

Salt Lake Technical College

(School of Applied Technology)

Professional Truck Driving Screening Process

Complio Tracking & Screening

Complio is an online tracking and screening system selected by **Salt Lake Community College** to provide drug screening and documentation proving your compliance. Follow these step-by-step instructions to create an account and move towards compliance.

When to Start Drug Screening

Do not start the drug screening until you receive specific instructions from your instructor or advisor. You will need to do this within 24 hours of receiving notification. Furthermore, if your drug test is done more than 14 days before starting the first truck driving course, Truck Driving/Class "A" CDL (KPDR 0510), it will be invalid, and you will have to pay for an additional Drug Screening.

Create your Account

• Create an account by going to www.slcccompliance.com

Place your Order

- Please note: An Account is not the same as a placing an order or subscribing for drug screening.
 Click Get Started to begin placing your order. Select your School and Program from the drop-downs and click Load Packages.
- Select <u>only</u> the **Screening** Option, **Drug Screening** (Criminal background check is not required for this program).

Drug Screening Registration

- Order this only when instructed to do so and immediately after receiving notification
- Upon submitting and paying for your order you will be electronically registered for the drug screening.
- Print the electronic registration form* and take it with you to the collection site.

 *Note: You must have this form to complete your drug screen at the collection site. For your records, request that they stamp, date and acknowledge receipt of your urine sample.
- Please bring a photo ID to the screening location.
- Once the order is placed you will have 48 hours to complete the drug screen collection.

Important: DO NOT drink more than 8 oz. of fluid in the 2 hours prior to giving a urine sample. An abundance of fluid may result in a "dilute" reading, which constitutes a "flagged" situation. It will keep you from attending class and requires immediate re-payment and re-testing. At the facility, if you are not able to produce a urine sample when requested, call American DataBank at 1-800-200-0853 on how to proceed.

Questions?

American DataBank is available to assist you Monday-Friday 7am-6pm MST or you can contact us by email complio@americandatabank.com or by calling 1-800-200-0853.

