How to Register for ARL Classes

Step 1: Login into your MySLCC account.

Step 2: Next, click on the "Registration" tap.

Step 3: Click on "Add/Drop Classes".

Step 4: Click on the drop down arrow to the left of "Search by Term", select the appropriate term, then click "Submit".

Step 5: Select "Add/Drop Classes".

Step 6: Select the drop down box, then highlight the appropriate term and click "Continue".

Step 7: Next you will see a blank page that says "Register for Classes" at the top, click on the "PANELS" button on the bottom left.

Step 8: Type "Education" in the Subject bar, and then click "search".

Step 9: On this page you will find course details. Use the tool bar at the bottom of the page to navigate through the listed courses.

Step 10: Once you have located the class you would like to take select "Add".

Step 11: Your class selection will appear at the bottom of the page. IMPORTANT NOTE: Not all of the courses listed in the EDUCATION category are approved by the ARL program. Make sure you confirm the COURSE TITLE and CRN to ensure you are registering for the correct course.

Step 12: Once you have confirmed the course information is correct, click "Submit".

Note: If there is a registration error or restriction, a pop up will appear in the upper right corner of the screen. If you are unable to resolve the error on your own please contact the Professional Development office at 801-957-5200 option 1, or contact Maria Griffin at 801-957-5423.

Need Help logging in? Contact the Help Desk at 801-957-5555.