To: Jennifer Saunders
From: Clifton Sanders
CC: Jeff Aird

Date: June 28, 2022

**Re: Strategy #5: Align and Expand Technical Education and Occupational
Programs**

Charge for 2022-23

After reviewing this year's strategy/CWT charge (found on the CPC SharePoint site),
and the recommendations from the year-end report, I have determined the charge for
next year will include the following elements:

- Implement the ECPAC model as appropriate for all technical and workforce
  program operations and recommendations for expansion/elimination, etc.
- Continue program alignment work with system and tech colleges, identify and
  collaborate with key internal stakeholders and impact areas.
- Fully implement SLTC marketing, internal stakeholder collaboration, external
  and community engagement
- Implement recommendations from Business Process Review for tech ed
  enrollment processes

You will be asked to present updates on your progress at the College Planning
Council, Senior Leadership Team, and/or Executive Cabinet. At the conclusion of the
year, please prepare a final short, written report on the work accomplished. This report
will be submitted to the executive sponsor and Vice President Aird by ____. This will
be the final report for this iteration of this strategic planning cycle.

Implementation Action Plan

Proposed Action (charge element)	Deliverable	Due By (date)	Assigned to (Person)
Implement ECPAC model as appropriate for all technical and	Reports from each program (or cluster) of	Membership/meeting schedules—Oct 30, 2022	Jennifer S, AVP Workforce/Econ Dev (Rick B), Deans

workforce program operations and recommendations for expansion/eliminatio n, etc	membership, meeting schedules, curriculum/budget recommendations, actions	Interim reports (curriculum and program recommendation s) Feb 15, 2023 Annual summary reports and program review/IBP recommendation s for FY 2024- June 30, 2023	
Continue program alignment work with system and tech colleges, identify and collaborate with key internal stakeholders and impact areas	1. Progress reports on system alignment issues including data/budget reporting, internal data tracking and alignment. 2. Impact reports/updat es on high school/concu rrent enrollment, externally funded workforce initiatives, admissions advising, marketing, etc.	1. October 15 (pre-legislative session), April 15 (post) 2. October 15, April 15 and as needed	1. Jennifer S, Rick B, with assistance from Curr/Acad systems (Rachel L), DSA, Budget Office, 2. Jennifer S, Rick B, with assistance from Provost's Office, Concurrent Enrollment; Admissions and advising Institutional Marketing (Jennifer,

			Rick, M Navarre)
Fully implement SLTC marketing, internal stakeholder collaboration, external/community engagement	1. Marketing information (media, materials, data, etc.) 2. Internal stakeholder reports—timelines and milestones for SLTC admissions, , catalog, advising	1. Already in progress or soon. 2. Quarterly with updates	1. Jennifer S, Rick B, Provost Office, with assistance from IM, SA and relevant stakeholders
• Implement recommendations from Business Process Review for tech ed enrollment processes	1. Report on recommendations and implementation plan with milestones and timelines	Progress reports November 15, April 15	Jennifer S