

Navigate to [www.slcc.instructure.com](http://www.slcc.instructure.com)

Salt Lake Community College

Sign in to your account

[Retrieve Your Student Number And Username](#)  
[Need Help Logging In?](#)  
[First Time Logging In? Use the \*Reset Password\* link below to set your password for the first time.](#)  
[Reset Password](#)

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This screenshot shows the login interface for Salt Lake Community College. It features a header with the college's logo and name. Below the header is a blue bar, followed by the text "Sign in to your account". There are two input fields: one for the username containing "dkearl2" and one for the password containing "\*\*\*\*\*". A "Sign In" button is positioned to the right of the password field. Below the input fields, there are several links: "Retrieve Your Student Number And Username", "Need Help Logging In?", "First Time Logging In? Use the *Reset Password* link below to set your password for the first time.", and "Reset Password". A small number "2" is visible in the bottom right corner of the page content.

Click on the field labeled "Sign In" to proceed.

Enter your SLCC username and password in the relevant fields

You will need to authenticate your account with DUO.

Salt Lake Community College

DUO Two-Factor Authenticator

Logging you in...

2

This screenshot shows the DUO Two-Factor Authenticator page. It features a header with the college's logo and name. Below the header is a red bar, followed by the text "DUO Two-Factor Authenticator". The main content area is a large gray rectangle with the text "Logging you in..." centered inside. A small number "2" is visible in the bottom right corner of the page content.

Dashboard **Search for your assigned courses using the "Courses" field.** Coming Up View Calendar

Nothing for the next week

**Recent Feedback**  
Nothing for now

[View Grades](#)

### Published Courses (8)

**CanvasCert-1010-Kearl-DEV**  
CanvasCert-1010-Kearl-DEV  
DEVELOPMENT

**CE-Faculty Liaisons**  
CE-Faculty Liaisons  
SLCC

**CE-Teachers**  
CE-Teachers  
SLCC

**COMM-1010-F2F-DEV**  
COMM-1010-F2F-DEV  
DEVELOPMENT

**COMM-CE-Resource-Site**  
COMM-CE-Resource-Site  
SLCC

**OTC-1010-Fa18-001-Sandbox**  
OTC-1010-Fa18-001-Sandbox  
TRAINING

<https://slcc.instructure.com/courses>

Submit Final Grades **borations**

- [Attendance](#)
- [Chat](#)
- [LockDown Browser](#)
- [Media Gallery](#)
- [My Media](#)
- [Google Drive](#)
- [MySuccess](#)
- [Submit Final Grades](#)
- [Online Tutoring](#)
- [Follett Discover](#)
- [Office 365](#)
- Settings**

Discord - Access.pdf	🔄	✅	⋮
Discord - Chat options.pdf	🔄	✅	⋮
Google Drive - Access Google Drive.pdf	🔄	✅	⋮
Google Drive - Creating new folder_file.pdf	🔄	✅	⋮
Google Drive - Sharing a file_folder.pdf	🔄	✅	⋮
Google Drive - Simultaneous access.pdf	🔄	✅	⋮
Google Drive - Text chat.pdf	🔄	✅	⋮
Google Drive - Uploading content.pdf	🔄	✅	⋮
Google Drive - Video chat.pdf	🔄	✅	⋮
Google Groups - Creating a group.pdf	🔄	✅	⋮
Google Groups - Inviting members.pdf	🔄	✅	⋮
Google Groups - Moderating a conversation.pdf	🔄	✅	⋮
Quicktime (OS Catalina) - Basic controls.pdf	🔄	✅	⋮
Quicktime (OS Catalina) - Isolate audio.pdf	🔄	✅	⋮

**Click on settings to verify that course grading is enabled.**

[https://slcc.instructure.com/courses/582438/external\\_tools/57114](https://slcc.instructure.com/courses/582438/external_tools/57114)

Course Details

Image:

Name: CE-Teachers  
 Course Code: CE-Teachers  
 Blueprint Course: No  
 Time Zone: Mountain Time (US & Canada)  
 Subaccount: Manually-Created Courses  
 Term: SLCC  
 Starts: Apr 21, 2020 at 10:11 AM  
 Tue Apr 21, 2020 10:19am

**Click the box next to the field labeled "Enable course grading scheme."**

File Storage: 3000 megabytes  
 Large Course:  Launch SpeedGrader Filtered by Student Group  
 Grading Scheme:  Enable course grading scheme  
  
 License: Private (Copyrighted)  
 File Copyright:  Copyright and license information must be provided for files before they are published.  
 Visibility: Course

**You can view (and change) your course's grading scheme by clicking on the field labeled "set grading scheme."**

**Click on the field labeled "Update course details" to save changes.**

SLCC Course Details Sections Navigation Apps Feature Options

Home Course is Published

Course Details

Image:

Name: CE-Teachers  
 Course Code: CE-Teachers  
 Blueprint Course: No  
 Time Zone: Mountain

**Use these two fields to change how your final grade is calculated.**

**View/Edit Grading Scheme**

Name:	Default Grading Scheme	Range:	Select Another Scheme
A	100 %	to 94.0%	<input type="button" value="Select Another Scheme"/>
A-	< 94.0 %	to 90.0%	
B+	< 90.0 %	to 87.0%	
B	< 87.0 %	to 84.0%	
B-	< 84.0 %	to 80.0%	
C+	< 80.0 %	to 77.0%	
C	< 77.0 %	to 74.0%	
C-	< 74.0 %	to 70.0%	
D+	< 70.0 %	to 67.0%	
D	< 67.0 %	to 64.0%	
D-	< 64.0 %	to 61.0%	
F	< 61.0 %	to 0.0%	

**Home**

Look at the fields nested under the field labeled "Home."

Submit Final Grades

Find the field labeled "Submit Final Grades" (it is often listed last). Click on this field.

Unpublish Published

Import Existing Content

Import from Commons

Choose Home Page

View Course Stream

New Announcement

Student View

View Course Analytics

View Course Notifications

Coming Up View Calendar

Nothing for the next week

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Discussion 2: What practices will you carry forward?

Appendix: Creating classroom interactions in digital spaces

Discord - Access.pdf

Discord - Chat options.pdf

Google Drive - Access Google Drive.pdf

Google Drive - Creating new folder\_file.pdf

Google Drive - Sharing a file\_folder.pdf

Google Drive - Uploading content.pdf

Google Drive - Video chat.pdf

CSIS-1070-501-Sp18 > CSIS-1070-501-Sp18

Submit Final Grades for CSIS-1070-501-Sp18

Watch Tutorial

Home

This tool will send final grades to Banner.

Step 1. Select which Canvas column from your gradebook to use for Banner. You will be prompted to select which grade to use for Banner. You will be prompted to select which grade to use for Banner.

Check for accuracy.

Enter a final grade.

Check the verify box.

Student	CANVAS		Final Grade	BANNER		Verify
	Current Grade	Final Grade		Last Attendance	Incomplete	
	A (97.2%)	A (97.2%)	A-			<input type="checkbox"/>
	A (100.0%)	A (100.0%)	I	A	05-03-2018	<input type="checkbox"/>
	C+ (77.3%)	C+ (77.3%)	I	C	05-31-2018	<input type="checkbox"/>
	F (22.3%)	F (22.3%)	B			<input type="checkbox"/>
	A (100.0%)	A (100.0%)	A			<input type="checkbox"/>
	F (15.0%)	F (15.0%)	E	Last attendance		<input type="checkbox"/>
	A (99.3%)	A (99.3%)	A			<input type="checkbox"/>
	C (75.8%)	C (75.8%)	C			<input type="checkbox"/>
	A (100.0%)	A (100.0%)	A			<input type="checkbox"/>
	A (100.0%)	A (100.0%)	A			<input type="checkbox"/>
	A (100.0%)	A (100.0%)	A			<input type="checkbox"/>
	A (100.0%)	A (100.0%)	A			<input type="checkbox"/>
	A (95.3%)	A (95.3%)	A			<input type="checkbox"/>

Account

Admin

Dashboard

Courses

Calendar

Inbox

Resources

Help

Input Final Grades



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## Submit Final Grades for CSIS-1070-501-Sp18

Watch Tutorial

This tool will send final grades to Banner.

**Step 1. Select which Canvas column from your gradebook you would like to use - Current or Final.**

- Current Grade shows a total for only those assignments that you have graded so far.
- Final Grade assumes all ungraded assignments are given Os.
- You must enable a [grading scheme](#) to see letter grades in those columns.

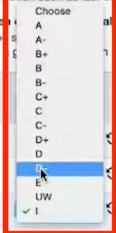
**Step 2. You can manually select which grade to send to Banner in the Banner Final Grade column.**

- Note: An I, E, or UW grade will prompt for additional information such as last date of attendance.

**Step 3. Check the Verify box if everything looks good and then click the Submit button.**

- Only grades where you have checked the verify box will be submitted to Banner.
- Grades are rolled to the academic transcript nightly. After the roll, you will see the grade in the transcript.

Student	CANVAS		Banner Final Grade	Verify
	Current Grade	Final Grade		
	A (97.2%)	A (97.2%)	A	<input type="checkbox"/>
	A (100.0%)	A (100.0%)	A	<input type="checkbox"/>
	C+ (77.3%)	C+ (77.3%)	C+	<input type="checkbox"/>
	F (22.3%)	F (22.3%)	F	<input type="checkbox"/>
	A (100.0%)	A (100.0%)	A	<input type="checkbox"/>
	F (15.0%)	F (15.0%)	E	<input type="checkbox"/>
	A (99.3%)	A (99.3%)	A	<input type="checkbox"/>
	C (75.8%)	C (75.8%)	C	<input type="checkbox"/>
	A (100.0%)	A (100.0%)	A	<input type="checkbox"/>
	A (100.0%)	A (100.0%)	A	<input type="checkbox"/>
	A (100.0%)	A (100.0%)	A	<input type="checkbox"/>
	A (100.0%)	A (100.0%)	A	<input type="checkbox"/>
	A (95.3%)	A (95.3%)	A	<input type="checkbox"/>
	A (98.7%)	A (98.7%)	A	<input checked="" type="checkbox"/>



The arrow icon opens a drop-down menu that enables you to select a different grade than what is shown.

The image shows a screenshot of a grade book interface. On the left is a navigation sidebar with various icons and labels. The main area displays a table of student grades. Two red-bordered callout boxes provide instructions: one explains that a green checkmark indicates a successful submission, and the other instructs to scroll to the bottom to find a 'Submit Final Grades' button. An arrow points from the bottom callout to the 'Submit Final Grades' button.

**Sal Lake Community College**

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**Input Final Grades**

Settings

A (100.0%)	A (100.0%)	I	✓	A	05-03-2018
C+ (77.3%)	C+ (77.3%)	I	✓	C	05-31-2018
F (22.3%)	F (22.3%)	B	✓		
A (100.0%)	A (100.0%)	A			
A (100.0%)	A (100.0%)	A			
A (95.3%)	A (95.3%)	A			
A (98.7%)	A (98.7%)		✓		
A (97.7%)	A (97.7%)				
A (96.3%)	A (96.3%)				
A (96.3%)	A (96.3%)				
F (32.3%)	F (32.3%)				
A (95.5%)	A (95.5%)				
A (100.0%)	A (100.0%)				
B+ (89.3%)	B+ (89.3%)				
A (100.0%)	A (100.0%)				
A (100.0%)	A (100.0%)				
A (95.8%)	A (95.8%)	A			

**A green check mark means a grade has been successfully submitted.**

**Scroll to the bottom of the grade book to find the field labeled "Submit Final Grades"**

**Submit Final Grades**