

How to Register for ARL Classes

Step 1: Login into your MySLCC account.



Sign in to your account

User Name Password

Stay Signed In

First Time Users
Look Up Your Student Number (SN#)
Need Help Logging In?

If you have never used MySLCC before, click “First Time Users” and follow the instructions.

Step 2: Next, click on the “Registration” tap.

mySLCC

HOME NEW STUDENT ACADEMICS & RECORDS ADVISING TUITION & FINANCIAL AID

REGISTRATION CAMPUS LIFE

Step 3: Click on “Add/Drop Classes”.

Register for Classes

Add/Drop Classes View Holds Registration Status Dates and Deadlines

Step 4: Click on the drop down arrow to the left of “Search by Term”, select the appropriate term, then click “Submit”.

*** Every student is required to sign a Financial Responsibility Agreement form.

Select Term or Date Range

Search by Term:

None

Step 5: Select “Add/Drop Classes”.

What would you like to do?

Add/Drop Classes Search and register for your classes. You can also view and manage your schedule

Step 6: Select the drop down box, then highlight the appropriate term and click “Continue”

Terms Open for Registration

Continue

Step 7: Next you will see a blank page that says “Register for Classes” at the top, click on the “PANELS” button on the bottom left.

Step 8: Type “Education “ in the Subject bar, and then click “search”.

NOTE: If you want to register for the Early Childhood Integrated Curriculum course, type “Family and Human Studies” then select “E.C. Integrated Curriculum”.

Find Classes

Enter Your Search Criteria

Term: Spring Semester 2018

Subject Education

Step 9: On this page you will find course details. Use the tool bar at the bottom to of the page to navigate through the listed courses.

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Step 10: Once you have located the class you would like to take select “Add”.

Literacy Strategies Online	Sample, Sheri (Primary) Griffin, Maria	S M T W T F S	05:00 PM - 08:00 PM Building:	25 of 25 seats r...	Add
Literacy Strategies Online	Sample, Sheri (Primary) Griffin, Maria	S M T W T F S	05:00 PM - 08:00 PM Building:	25 of 25 seats r...	Add
Survey/Learn...Teach... Online	Lui, Charlene (Primary) Griffin, Maria	S M T W T F S	05:30 PM - 08:30 PM Building:	25 of 25 seats r...	Add

Step 11: Your class selection will appear at the bottom of the page.

IMPORTANT NOTE: Not all of the courses listed in the EDUCATION category are approved by the ARL program. Make sure you confirm the **COURSE TITLE**, and **CRN** to ensure you are registering for the correct course.

Step 12: Once you have confirmed the course information is correct, click “Submit”

Title	Details	Hours	CRN	Schedule Type	Status	Action
Literacy Strategies	EDU 2840_502	3	24848	Online	Pending	Web Registered

Total Hours | Registered: 0 | Billing: 0 | CEU: 0 | Min: 0 | Max: 0

Submit

Note: If there is a registration error or restriction, a pop up will appear in the upper right corner of the screen. If you are unable to resolve the error on your own please contact the Professional Development office at 801-957-5200 option 1, or contact Maria Griffin at 801-957-5423.

Need Help logging in?
Contact the Help Desk at 801-957-5555