



TRANSCRIPT KEY

OFFICE OF THE REGISTRAR & ACADEMIC RECORDS

4600 South Redwood Road
PO BOX 30808
SALT LAKE CITY, UT 84130-0808

Phone: (801) 957-4288
Fax: (801) 957-4961

ACCREDITATION

Salt Lake Community College is accredited by the Northwest Commission on Colleges and Universities.

CREDIT HOURS

All courses and statistics are recorded in semester credit hours. Original courses prior to fall 1998 were offered in quarter credit hours and then converted to semester hours. One semester hour or one hour of credit represents one hour of lecture or three hours of laboratory each week for a term.

COURSE NUMBERING

01-100 or 0001-0990 *Developmental Courses or non-credit courses for Department of Workforce Training & Education.*

101-299 or 1000-2999 *Lower Division Courses*

OFFICIAL TRANSCRIPTS

Transcripts must bear the signature of the College Registrar and the seal of Salt Lake Community College to be considered official.

REPEATS

Repeated courses are marked with an E in the repeat column and excluded from GPA calculation. The highest grade received in the course will be marked with I and included in GPA calculation.

INTERSTATE PASSPORT NOTATION (2011-2023)

SLCC was a participant in the WICHE Interstate Passport. For more information: <https://interstatepassport.wiche.edu/>

UNDERGRADUATE (UG) and APPRENTICESHIP (AP) GRADING SYSTEM

Grade	Grade Points
A	Excellent 4.0
A-	Excellent 3.7
B+	Good 3.4
B	Good 3.0
B-	Good 2.7
C+	Average 2.4
C	Average 2.0
C-	Average 1.7
D+	Below Average 1.4
D	Below Average 1.0
D-	Below Average7
E	Failure 0.0
UW	Unofficial Withdrawal 0.0
W	Withdrawal 0.0*
P	Passing *
I	Incomplete *
EX	Extended Grade *
AU	Audit *
NG	Non-Graded *
M	Missing Grade *
TR	Transfer Credit *
NS	Non-Credit No Show *
PL	Credit for Prior Learning *

* Not calculated in GPA

P **Note:** Spring 2020 equates to C+ or higher; otherwise, grade minimum may be D- or higher.

ACADEMIC RENEWAL

Academic Renewal courses are marked with an E in the repeat column and excluded from GPA calculation.

GENERAL EDUCATION CODES

AI	American Institutions
AR	Arts
BS	Biological Sciences
CL	Computer Literacy
CM	Communication
DV	Diversity
EN	Composition
FA	Fine Arts
HR	Human Relations (for A.A.S)
HU	Humanities
ID	Interdisciplinary
IG	International Global
IN	Intensive
LN	Language
LS	Life Sciences
LW	Lifelong Wellness
PS	Physical Science
QL	Quantitative Literacy
QS	Quantitative Studies (for A.A.S)
SS	Social Science
WC	Written Communication

CONFIDENTIALITY OF RECORDS

The Family Educational Rights and Privacy Act of 1974 (FERPA) as amended, prohibits release of educational records without the student's written consent.

SALT LAKE TECHNICAL COLLEGE (SLTC) Formerly the Skills Center & School of Applied Technology (SAT)

Phone: (801) 957-3378

Skills Center & SAT offered competency-based, non-credit clock hour courses and certificate programs.

Internal SLTC courses used to complete UG course requirements are converted on a 30:1 or 45:1 ratio per the USHE R474 Policy section 4.5.

NON-CREDIT, CLOCK HOUR COMPETENCY GRADING SYSTEM

Grading System Prior to July 1, 2010	
4*	Skilled
3*	Moderately Skilled
2*	Limited Skill
1*	No Skill
P*	Passed an Administrative Block
W*	Withdrawal

Certificates of Proficiency Completion July 1, 2010 – July 1, 2024	
MC*	Mastered Competency
NM*	Competency Not Mastered
IC*	Incomplete
TC*	Transfer Competency
TT*	Transfer Tested
AU*	Audit
W*	Withdrawal

SLTC Grading System July 1, 2024-August 9, 2025 See Standard 4.0 Grading Scale listed above for UG and AP	
SLTC Grading System Effective August 26, 2025 ↓	
A	4.0
B	3.0
I*	0.0
W*	0.0
E	0.0

Note: SLTC Apprenticeships, English as a Second Language, and the Practical Nursing program will continue to use the **standard 4.0 grading scale listed above for UG and AP.**

WORKFORCE TRAINING AND EDUCATION

Formerly Workforce & Economic Development, Workforce Training & Continuing Education, and Continuing Education.

The Department of Workforce Training & Education offers non-credit contact hour courses and certificate programs.

CONTINUING EDUCATION UNITS

Awarded Continuing Education Units (CEU) are calculated based on the recognized industry standards and practices.

Grading system prior to August 23, 2022, aligned with the UG and AP Grading System.

Effective August 23, 2022, the management of academic records transitioned to the Workforce Training Registration Office. Phone: 801-957-5200

* Not calculated in GPA