

School of Health Sciences
Mortuary Science-Associate of Applied Science
Admissions Criteria for Spring 2024



Applicants are selected annually on a merit-based/competitive admission process. Application does not guarantee admission. See the [Health Sciences Admissions website](#) for current application information. Review [this video](#) for an overview of the Mortuary Science Program.

SLCC ADMISSION PROCESS

1. [Apply to SLCC](#) as a degree-seeking student and declare Health Sciences as your Area of Study, and Mortuary Science as the Program of Study. Due to the selective admission process, you will be declared as a Pre-Medical Health Sciences-AS student with a concentration in Mortuary Science as you work through the pre-admissions requirements.
2. Verification of high school graduation or equivalent (GED) will be required before the Mortuary Science admissions deadline. Send official high school transcripts to HighSchoolTranscripts@slcc.edu.
3. For transfer credit, complete all the required steps in the [SLCC Transfer Evaluation process](#). Be sure to submit transcripts for ALL colleges and universities where prerequisite coursework has been completed. *This process may take 4-6 weeks and must be completed before a student's application will be considered.*
4. Complete [SLCC Placement Process](#) or submit current SAT/ACT test scores if MATH and ENGL coursework have not been transferred to SLCC.
5. Schedule an appointment with your [Mortuary Science Academic Advisor online](#) or call 801-957-6215. Students are encouraged to meet regularly with the Mortuary Science advisor.
6. ALL communication will be through BruinMail.

MORTUARY SCIENCE APPLICATION PROCESS

Items 1-4 **must** be completed for students to be eligible to apply to the Mortuary Science Program. Items 5-7 are optional admissions criteria that may give an applicant extra consideration in the application process.

1. Mandatory Academic Prerequisites

Prerequisite courses are encouraged to be completed prior to applying to the program but **may be in progress** when applying to the Mortuary Science Program. The following courses must be completed with a **C grade or better**. **For Fall 23 and beyond, Mort 1010 must be completed with a B or better.**

Course	Title	CR	Notes
MORT 1010	Intro to Mortuary Science	3	
ENGL 1010 (EN)	Intro to Writing	3	ENGL 2010 or 2100 also accepted
MATH 1035 (QL)	Quantitative Literacy w/Integrated Algebra	4	Any MATH 1010 or higher; 1035 recommended
Communications (CM)	Communications Course	3	COMM 1010 or 1020 or 2110 recommended
Life Science (LS)	Life Science Course	4	BIOL 1010+1015 recommended

2. Verification of High School Graduation

Verification of high school graduation or equivalent (GED) will be required before the Mortuary Science admissions deadline. Send official high school transcripts to HighSchoolTranscripts@slcc.edu.

3. Job Shadow

[Documentation of a mandatory job shadow](#) of at least 4 hours with a licensed Funeral Director must be submitted to the [Health Sciences Admissions Office](#) prior to the application deadline for the Mortuary Science Program.

4. Submit Online Health Sciences Application

Log in to your "MySLCC" portal >> Click on the blue "Discover More" button at the bottom of the portal >> Search for the "Selective Admissions Forms" tile >> Click on the "Health Science Program Admissions" link. The Mortuary Science online application will only appear on the menu during open application periods. There is a non-refundable application fee of \$25. Up to **24** students are accepted every Spring Semester. This program requires full-time day attendance.

NOTE: After verification of completed prerequisites and application submissions; applicants will be required to attend a **Mandatory Information Session**.

5. Complete Program Support Courses

Students are highly encouraged to complete the following support courses before starting the Mortuary Science program. All courses must be completed with a **C grade or better** and must be done before graduation from the program.

Course	Title	CR	Notes
ACCT 1250	Small Business Accounting	2	ACCT 1250 is offered Fall semester only, will allow substitute of ACCT 1110 or ACCT 2010
MGT 2050	Legal Environments of Business	3	Prerequisite ENGL 1010
HS 2050 (HR) OR MKT 1960 (HR)	Issues in Health Care OR Professionalism in Business	3	HS 2050 is recommended

6. Employment with Funeral Home

Although not required, employment with a funeral home is highly encouraged prior to applying to the program.

Documentation of work experience of 3 months or more must be submitted to the [Health Sciences Admissions Office](#) within two business days of submitting your application.

Letters received after the application deadline will not be considered.

The document must adhere to the following guidelines:

- ☐ Written on employer letterhead
- ☐ State the job title/position
- ☐ Indicate how long the position was held
- ☐ Be signed by a Funeral Home Director

7. Veteran Status

Additional consideration will be given to students who are Veterans who are verified through the [VA Office](#).

General Timeline for Application to the Mortuary Science Program:

Applications Accepted for Spring* August 1 st to October 15 th
Mandatory Information Session Students meeting minimum eligibility requirements will be sent information via Bruinmail
Notification of Acceptance/Denial November/December
Orientation Information will be sent via "Full Acceptance" letter to Bruinmail
Mortuary Science Program Begin January
*The School of Health Sciences may reopen the application after the established deadline if it is in the best interest of the program to do so. Check: http://www.slcc.edu/hs/admissions/ regularly to see if the application has been reopened. All application requirements need to be fulfilled for an application to be considered. Applicants that apply by the original application deadlines will take priority.

POTENTIAL FIRST SEMESTER PREREQUISITE SCHEDULE: Based on Math & English placement			
OPTION A: Full-Time Enrollment; SLCC Fall Start		OPTION B: Part-Time Enrollment; SLCC Spring or Summer Start	
MATH 1035 Quantitative Literacy w/Integrated Algebra (QL)	4	MATH 1035 Quantitative Literacy w/Integrated Algebra	4
ENGL 1010 Intro to Writing (EN)	3	ENGL 1010 Intro to Writing	3
MORT 1010 Intro to Mortuary Science	3	MORT 1010 Intro to Mortuary Science	3
COMM 1010 Elements of Effective Communication or (CM) COMM 2110 Interpersonal Communication (CM)	3		
Life Science (LS) Biol 1010+1015 Recommended (If taking Biol 1610+1615 must place into Math 1010 or completed Math 0990)	4		
Total	17	Total	10

NOTE: Sample schedule does not replace professional academic advising, individual needs may differ. Students should meet with their assigned program advisor on a regular basis.

AFTER PROGRAM ACCEPTANCE

1. **American DataBank Comploio:** Students are required to create an American DataBank Comploio account to order their background check, submit necessary documentation, and meet immunization compliance requirements. Create an account by going to: <https://saltlakecc.complio.com/>
If you have any problems setting up the account or questions on submitting information, please contact the Customer Service Department for American DataBank Comploio. Phone: 1-800-200-0853 (7am-6pm MT Monday – Friday) OR email: complio@americandatabank.com.
2. **Immunizations:** Order “Immunization Compliance Package” from American DataBank Comploio, \$15.
 - a. If accepted into the program, this subscription will need to be renewed every 12 months while in the program for \$15.
 - b. For specific information, please see the “After You’re Accepted Into The Program” section under the desired program on the [Health Sciences Admissions website](#).
 - c. Immunization requirements are subject to change, therefore check the website often and far enough in advance to be able to accommodate deadlines. For questions on immunizations, please contact 801-957-6253 or healthsciencesadmissions@slcc.edu.
 - d. Required immunizations officially documented and uploaded into American DataBank Comploio:
 - i. Annual Tuberculosis (see HS website)
 - ii. Hepatitis B (Series and titer may take up to 1 year, so start well in advance)
 - iii. COVID-19
3. **Background Check:** Order “Criminal Background Check Package” through American Databank Comploio, \$29
 - a. Students assume the risk if their criminal background check is not clear. If students do not pass the background check, they may not be accepted into the program. This may result in withdrawal from the program after the tuition refund deadline has passed. The clinical site will make the final determination about accepting students for clinical placement.
 - b. It is **strongly** recommended that prospective students take measures to have criminal offenses [expunged](#) or sealed from their record if possible. Students can review [Criminal History Guidelines on DOPL’s website](#). Students are advised to contact the [Health Sciences Admissions Coordinator](#) with any questions or concerns prior to applying to the program.
4. **Drug Screening:** Order “Drug Screening Package” through American DataBank Comploio, \$35
 - a. You will have 48 hours to complete the test once ordered.

ADDITIONAL INFORMATION

PROGRAM SCHEDULE			
Spring Semester	CR	Summer Semester	CR
MORT 1100 Grief/Death/Dying	3	MORT 1300 Pathology Funeral Service	2
MORT 1200 Microbiological Studies for MS	3	MORT 1400 Embalming I	3
Mort 1500 Anatomic Principles for MS	3	MORT 1405 Embalming I Lab	1
*HS 2050 Cultural, Legal, & Ethical Issues -OR- MKT 1960 Professionalism in Business	3	MORT 1600 Thanatochemistry	2
		*MGT 2050 Legal Environment of Business	3
Total	12	Total	11

Fall Semester	CR	Spring Semester	CR
MORT 2330 Funeral Service Psychology/Counsel	3	MOR 2700 Mortuary Law & Ethics	3
MORT 2400 Embalming II	3	MORT 2730 Funeral Home Mgt	4
MORT 2405 Embalming II Lab	1	MORT 2750 Funeral Directing	4
MORT 2600 Restorative Art	3	MORT 2755 Funeral Directing Lab	1
MORT 2605 Restorative Art Lab	1	MORT 2770 NBE Professional Review	2
*ACCT 1250 Small Business Accounting	2		
Total	13	Total	14

* Courses may be completed before starting the Mortuary Science Program*

Program Hours

Courses in the Mortuary Science program are typically taught two days a week at varying days and times depending on the semester. Courses in the program typically start as early as 6 am or 7 am and end between 3 pm and 5 pm depending on the semester and the section of labs students are placed into. Course times may also depend upon program and clinical site needs and may vary based on program coordinator and faculty discretion.

National Board Exam and Licensing Information

Students must complete both sections of the official National Board Exam to graduate. National Board Examination scores, graduation rates, and employment rates for this and other ABFSE- accredited programs are available at www.abfse.org. To request a printed copy of this program's scores and rates, go to National Board Examination pass rates, graduation rates, and employment rates for this and other ABFSE-accredited programs are available at www.abfse.org in the Directory of Accredited Programs.

To view the Mortuary Science program aims and purpose, core schedule, and National Board Exam pass rate, please visit:

<http://www.slcc.edu/mortuaryscience/aims-and-purposes.aspx>

In addition to graduating from the Mortuary Science AAS program, students planning to work as funeral directors *in Utah* are required to complete at least 2,000 hours and 50 embalmings under the supervision of a licensed funeral service director over a period of not less than one year as well as obtain a passing score on the above-mentioned examination. To get more information on licensing, including a breakdown of state-by-state licensing requirements, visit:

<http://www.slcc.edu/mortuaryscience/licensure.aspx>

Program Accreditation

The Mortuary Science degree program at Salt Lake Community College is accredited by the American Board of Funeral Service Education (ABFSE), 992 Mantua Pike, Suite 108, Woodbury Heights, NJ 08097 (816)233- 3747 Web: www.abfse.org

For more information, please contact

Academic Advisor Mortuary Science Academic Advisor or call: 801-957-6215 3491 W. Wights Fort Road West Jordan, UT 84088 Jordan Student Center 203	Health Sciences Admissions Office 3491 W. Wights Fort Rd. West Jordan, UT 84088 Jordan Health Science Building – Room 065 Office: (801) 957-6253 Fax: (801) 957-6324 Email: healthsciencesadmissions@slcc.edu Website: http://www.slcc.edu/hs/admissions/index.aspx
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Helpful Websites

- [Math & Science Tutoring](#)
- [Reading & Writing Tutoring](#)
- [Mortuary Science Main Page](#)
- [Mortuary Science Admissions](#)
- [Mortuary Science Student Handbook](#)
- [SLCC's Mortuary Science's Facebook](#)
- [SLCC's Health Science's Instagram](#)



Updated 4-10-23