

## Carl Perkins Professional Development Application Rubric FY25



Applicant Name: \_\_\_\_\_  
 Name of Conference/Training: \_\_\_\_\_  
 Conference/Training Dates: \_\_\_\_\_

Amount Requested: \_\_\_\_\_  
 Department: \_\_\_\_\_  
 Conf/Training Location: \_\_\_\_\_

Name of Reviewer: \_\_\_\_\_

Presenting at Conference	<input type="checkbox"/>
Post-training report or presentation submitted	<input type="checkbox"/>
Supports significant program or industry changes	<input type="checkbox"/>
Supports significant changes in approach to student support	<input type="checkbox"/>
First-time applicant	<input type="checkbox"/>
No support for previous 2 years	<input type="checkbox"/>

SCORING CRITERIA	3 Exceeds criteria	2 Meets Criteria	0 Does not meet criteria	Comments
<b>Quality of Proposal:</b>				
<b>Description:</b> Proposal clearly states the activity, location, timeline, purpose, and intended outcomes.				
<b>Program &amp; College Benefit:</b> Proposal articulates how the activity will benefit the program and the College in a meaningful way.				
<b>Impact on Students:</b> Purpose section articulates how the activity will directly benefit students.				
<b>Assessment:</b> describes how applicant will evaluate their development activity.				
<b>Documentation:</b> Provides required documentation to support budget request.				
<b>Budget</b> for activity is complete and includes detailed description(s) of activity(ies) requested.				
<b>TOTAL SCORE</b>	0	0	0	

