

SLTC Competency-Based Education (CBE) Programs

Student Information Checklist

Advisor: Please check off each box as you cover the details with the student and place the completed form in the student's file (in etrieve) when signed

Student Name _____ SID _____

Program _____ Start Date _____

Student Signature _____

- ☐ If you plan on using a Pell grant or VA funding, you must first contact the Financial Aid Office or Veterans Services to ensure that your program is eligible
- ☐ If you have a sponsor, your sponsor must authorize your enrollment in this instructional model
- ☐ Depending on your enrollment status, you will commit to your coursework and studying a **minimum of 24 hours per week for Full-time students** (if using a Pell grant or VA funding), or a **minimum of 12 hours per week for Part-time students**, as outlined in the [Student Procedure Guidelines](#).
- ☐ Students using a Pell grant must register for the first block – comprising half of all courses in their program – in order to receive their first distribution of funds
- ☐ If you are a Part-time student, you will register for your courses one at a time, in sequential order, unless otherwise directed by your instructor
- ☐ There might be selected coursework that will allow the flexibility for completion anywhere you have Internet access, though you may elect to attend courses in the classroom if you find it a better fit
- ☐ There will be coursework and assessments that need to be completed in the classroom
- ☐ It is recommended that you attend the classroom frequently
- ☐ You may attend the classroom to access equipment and instructional resources during any hours of classroom operation on a first-come first-served basis
- ☐ You will receive module and/or course completion credit when you complete defined course assignments/assessments
- ☐ You will be required to have regular, live, real-time conversations with instructors at least once weekly according to requirements established in the course syllabi
- ☐ Courses must be completed by their defined end date to avoid repeat charges
- ☐ You must attend class on your first scheduled day to meet with an instructor for a course orientation

Report to Campus/Building/Room: _____

Day/Date: _____ Time: _____