

## **STUDY ABROAD**

### **Withdrawal and Cancellation Policy**

If you need to withdraw from a Study Abroad program you may be refunded depending on how far in advance you are withdrawing. There are costs associated with each trip. Some of these costs are non-refundable. Advanced payments on each student's behalf may not be reimbursed if a student withdraws or is unable to participate. Students are responsible for all non-refundable advanced payments. If a student is unable to participate for any reason, SLCC reserves the right to determine the amount of refund, if any.

The costs vary by program and typically increase closer to departure dates. The closer a program is to its start date, the less recoverable program expenses become. All participants must submit all required documents to the Engaged Learning Office by published deadlines within established timeframes. If you fail to make required payments on due dates, fail to obtain and provide proof of health insurance, fail to supply required information, or if there are behavioral or academic concerns (failure to follow Student Rights and Responsibilities), you may be administratively withdrawn.

Programs may be cancelled for a variety of reasons including lack of enrollment. The Study Abroad program and/or faculty exchanges will not be offered in areas that the U.S. Department of State has advised people to reconsider travel plans. The Study Abroad program reviews the U.S. State Department information along with a variety of other reliable sources in order to have current information on any country/countries where students are or will be studying.

I have read the foregoing and fully understand the contents thereof.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Print name: \_\_\_\_\_