

Faculty Forum: Return to Campus Fall 2020

WebEx Considerations

- Please MUTE your microphone.
- Questions: We will take questions throughout the presentation AND have time available at the end.
- To ask a question, please use the Chat Box. We will read and answer chat box questions for the benefit of the group.
- Thank you for your participation.
- Thank you for learning along with us.

Presenters

- Craig Caldwell, Dean Science, Mathematics & Engineering
- Ken Stonebrook, Dean of Students & AVP
- Mikel Birch, Director, Risk Management
- Shannon McWilliams, Interim AVP

Agenda

- Welcome
- Health & Safety
 - Your Role
 - Face coverings
 - Cleaning & Sanitization
 - Outbreak & Containment
- Support to Students
- Academic Operations
- Questions

Health & Safety: Mikel Birch & Ken Stonebrook

Safety First – Flatten the Curve

Daily Symptom Self Checking:

Before you leave your home, conduct a symptom check, and stay home (or seek medical attention) if you experience any of the following symptoms:

- ✓ Fever or Chills
- ✓ Cough
- ✓ Shortness of breath or difficulty breathing
- ✓ Fatigue
- ✓ Muscle or body aches
- ✓ Headache
- ✓ New loss of taste or smell
- ✓ Sore throat
- ✓ Congestion or runny nose
- ✓ Nausea or vomiting
- ✓ Diarrhea



Safety First – Flatten the Curve

- Observe Physical Distancing – Maintain 6 Foot Distance from Others (Understand the amount of viral load necessary to cause infection is not met with normal nose breathing, especially at 6ft distances)
- Frequent Hand Washing
- Avoid Touching your Face
- Cover Coughs & Sneezes
- Do not Shake Hands
- Limit In-Person Interactions



Safety First – Face Coverings

- Wear a face covering or face shield when you are unable to maintain 6 feet of social distancing.
- Refrain from touching your face, wash your hands if you touch your face covering/ shield. Face coverings don't work if they don't cover your nose.
- Carefully remove your face covering when not using and wash daily.



Pictures retrieved from: <https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/how-to-wear-cloth-face-coverings.html>

Where do I get a face covering?

New SLCC logo masks available now!
(one per employee and student)

Campus/Site	General Pick-Up (cloth masks, disposable masks and face shields)
Airport	Front Desk
Jordan	Information Desk (HTC) Open Computer Lab (JHS, lower level)
Library Square	Front Desk
Miller	Student Services, MFEC 127
South City	Information Desk
Taylorsville Redwood	Gunderson Facilities, Drive-Up Window (closes at 4:30 pm) Student Center, Admissions Hub
Westpointe	SSB, Front Desk
West Valley	Front Desk



How do I support students with face coverings?

Disposable mask 10-packs for faculty available in the Faculty Support Centers for times when students forget to bring a mask.



Face Coverings

Face coverings are **required** for all employees, students and visitors.

- **Indoor** spaces, including classrooms, hallways, lobbies, study areas, break rooms, restrooms, elevators, private meeting spaces, offices, shared work areas, shared work vehicles and conference areas when 6-foot physical distancing is not possible.
- **Outdoor** areas where 6-foot physical distancing is not possible.

Face Coverings (cont.)

ADA – Some disabilities may make wearing a face covering difficult. If someone is not wearing a face covering due to a disability or medical condition, refer them to the Disability Resource Center (students), Jill Tew, ADA/FML Coordinator (employees) or Mikel Birch, College ADA Coordinator (visitors/all).

Non-Compliance

- A student or visitor can be asked to leave; name can be referred to Dean of Students
- Employee concerns: discuss with supervisor; can be referred to Employee relations

Communicating Requirements

- Regular College communication (SLCC Today)
- Communication from Student Affairs
- **SLCC Syllabus Statement on Face Coverings**

Salt Lake Community College is committed to face coverings as a way to protect everyone on campus. Until further notice, SLCC [policy](#) requires everyone to wear face coverings in shared public spaces on campus, including the classroom. When we wear face coverings, we're protecting ourselves and others. Reusable cloth masks are available at campus information desks (one per person). Students who forget a face covering will be asked to retrieve it, or they will be provided with a disposable mask. Students refusing to wear a face covering will be dismissed from class. Additionally, a referral will be made to the Dean of Students for a possible violation of the Code of Student Rights and Responsibilities. Students who choose not to wear a face covering are encouraged to take [Online or Broadcast/Internet Lecture](#) courses.

Note that some students may qualify for accommodations through the Americans with Disabilities Act (ADA). If you think you meet these criteria and desire an exception to the face covering policy, contact the [Disability Resource Center](#) (DRC).

Cleaning & Sanitization

Facilities performs regular cleaning of high-touch surfaces and restrooms across all campuses

For COVID (confirmed or potential case):

- Similar protocol for cleaning up blood but more meticulous, thorough and controlled cleaning of the area
- COVID cleanup crew responds to impacted area/classroom with PPE after call or work order received.
- Complete full disinfecting of every area inside of COVID cleanup rooms.
 - wipe down walls and all contact surfaces (light switches, tables, chairs (Including backs and legs), doors, door handles.
 - Initial application of disinfectant cleaner on all surfaces and allowed to sit for the recommended dwell time (10 minutes for Mark 11, 45 seconds for peroxide cleaner).
 - After dwell time, Facilities sprays the surfaces a second time and wipes the surfaces clean.
 - Floors mopped with disinfectant cleaner as opposed to normal neutral cleaner. Carpet fibers misted with disinfectant.
 - All trash removed from the area, regardless of if the cans are full or not. All trash such as paper towels or anything else that has been used as part of the cleanup is removed and put into the trash bins outside. Used they are soaked in disinfectant cleaner and stored separately from the rest of Facilities' laundry until it can be washed.
 - Clean handles on drawers and cabinets
 - Complete a full wipe down of the entire office space
 - In offices: clean desk (move keyboard and other items that can be safely moved to clean all surfaces in the area).
 - Do not move documents or papers but instead clean around them

Classroom Planning/Outbreak Containment

Ken Stonebrook

Mitigation Strategies

- Face coverings required in classrooms
- Physical distancing in classrooms
- Seating charts/attendance to ensure knowledge of all who share spaces at the College
- Reminders through messaging and signage about maintaining distance in corridors and common areas

Classroom Planning/Outbreak Containment

Self-quarantine - not sick and don't have any symptoms of COVID-19 but may have been exposed to it. Quarantine for 14 days if they have been exposed to the virus.

Self-isolation - already sick or have tested positive for COVID-19. Stay isolated from other people until fever-free, and symptoms have gotten better for at least 24 hours and it has been at least 10 days since they first got sick.

Close contact or exposure - within 6 feet of a positive case of COVID-19 for 15 minutes or longer.

Classroom Planning/Outbreak Containment

1. SLCC receives notification of a positive test.
2. Dean of Students Office contacts AD and faculty member to notify and obtain seating chart (phone, then email)
3. COVID-19 positive student and all exposed students (those within a 6-foot radius for 15 minutes or more) will be removed from the face-to-face class. These students will continue coursework via remote learning until they are cleared to return from self-isolation/quarantine to the face-to-face classroom setting. **Note that this does not mean that the entire section moves to remote learning in most cases.* Affected classroom areas will undergo cleaning and sanitization per College COVID-19 protocols based on local, state, and federal (CDC, etc.) guidelines.

Classroom Planning/Outbreak Containment

Notifications:

Potential Exposure & Health Department Information

- Dean of Students Office contacts students
- Health Department contacts positive and exposed individuals

Course Changes (discussion)

- Dean of Students Office notifies students
- Faculty notifies students (email, Canvas, other)

Temporarily Closing (if Necessary)

Courses will convert to mostly remote learning delivery with some exceptions available, under strict safety protocols, for in-person lab work.

- Additional equipment/technology for teaching
- Enhanced remote support and services
- Continued support for telecommuting

Support to Students

- Faculty autonomy and encouragement of flexibility
- Support services available remotely
- Emergency Funding/CARES Act funding
- Access to COVID-19 testing
 - <https://coronavirus.utah.gov/testing-locations/>
 - SLCC's CHC will update and highlight testing facilities (focus on free testing)
- Access to hot spots/laptops
 - Student ID required for checkout; curbside pickup available
 - Hot spots: 28-day checkout then remainder of semester if no waiting list
 - Chromebooks: full semester checkout

Faculty Support Centers

- <http://faculty.slcc.edu/faculty-support/index.aspx>
 - Faculty Support Centers on the A-Z index
 - Currently open 8:00 a.m. - 4:30 p.m.
 - Fall Hours will begin on Tuesday, August 25th
- Laptops available for checkout (daily or full semester)

Lecture Capture Video Demo

August 17 – 21 (Monday – Friday) from 8:00 a.m. - 4:00 p.m.

AAB 120, HTC 123, SCC 2-189

Academic Operations

Fall Schedule

- About 65 percent online or broadcast/internet lecture.
- On campus strategy depends upon hybrid course delivery. We don't have the classroom space to accommodate full courses in most of our rooms.
- Spacing courses out in the fall schedule to minimize congestion in buildings. We're now in the phase where we are assigning rooms.

FALL 2020

COURSE DELIVERY METHODS



	PERCENT ONLINE	SCHEDULED SESSIONS	SAME ROOM AS FACULTY	ELEARNING FEE
ONLINE	100%	NO	NO	YES
BROADCAST / INTERNET LECTURE	100%	YES	NO	NO
HYBRID	50-75%	YES	YES	NO
LECTURE / LAB	0%	YES	YES	NO

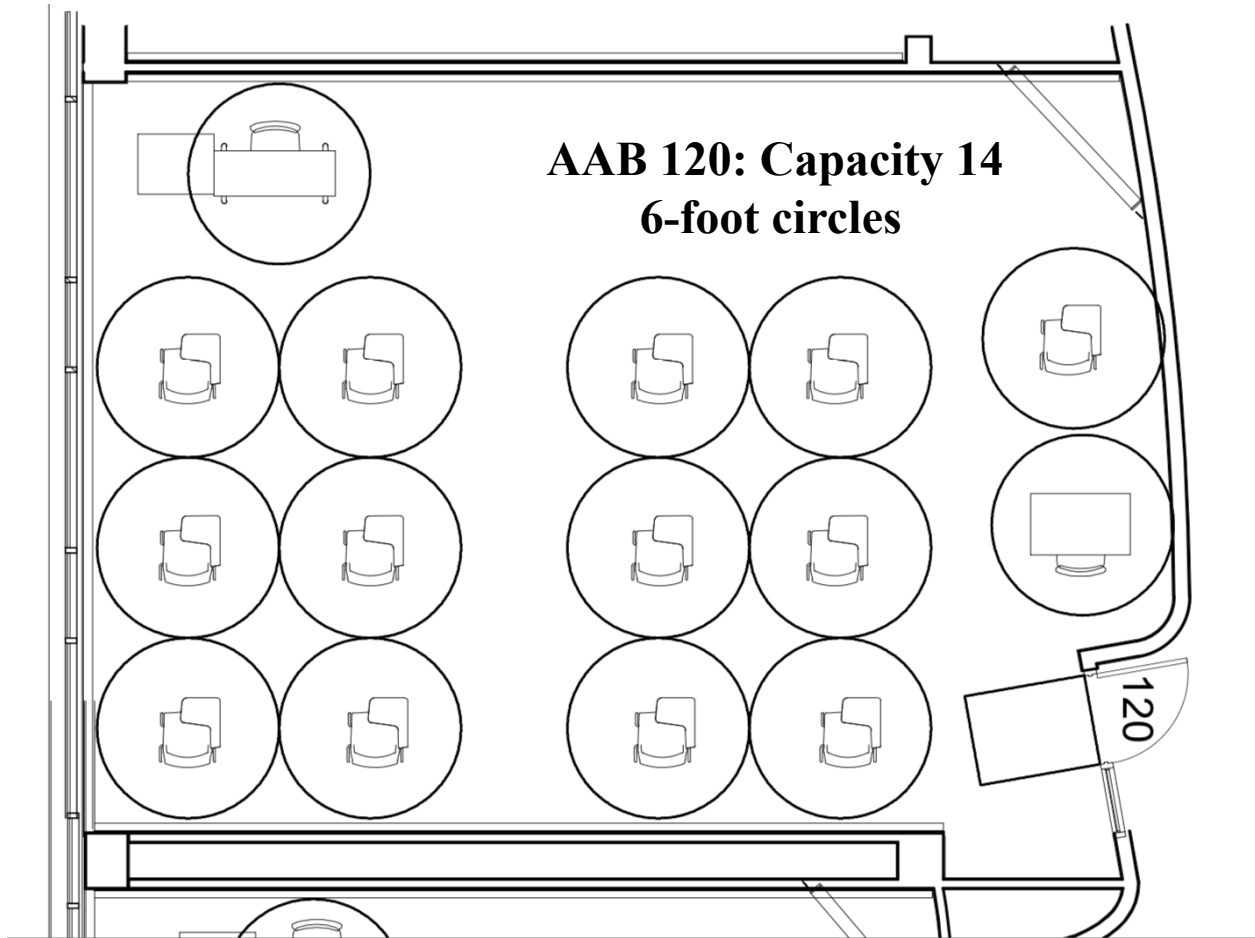
Technology

- Outfitting 170 classrooms with lecture-capture technology—100 should be ready for the first day of fall semester.
 - Point, tilt, zoom cameras with a USB connection and mic at the front of the room.
 - OIT will be recording a “how to” video and have laminated instructions in every classroom
 - Open House (Technology Demos & Room Layouts)
 - August 17-21 from 8 am – 4:30 pm
 - Jordan - HTC 123
 - South City – 2-189
 - Taylorsville Redwood - AAB 120
- Additional laptops, lapel mics, USB headsets, and hotspots

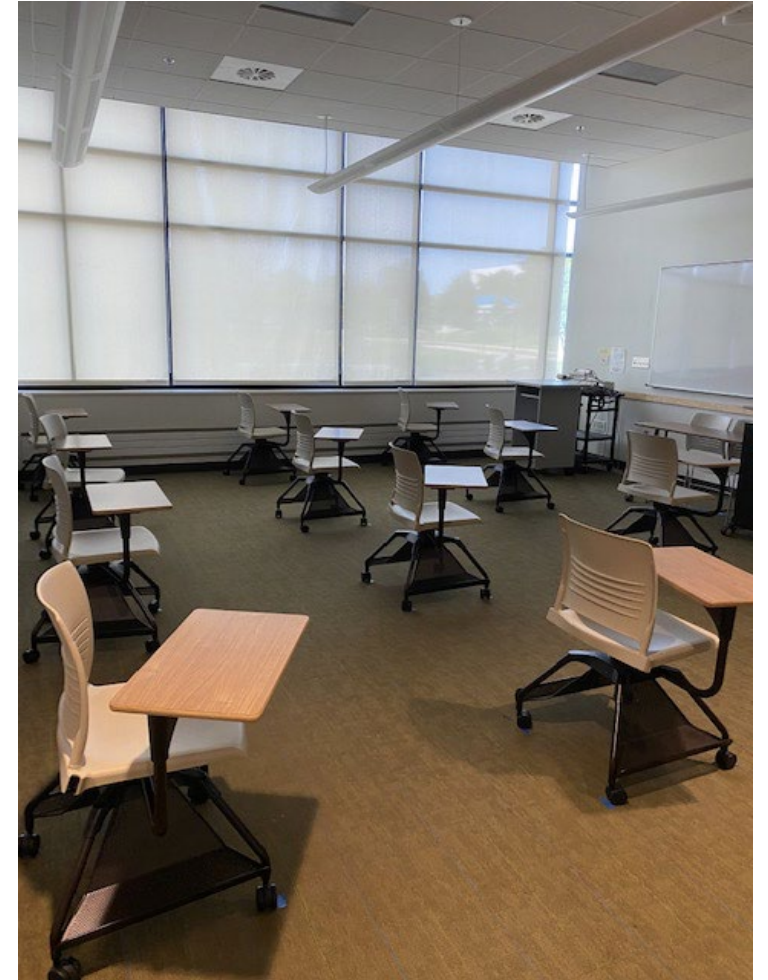
Classrooms

- Working with facilities on classroom layouts to accommodate social distancing.
- 6-foot circles in general classroom spaces. (Will reduce many classroom spaces to one-third to one-half of normal capacity)
- To aid in our shared role of enhancing sanitization; all classrooms will be equipped with cleaning supplies to be utilized at the end of each class period.
- Faculty are required to do assigned seating.

Example Classrooms



AAB 121
Capacity 13



Faculty Development Resources

ACUE Effective Teaching Practices course

Seats still available. Starts early September, goes throughout both fall and spring.

Learning and Action Communities

- *Equity Talk to Equity Walk* (Sept)
- *Pedagogies of Care* (Sept/Oct)
- *Because Internet* (Oct)
- *Small Teaching Online* (Oct)
- *Becoming Heumann* (throughout semester)

PWC Speakers

- James Lang, "Teaching Distracted Minds" (Sept 24-25)
- Katie Lidner, "High Impact Practices for Online Learning" (Nov)

eLearning Training

Registration is now open for fall training:

Online Teacher Credential (OTC)

Fall cohort begins Sept 14

Canvas User Credential (CUC)

Self-paced course opens again Aug 10

Teach Anywhere webinar

Two sessions available:

- Aug 20 at 5:00 p.m.
- Aug 21 at 11:00 a.m.

Staying Informed

- Your Academic Leadership
- SLCC Today – Monday every week will be a COVID-19 update
- Return to Campus website
- COVID-19 focused communication (Provost emails, communication from AD and Dean)
- Continued faculty forums

Open Questions

Thank you!