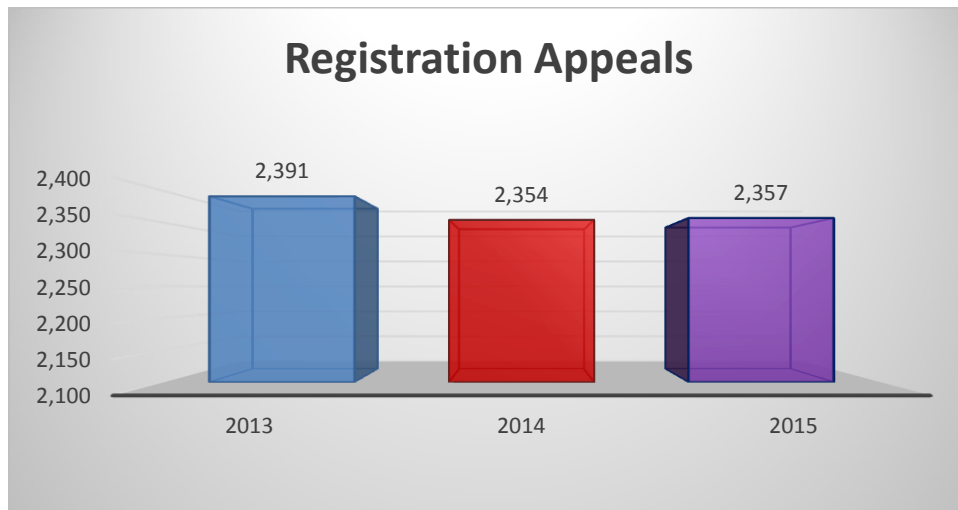
Grades Submitted On Time by Faculty



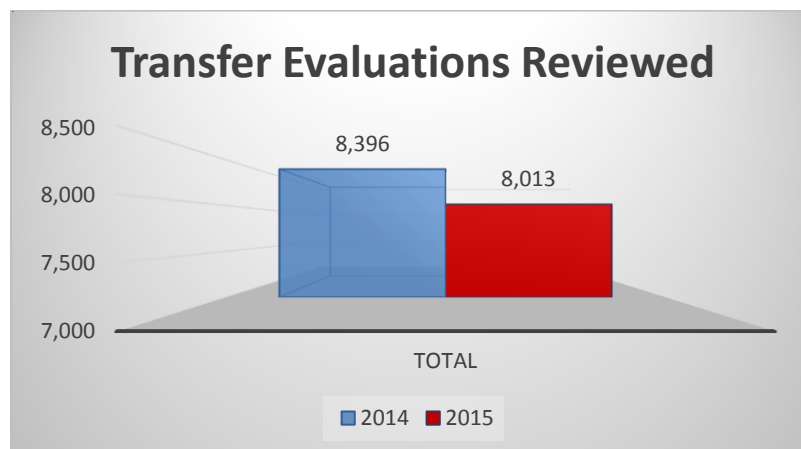
Outgoing Transcripts



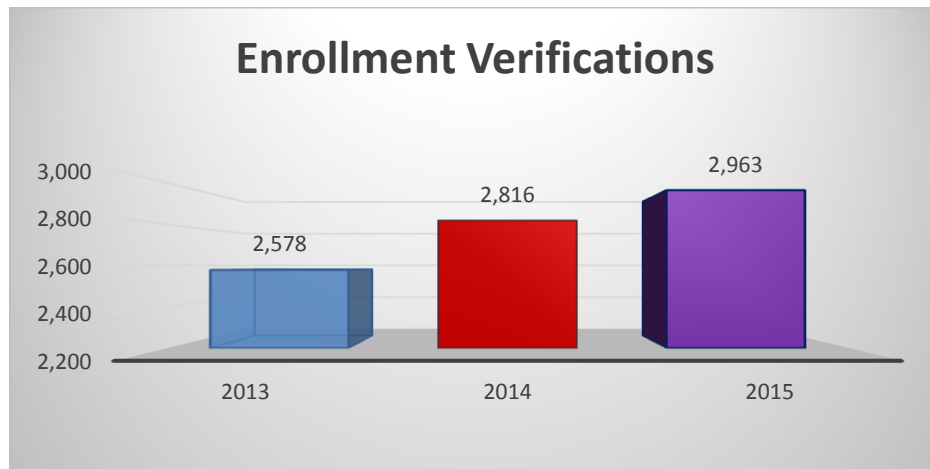
Registration Appeals



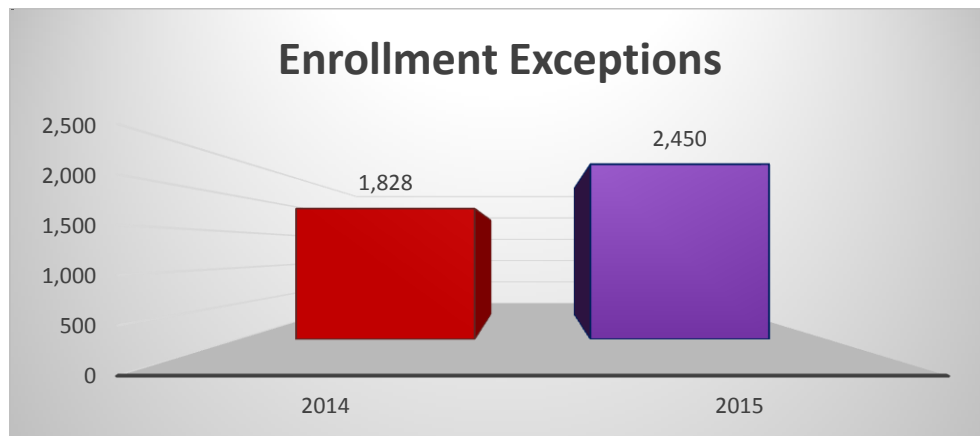
Transfer Evaluations



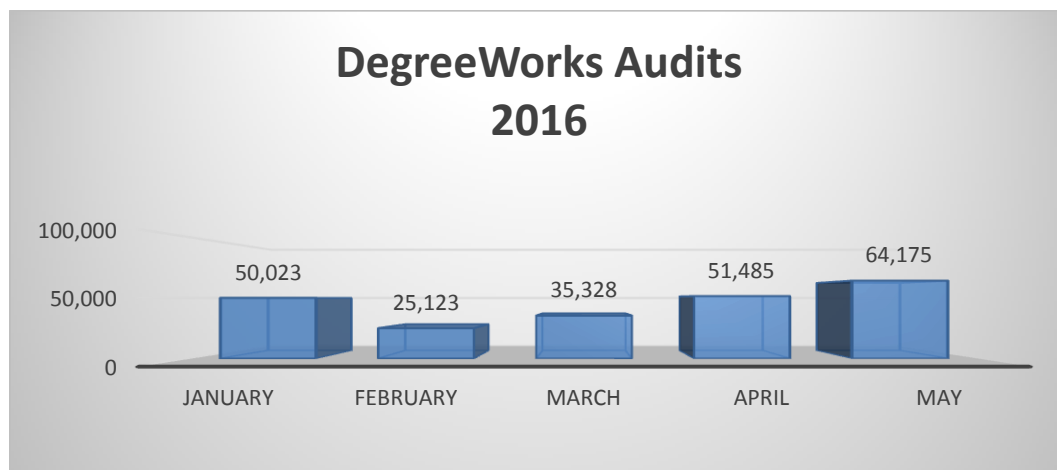
Enrollment Verifications



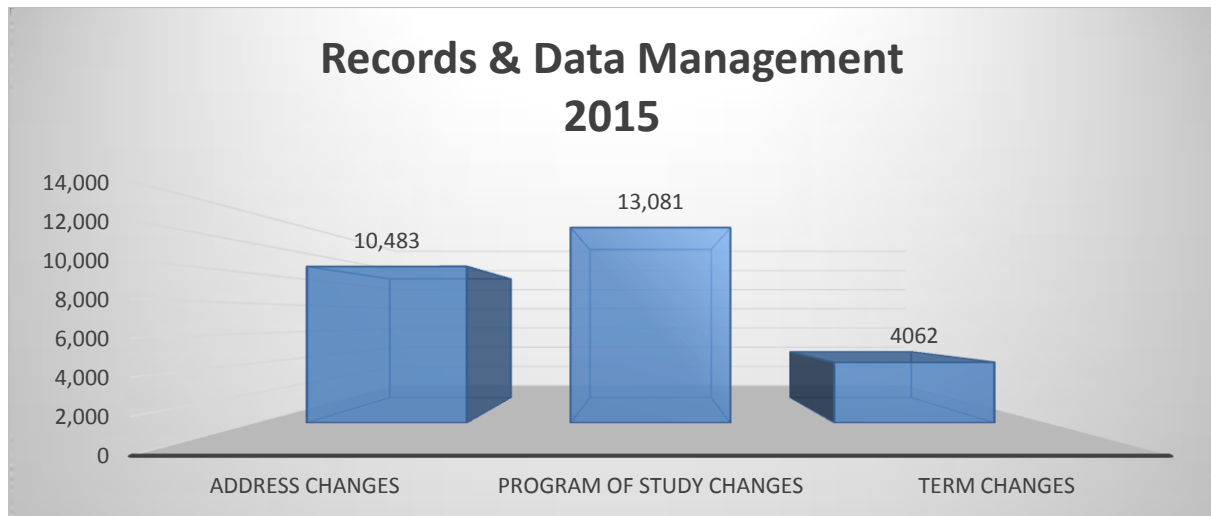
Enrollment Exceptions



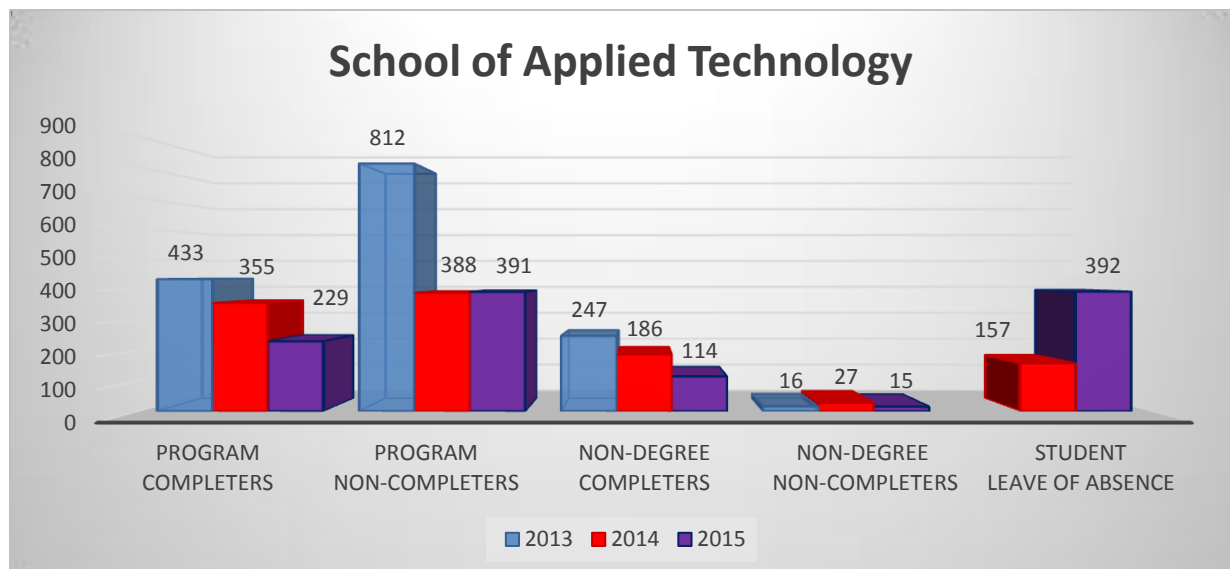
DegreeWorks Audits



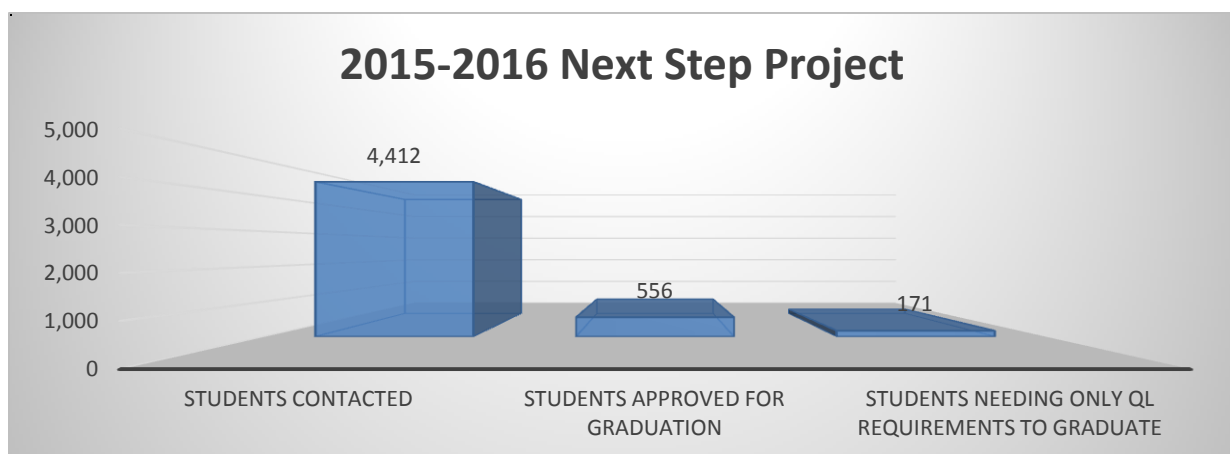
Records & Data Management



School of Applied Technology

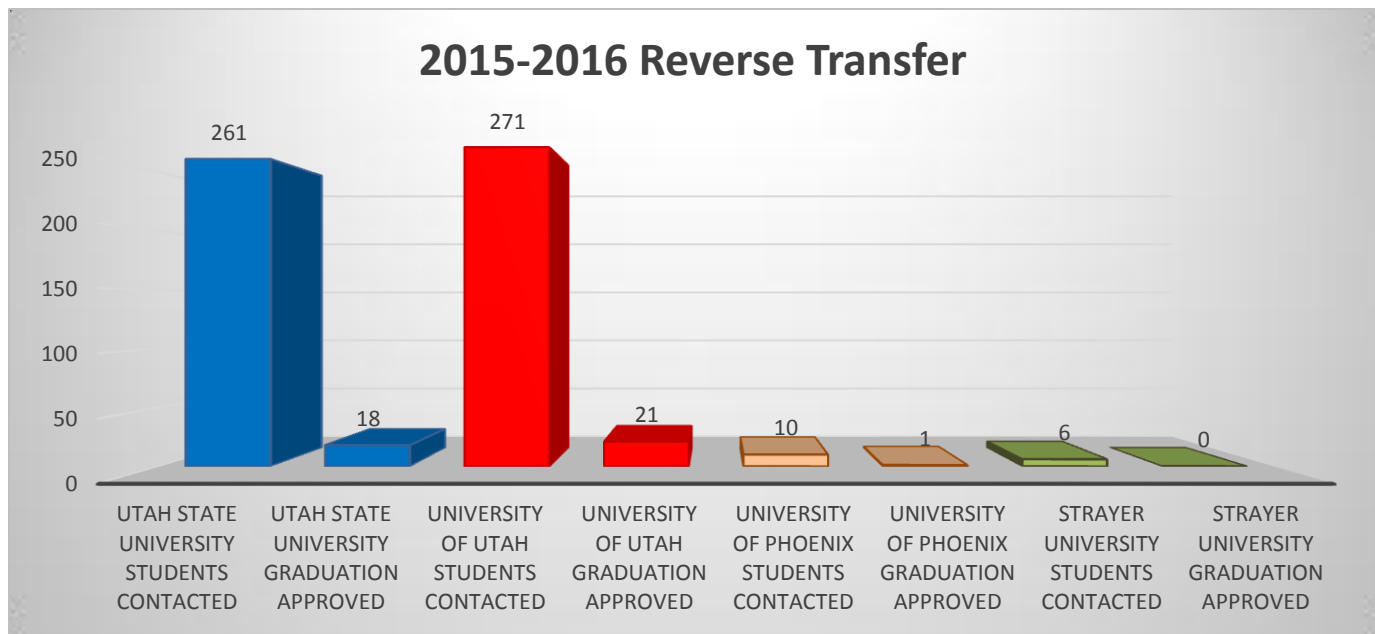


Next Step Project



Due to Vice President July 1, 2016

Reverse Transfer



Programming or Service Highlights:

- ❖ NSLDS compliance and National Student Clearinghouse enrollment and degree reporting updated to meet new Federal regulation.
- ❖ ORAR Staff participated in the Recruiter Concurrent Admission Application implementation.
- ❖ Degree Works Pre-requisites went live in Plans.
- ❖ Degree Works built with six years of catalogs available.
- ❖ Implemented College Scheduler 3.1.
- ❖ Implemented Clearinghouse eTranscript process.
- ❖ Reviewed a Middleware Ecosystem system developed by Brandman University as a possible CBE solution.
- ❖ Created an Open Learning test model in Banner.
- ❖ Implementing a temporary LMS system for SAT until a 3rd party vendor can be found.
- ❖ Training and learning new skills with Cognos Report Studio.
- ❖ Set up ACT and SAT Test Score for electronic delivery.
- ❖ Reverse transfer agreement with the University of Utah.
- ❖ Reverse transfer agreement with Strayer University.
- ❖ Reverse transfer agreement with University of Phoenix
- ❖ Ologa Iopu completed concurrent curricula.
- ❖ Academic Calendar year was changed from *Summer, Fall, Spring* to *Fall, Spring, Summer* beginning Fall 2017. Banner tables/forms updated.
- ❖ Carrie Riley completed CBEN "Student Support Structures and Services" FAQ's project.
- ❖ Non-credit to Credit process drafted.
- ❖ Jeremiah Borrowman and Brandon Green created substantial student lists for various college departments in the effort to increase enrollment and graduation numbers.

- ❖ Processed hundreds of Social Security Numbers and participated with the Business Office on the W-9 Project.
- ❖ Laurie McBride, the Next-Step Advisor completed the first group of students for the STEM project. Five students were approved for a scholarship.
- ❖ Access U successful admission process for first and second year.
- ❖ MaryEtta Chase & Allison Sherman organized the SLCC Pride Crosswalk project with other SLCC staff.
- ❖ Desk Audit was conducted for all ORAR staff members.
- ❖ Registration Appeal Summit and new Registration Appeal form created.
- ❖ New Enrollment Verification Request form created.
- ❖ LaDawn Miera developed and implemented a process for SLCC students to take the University of Utah's departmental language exams.
- ❖ Transfer Evaluation office created Military Transfer Credit Guidelines handout for VetSuccess Open House.
- ❖ LaDawn Miera produced a Prior Learning report with Institutional Research for the Associate Provost.
- ❖ Solution for SAT advisors to accept official college transcripts that are then submitted to the Transfer Evaluation Office to archive for potential future Undergraduate evaluations.
- ❖ MaryEtta Chase and Ologa Iopu participated in Faculty Orientations.
- ❖ Researched and proposed a Pilot Guest Student Application and process.
- ❖ Online Residency Application created.
- ❖ Notification emails implemented for new resident students.
- ❖ Program of Study changes and graduation application deadlines were implemented.
- ❖ Auto emails implemented for students requiring testing.
- ❖ New process created to verify and correct SSID in both the state and SLCC database.
- ❖ Corporate Partnerships-special admissions and registration projects for: IHC, Smith's, UDOT and Utah TechHire grant.
- ❖ Professional Development Office staff updated the "citizenship" code for over 1500 students.

ORAR Reorganization

- ❖ Nine rewritten job descriptions submitted in PARS; seven job descriptions were approved by Human Resources.
- ❖ Jeremiah Borrowman, the DegreeWorks Coordinator was moved to ORAR.
- ❖ Celia Duarte and four staff members, the Professional Development Student Record Management Office moved to ORAR.
- ❖ Student Express staff moved to the ORAR Registration & Reception.
- ❖ Abbey Mann and Medha Mayawala moved to the Admissions Hub.
- ❖ Marcy Howes, Ruth Peterson, and Karen Nelson moved to the Admissions Office.
- ❖ New Purpose Statement and Core Functions proposed and approved.
- ❖ Rearrange the current office space in response to the organizational changes.

Trainings

- ❖ Data and Decisions Seminar – MaryEtta Chase, Joyce Hendricks, & Allison Sherman
- ❖ Records & Data Management Center held 2 inter-regional training seminars and several training meetings at individual campuses.
- ❖ DegreeWorks Conference – Jeremiah Borrowman
- ❖ Ellucian Live Conference – MaryEtta Chase, Ologa Iopu, Carrie Riley, Celia Duarte, Jeremiah Borrowman, & Joyce Hendricks
- ❖ UWHENN Conference – Celia Duarte, Mariah Krizman, and Sage Drozd

- ❖ AACRAO Conference – MaryEtta Chase, Ologa Iopu, LaDawn Miera, Carrie Riley, Shirley Brock, & Linda Rilk
- ❖ UACRAO – MaryEtta Chase, Celia Duarte, Ologa Iopu, LaDawn Miera, Linda Rilk, Joyce Hendricks, Shirley Brock, Denise Clausen, Shelly Edwards, & Natalie Shepherd
- ❖ UBUG – Celia Duarte, Joyce Hendricks, Carrie Riley, & Ologa Iopu
- ❖ PACRAO Conference – MaryEtta Chase, Joyce Hendricks, & LaDawn Miera
- ❖ State Archiving Workshop – Anthony Arkwright
- ❖ Electronic Records Conference – Denise Clausen, Mallory Sanders, & Debby Huber
- ❖ Utah NASPA – Laurie McBride, Mallory Sanders, Mohammed Fateh, & Judi Weaver. Laurie McBride presented at the Utah NASPA conference.
- ❖ WICHE Passport Registrar & IR Workshop – LaDawn Miera
- ❖ President's Leadership Institute - Ologa Iopu
- ❖ Carrie Riley presented at the Colorado Adult College Completion Network workshop.
- ❖ Celia Duarte attended Elevate and WebX training.
- ❖ Winter Student Leadership Conference – Mohammed Fateh

Awards

- ❖ MaryEtta Chase received the 2015-16 Outstanding Staff Award. Shelly Edwards, Marcy Howes, & Natalie Shepherd were nominated.
- ❖ Laurie McBride won the Outstanding Part-time Staff Award and MaryEtta Chase, Ologa Iopu, and Marcy Howes were nominated at the annual Student Affairs Awards.
- ❖ Mohammed Fateh was elected treasurer for Phi Theta Kappa.
- ❖ Abbey Mann and Natalie Shepherd were Staff Star Recipients.

Leadership Committees

- ❖ IData Cookbook Implementation Committee – MaryEtta Chase, Ologa Iopu
- ❖ Admission Standards and Student Affairs – MaryEtta Chase,
- ❖ Universal Access Committee and Subcommittees – MaryEtta Chase
- ❖ State Articulation Committee – MaryEtta Chase & LaDawn Miera
- ❖ Starfish Implementation – Ologa Iopu
- ❖ IT Steering – Ologa Iopu, Carrie Riley
- ❖ Student Affairs Inclusivity Committee – Allison Sherman
- ❖ National WICHE Passport – Ologa Iopu
- ❖ UACRAO Institutional Representative – LaDawn Miera
- ❖ Curriculum Committee – LaDawn Miera, Jeremiah Borrowman, & Linda Rilk
- ❖ Curriculum Technical Analysis Subcommittee - LaDawn Miera, Jeremiah Borrowman and Linda Rilk
- ❖ Banner Work Group – ORAR Technical Team
- ❖ Access U – MaryEtta Chase, Natalie Shepherd
- ❖ LGBTQ+ Committee – Sara Franco
- ❖ SLCC Student Fee Board – Mohammed Fateh
- ❖ National CBEN “Student Support Structures and Services” group - Carrie Riley
- ❖ Minority Faculty & Staff Association-Ologa Iopu, LaDawn Miera and Mohammed Fateh
- ❖ Staff Association Representatives – Shirley Brock and Denise Clausen

Assessment Highlights:

- ❖ Completed and submitted ORAR Program Review Action Plan.