Recommended Types of Evidence for Faculty Professional Portfolios

SLCC Associate Deans have indicated that the following documentation and artifacts are appropriate evidence for use in faculty professional portfolios. **Note that evidence cannot stand on its own** and must be contextualized by reflective narratives.

**Teaching**
- Documented new course design, review committee approval
- Documented student advising or assistance in career development
- Drafts of student work, along with the professor’s suggestions as to how each draft might be improved
- Honors, awards, or other recognition of teaching excellence
- Pre- and posttest performance by a class relevant to teaching design
- Record of participation in teaching development activities
- Record of teaching load, class size, grade distribution
- Record of workshop, webinar, course attendance
- Representative course syllabi (or selections from)
- Rubrics or other assessment materials
- Samples of evaluation criteria
- Samples of formative or summative evaluation on papers, projects, assignments
- Samples of online exchanges with students
- Samples of student surveys and their results
- Samples of teaching materials (tests, homework, reading lists, handouts, assignments)
- Statements by alumni on your teaching
- Statements from colleagues (not on review committee) who have observed your teaching
- Statements from colleagues regarding out-of-class activities
- Student evaluation summaries (in report or graphic form)
- Video of student presentations
- Video of your teaching

**Professional Activity**
- Agendas from attended conferences with documented attendance
- Annotated bibliography of articles, journals, chapter, books read
- Credentials, licensures, and proficiencies
- Documented directed student research
- Documented department- or college-level research projects
- Grants awarded
- List of memberships in organizations representative of your field/discipline
- List of professional journals, listservs, or websites that you subscribe to, regularly read, and/or participate in
- Panel/poster descriptions from conference panels/posters presented
- Professional consulting work
- Record of official participation in professional organizations (e.g. committee work, officer roles)
- Record of participation in faculty colloquia, teaching circles and other teaching development activities
- Reviews of scholarly or creative work
- Samples of public lectures or performances
- Samples of recognition of your professional work
- Samples of research, publications, or creative work
- Transcripts of graduate coursework taken or degrees awarded

**Service**
- Agendas, notes, minutes or outcomes from departmental and college committees
- Agendas, notes, minutes or outcomes from PAC meetings, other service-based committee
- Notes/reports from Concurrent Enrollment faculty support
- Products or documents from community partnerships (e.g. event posters, videos/pictures, meeting minutes, project outcomes, collaborative reflections)
- Results of activities undertaken for department or college (e.g. research outcomes, assessment plans or results, statewide or national committee work)
- Results of collaborations with members of department and college
- Results of student support work (e.g. event posters, minutes from meetings, notes)
- Samples of materials created for peer/adjunct development
- Service-learning documents from designated courses

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