**TO MAKE AN APPOINTMENT IN MYSUCCESS:**

**Step 1: Log in at your MySLCC page.**

**Step 2: Select the “ADVISING” tab.**

**Step 3: Select “Login to MySuccess” option.**

**Step 4: Check your My Success Network on your homepage to see who your Primary Advisors are for each service on campus OR if your desired staff member/campus service isn’t listed in your Success Network, you can type them into the search bar.**

**Step 5: Click on the staff member you would like to meet to view their Schedule Appointment Button**

**Step 6: Select your date, time, and location (in-office, phone, or WebEx video chat).**

**You will receive a confirmation email to your Bruinmail.**

Scheduling appointments - <https://youtu.be/5lDbYLOcQ-c>