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Published Courses

- CE-Faculty Liaisons SLCC
- CE-Students Training
- CE-Teachers SLCC
- CJ-1300-704-Spring 2024 Spring 2024
- CJ-2540-703-Spring 2024 Spring 2024
- COMM-1010-F2F-DEV Development
- COMM-1010-Resources Training
- COMM-CE-Resource-Site SLCC
- CTEL-1010-712-Spring 2024 Spring 2024

Find the course you want to work with from your SLCC Canvas dashboard

Coming Up

- Grade PEER EVALUATION (MOCK INVESTIGATION) CJ-2540-703-Spring 2024 50 points • Feb 16 at 11:59pm
- Grade Course Content Warning CJ-1300-704-Spring 2024 5 points • Feb 16 at 11:59pm

2

Scroll down to find the SimpleSyllabus field

Class rules

- Rules

0 SLCC resources

- SLCC resources
- ePortfolio

3

First, click on the visibility field

View your Simple dashboard · View the finished syllabus · General Public

This syllabus has unsubmitted changes.

Replace with a different syllabus?

Course Information

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BigBlueButton
Rubrics
Discussions
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+ Add
Reorder
Import
Reset

General Public Campus Community My Students

General Public: Allow everyone to view this syllabus.

Campus Community: Only allow users to view this syllabus if they are logged in.

My Students: Only allow users to view this syllabus if they are enrolled in this section or if they can edit or approve this syllabus.

Visible Public

We recommend you select "General Public"

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Course Information

Visible Public

B i U x₂ x² A 12 Ω ?

Salt Lake Community College

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CTEL 1010-712
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Many of these fields will be pre-populated with information by SLCC's academic departments and cannot be edited.

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CTEL-1010-712-Spring 2024 > Simple Syllabus

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Course Section Information

Visible Public

B i U x₂ x² A 12 Ω ?

Meeting Days:
Meeting Times: 11:00 - 12:20

Enter the required information about your course in the Course Section Information field

7

The screenshot shows the 'Course Description' form in the LMS. The form has a title 'Course Description' and two toggle switches for 'Visible' and 'Public'. Below the switches is a rich text editor with various formatting options. A red arrow points to the 'DESCRIPTION' label above the text area. A red-bordered box contains the following text:

Enter your course description here (remember, you can copy it from <https://www.slcc.edu/concurrentenrollment/ce-course-offerings/index.html>)

8

The screenshot shows the 'Instructor Information' form in the LMS. The form has a title 'Instructor Information' and two toggle switches for 'Visible' and 'Public'. Below the switches are fields for 'Photo', 'Name *', 'Preferred Pronouns', and 'Email *'. The 'Name *' field contains the text 'David Kearl'. A red arrow points to the 'Name *' field. A red-bordered box contains the following text:

Enter the required information in the Instructor Information field

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The screenshot shows the 'Textbooks, Readings, and Course Materials' form in the LMS. The form has a title 'Textbooks, Readings, and Course Materials' and two toggle switches for 'Visible' and 'Public'. Below the switches are several blue circular icons. One icon is highlighted with a red box and a red arrow. A red-bordered box contains the following text:

You search through SLCC's Bookstore to find information about the required texts for your course

10

The screenshot shows the 'Course Prerequisites/Co-requisites' field in a syllabus editor. The field is currently empty, displaying 'N/A'. A red text box with a white border is overlaid on the field, containing the text: 'Enter information about Course Prerequisites/ Co-requisites in this field'. The interface includes a sidebar with navigation options like 'Home', 'Syllabus', 'Modules', 'Announcements', 'Grades', 'Files', 'Pages', 'Assignments', 'Quizzes', and 'BigBlueButton'. The top navigation bar shows 'CTEL-1010-712-Spring 2024 > Simple Syllabus' and a search bar.

11

The screenshot shows the 'Course Student Learning Outcomes' field in a syllabus editor. The field contains a list of outcomes. A red text box with a white border is overlaid on the top part of the field, containing the text: 'Your academic department will pre-populate certain fields with uneditable information.' The list of outcomes includes: 'Demonstrate knowledge about organizations from divergent perspectives.', 'Demonstrate knowledge about effective human relations.', 'Communicate appropriately with an industry professional.', 'Communicate with team members in a professional manner.', 'Communicate the elements of effective human relations to others.', 'Deduce elements of effective human relations from a successful business model.', 'Evaluate leadership.', and 'Discuss civic processes.' The interface includes a sidebar with navigation options and a top navigation bar.

12

The screenshot shows the 'How to Succeed in the Course' field in a syllabus editor. The field contains text providing advice for students. A red text box with a white border is overlaid on the right side of the field, containing the text: 'Use this section to provide advice for your students about how they can succeed in your course.' The text in the field includes: 'Attend every class.', 'Arrive on time and stay for the whole class period.', and 'Attempt every assignment.' The interface includes a sidebar with navigation options and a top navigation bar.

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CTEL-1010-712-Spring 2024 > Simple Syllabus

Search this course

Spring 2024

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Grading Scale

Visible Public

Final Grade Distribution **Check the grading scale here**

A	94 - 100	C	74 - 77
A-	90 - 94	C-	70 - 74
B+	87 - 90	D+	67 - 70
B	84 - 87	D	64 - 67
B-	80 - 84	D-	60 - 64

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CTEL-1010-712-Spring 2024 > Simple Syllabus

Search this course

Spring 2024

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Enter your class schedule in this field

Class Schedule

Due Date	Assignment Name	Assignment Type	Points
	4 SMART goals	Discussion	0
2/5	Assignment: Leader interview	Assignment	200
2/12	Assignment: Practice a Value	Assignment	100
2/19	Assignment: Vision for the future	Assignment	500

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CTEL-1010-712-Spring 2024 > Simple Syllabus

Search this course

Spring 2024

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Coursework & Assignment Descriptions

Visible Public

Please see the Canvas course' Assignments page for assignment descriptions.

Enter information about coursework and assignments in this field

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The screenshot shows a course management interface for 'CTEL-1010-712-Spring 2024'. The left sidebar contains navigation options: Home, Syllabus, Modules, Announcements, Grades, Files, Pages, Assignments, Quizzes, and BigBlueButton. The main content area is titled 'General Education Information' and includes a 'Visible' toggle (checked) and a 'Public' toggle (checked). Below the toggles is a rich text editor with a toolbar. The text in the editor reads: 'General Education Statement' followed by a paragraph: 'This course fulfills the HR requirement for the General Education Program at Salt Lake Community College. It is designed not only to teach the information and skills required by the discipline but also to develop vital workplace skills and to teach strategies and skills that can be used for life-long learning.' A second paragraph follows: 'General Education courses teach basic skills as well as broaden a student's knowledge of a wide range of subjects. Education is much more than the acquisition of facts; it is being able to use information in meaningful ways to enrich one's life.'

17

The screenshot shows the same course management interface, now displaying 'Course Content Warnings/Trigger Warnings'. The character count is 3447. The text in the editor reads: 'Please be advised that this course may include discussions, readings, and other content that some students might find distressing or triggering. Specifically, the course may cover topics such as:' followed by a bulleted list: '• Violence or traumatic events', '• Sensitive social and political issues', and '• Discussions of mental health, including depression and anxiety'.

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The screenshot shows the course management interface with a red callout box overlaid on the top. The callout box contains the text: 'Your department will pre-populate your default syllabus with information that can help your students connect with SLCC resources.' Below the callout, the editor shows 'Advising and Counseling Support Services' with a paragraph: 'At our institution, we are committed to supporting your academic and personal growth. That's why we offer a range of advising and counseling services to help you navigate the challenges of college life. To learn more about the resources available to you and how to access them, please visit the Institutional Syllabus under the Advising and Counseling Support Services tab: <https://slcc.instructure.com/courses/530981/pages/institutional-syllabus>. Our advising team and the support centers across campus are here to support you in achieving your goals and overcoming any obstacles you may face.'

Below this, the editor shows 'Learning Support and Tutoring Services' with the text: 'We are pleased to offer a range of tutoring and learning support services to help you achieve your academic'.

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Rubrics

+ Add

SLCC Student Academic Calendar

Additional Policies

Visible Public

B i U x₂ x² A 12 A [Rich Text Editor Icons]

Type something

Use this section to add any information that you feel your students should know about your class.

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+ Add

Type something

Last, you can use this field to add a new component or section to your syllabus.

Characters : 0

+ Add new component

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Type something

Please note: Simple Syllabus won't let you "submit" if you haven't filled out all the fields required by your department.

Characters : 0

+ Add new component

When you're finished, click on the "Submit" field

Submit Preview Internal Comment

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You'll see this message when you've successfully submitted your syllabus

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CTEL 1010 712 has been submitted

You may copy the links below to provide a link or an embedded version of the syllabus for an external system. [These links are also available on the Published page.](#)

Syllabus URL

Syllabus PDF URL

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Use these fields to embed a link or copy of your syllabus to a site outside Canvas

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- Pages
- Assignments
- Quizzes
- BigBlueButton
- Rubrics
- Discussions

CTEL 1010 712 has been submitted

You may copy the links below to provide a link or an embedded version of the syllabus for an external system. [These links are also available on the Published page.](#)

Syllabus URL Copied Syllabus URL to clipboard.

Syllabus PDF URL

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People will see your syllabus this way

Community College

English

Spring 2024 · CTCL 1010 712 · Print · Last updated Feb 14, 2024

Course Information

- Course Information
- Course Section Information
- Course Description
- Instructor Information
- Textbooks, Readings, and Course Materials
- Course Prerequisites/Co-requisites
- Course Student Learning Outcomes
- How to Succeed in the Course
- Grading Scale
- Class Schedule
- Coursework & Assignment Descriptions
- General Education Information
- Course Content Warnings/Trigger Warnings
- Advising and Counseling Support

Leadership & Team Bldg (HR)

CTEL 1010-712

Spring 2024

Salt Lake Community College