

Writing Help

From: slccswc@gmail.com

Reply-to: slccswc@gmail.com

Subject: [Student First Name], come see us in the Writing Center!

Email:

Hello [Student First Name],

Your instructor, [Instructor Name] from [Course Name], has contacted the Student Writing Center about having you make use of our services. As a student, you can work with Writing Advisors in the Student Writing Center for any class and any writing assignment.

Making an appointment is easy. You can either visit our in-person locations or you can use our online system. Once you create an account, verify it, and log into www.slccswc.org, simply click on In-Person Tutoring, and your desired location. Currently, there is a Student Writing Center at the Redwood (AAB 129), South City (1-131), Miller (MATC 201), Jordan (HTC 102), Library Square (Garden Level), and West Valley (102) campuses. You can also call the individual writing center locations to schedule in-person appointments. Phone numbers can be found at www.slccswc.org, located under the Visit Us tab.

You also have the option to meet with a tutor on our website and have a text chat. You can check out this option by visiting www.slccswc.org, logging in, clicking on the Online Tutoring tab, and then selecting the "Talk with a tutor online" option. Please be aware that if you choose this option you will be meeting a tutor online **at a specific time**, as you would on campus. If you are late or do not show, the tutor may leave the chat at their discretion.

Alternatively, you can submit your writing to us for **written feedback**. After our tutors have completed the feedback, it will be posted to your SWC Online account, and you will be notified by email to log in to www.slccswc.org and see their feedback.

Both of online options, and the ability to just **ask a question**, can be accessed once you have made (and verified via Bruinmail) an account on www.slccswc.org. Once you log in, you simply need click on Online Tutoring on the orange colored menu.

We look forward to working with you in the Student Writing Center. If you have any questions, you may email us at slccswc@gmail.com.

--SLCC Student Writing Center Writing Advisors

Text:

Please check your bruinmail for a message from your instructor about English conversation tutoring.