

## Job Posting Template – Hill AFB Direct Hire Authority for Approved Skilled Trade Occupations

**HILL AIR FORCE BASE** near Ogden, Utah will likely fill **HUNDREDS OF SKILLED TRADE JOBS PER YEAR**, for several years to come, as new fighter jet and missile sustainment work comes to the Ogden Air Logistics Complex.

Temporary Direct Hire Authority (DHA) has been granted by Congress for certain skilled trade occupations to accelerate the federal hiring process.

**Jobseekers that ALREADY POSSESS SOME HANDS-ON, PRACTICAL EXPERIENCE related to at least one occupation listed below may apply directly without going through USAJOBS.**

- WG-2602, Electronic Measurement Equipment Mechanic
- WG-2604, Electronics Mechanic
- WG-2606, Electronic Industrial Controls Mechanic
- WG-2610, Electronic Integrated Systems Mechanic
- WG-2854, Electrical Equipment Repairer
- WG-2892, Aircraft Electrician
- WG-3378, Precision Measurement Equipment Calibrator
- WG-3414, Machinist
- WG-3703, Welder
- WG-3705, Nondestructive Tester
- WG-3707, Metalizing Equipment Operator
- WG-3711, Electroplater
- WG-3806, Sheet Metal Mechanic (Aircraft)
- WG-4102, Painter (Aircraft)
- WG-4352, Composite Fabricator
- WG-4749, Maintenance Mechanic
- WG-4850, Bearing Reconditioner
- WG-5301, Heating, Ventilation and Air Conditioning (HVAC) Equipment Mechanic
- WG-5306, Air Conditioning Equipment Mechanic
- WG-5378, Powered Support Equipment Mechanic
- WG-5401, Industrial Equipment Operator
- WG-5406, Utility Systems Operator
- WG-5701, Mobile Equipment Operator (Missile Transporter)
- WG-5803, Heavy Mobile Equipment Mechanic (Missile Maintenance)
- WG-6652, Aircraft Ordnance Systems Mechanic
- WG-6656, Special Weapons Systems Mechanic
- WG-8255, Pneudraulic System Mechanic
- WG-8268, Aircraft Pnuedraulic System Mechanic
- WG-8602, Aircraft Engine Mechanic
- WG-8840, Aircraft Mechanical Parts Repairer
- WG-8852, Aircraft Mechanic

### REQUIRED EXPERIENCE LEVEL AND TYPICAL STARTING SALARY

- Applicants must already have hands-on experience that is related to one or more of the 31 occupations listed above, or they will be rated “unqualified” and will not be added to the DHA Referral List.
- Jobs are typically filled at the middle performance level – starting as either WG-7 Step 1 (\$19.50 per hour), or WG-8 Step 1 pay level (\$20.95 per hour) depending on the occupation.
- Selectees with well-proven experience may be offered a higher starting pay grade.

### WHO MAY APPLY DIRECTLY TO HILL AIR FORCE BASE:

- This Recruitment Notice is for the general public and not current Air Force civilian employees.
- Jobseekers **that already possess some hands-on experience** related to at least one of the occupations listed above may apply directly to [Hill.AFB.Outreach@us.af.mil](mailto:Hill.AFB.Outreach@us.af.mil)
- U.S. citizenship is required.
- Males age 18-25 must be registered for Selective Service to apply for any permanent civilian job: <https://www.sss.gov/Registration/Who-Must-Register/Chart>

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### WHO MUST STILL APPLY THROUGH USAJOBS:

- **Applicants that do not already possess some hands-on experience** related to at least one of the occupations listed above must apply to specific announcements on USAJOBS.
- Helper level positions in the above occupations will typically be filled through the Pathways Intern Program or special hiring programs for veterans and the physically disabled.
- **DHA cannot be used to hire interns for skilled trade occupations**, so students must apply to specific Pathways Intern Program announcements posted on USAJOBS. <https://www.usajobs.gov/>

### TYPICAL CONDITIONS OF EMPLOYMENT:

- No military commitment is required for these civilian positions.
- Some positions may be deemed drug testing designated positions and require participation in random drug testing.
- Appointment will likely be contingent upon passing a physical examination.
- Employee will likely be required to obtain and maintain appropriate background investigation or **security clearance**.
- Employee may be required to drive a motor vehicle. A valid driver's license may be required for the position.
- Employee must maintain current certifications depending on series.

### HOW TO APPLY:

1. Make sure your resume describes all experience and training you possess related to the occupation(s) for which you are applying, because **your resume is all that will be used to determine if you are basically qualified and should be interviewed**.

- **NOTE:** Hands-on experience that is gained while taking a technical training program, or hands-on experience from volunteer activities, hobbies, or unpaid work situations **may** be acceptable if enough detail is provided about what tasks were performed.

2. Email your resume directly to the Ogden Air Logistics Complex recruiters at: [HILL.AFB.Outreach@us.af.mil](mailto:HILL.AFB.Outreach@us.af.mil)

3. In your email message you must identify one or more occupations from the list above for which you believe you are basically qualified and want to apply.

- **(You cannot just say that you want to apply for any occupations you might qualify for!!!)**

### OTHER INFO:

- **This Recruitment Notice does not mean that there are immediate vacancies in every occupation.**
- It is intended to recruit applicants for Ogden Air Logistics Complex so that the hiring process is streamlined, and candidates may be hired more quickly as vacancies do occur.
- **There is no deadline for submitting resumes.**

Please contact [HILL.AFB.Outreach@us.af.mil](mailto:HILL.AFB.Outreach@us.af.mil) to get:

- **A full-length version of the recruitment notice** which includes descriptions of work, typical conditions of employment, pay progression, approved Job Elements for evaluating applicants, etc., **for each occupation listed above**; and
- **Guidance on what needs to go in your resume** to apply under Direct Hire Authority.