Salt Lake Community College – Thayne Center (Thayne Center 2021)

Program Review Action Plan – March 2022

Revisions with VP & Interim AVP – April 2022

Definitions of Goals:

1. Bruin Pantry
	1. Funding & Staffing – Provide structure and support to Bruin Pantry.
	2. Basic Needs Extraction – Provide structure and support to the Basic Need program, differentiated from Bruin Pantry services.
	3. Collaboration & Visibility – Increasing awareness and usage of both Bruin Pantry and Basic Needs program.
2. CES
	1. CES participant experience – Provide structure and support to the CES program, particularly for independent participants (students who are not in an engaged department). Differentiating support for independent participants, Engaged Faculty, and Engaged Programs.
	2. Visibility & Pathways – Increasing awareness and completion of CES program.
3. Community Partners
	1. Match & prepare students – Increase participation in and readiness for students in the Community Work Study (CWS) program. Approach partnerships for their benefits to students as emerging leaders, with persistence/completion in mind.
	2. Partner relationships – Strategizing communication to campus partners.
	3. Thayne vs. SLCC partners – Differentiating Thayne Center’s role with community partners from the role played by other campus partners (namely, Engaged Learning Office (ELO) and Govt. & Community Relations (GCR).
	4. Faculty & Academic Affairs – Transitioning faculty support to Community-Engaged Learning office.

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| **Goal** | **Action** | **Timeline** | **Progress** |
| 1.1 Funding & Staffing | 1.1.a. Realign & create Coordinator for Bruin Pantry position | November 21, rehire April 22 | **Completed** |
|  | 1.1.b. Allocate consistent funding for person hygiene products | Pilot SP22, Launch FA 22 | **In progress** |
|  | 1.1.c. Explore PT student leader position for the Bruin Pantry | August 22 | **In progress** |
|  | 1.1.d. Update user data via domo on a monthly basis | March 22 | **In progress** |
|  | 1.1.e. Strategize new staffing options as AmericorpsVISTA ends | April 23 | **Long-term** |
| 1.2 Basic Needs Extraction | 1.2.a. Realign & create Coordinator for Basic Need position | November 21 | **Completed** |
|  | 1.2.b. Develop a short-term campus connection plan for new Basic needs program | February 22 | **Completed** |
|  | 1.2.c. Expand and continue to implement campus connection plan for Basic Need program | Ongoing | **In progress** |
|  | 1.2.d. Refine case management and referral strategies – Basic Need referral in MySuccess, BIT, other referral strategies | March 22 | **In progress** |
|  | 1.2.e. Track and report usage of Basic Needs. | Jan 23 & 24 | **Long-term** |
|  | 1.2.f. Identify gaps and future need | Jan 24 - 26 | **Long-term** |
| 1.3 Collaboration & Visibility | 1.3.a. Refine case management & referral strategies – Food insecurity referral in MySuccess | March 22 | **In progress** |
|  | 1.3.b. Establish semesterly meeting with Associate Deans Council to foster connection to faculty. | April 22 | **Short-term** |
|  | 1.3.c. Establish standard minimum Pantry network hours | Piloting SP/SU 22 | **In progress** |
|  | 1.3.d. Semesterly print and social media campaigns for Pantry, addressing stigma of use | Jan 23 | **Long-term** |
| 2.1 CES participant Experience | 2.1.a. Assess & define certificate requirements, collaborating with Dean of Humanities | On going | **In-progress** |
|  | 2.1.b. Transition SLiCE program into CES peer mentor role. | On going | **In-progress** |
|  | 2.1.c. Update virtual resources for independent participants: program website, canvas page. | On going | **In-progress** |
|  | 2.1.d. Develop advising structure for independent participants. | On going | **In-progress** |
|  | 2.1.e. Create CES marketing strategies, including connections to campus partners. *(overlap with 2.2.e)* | Jan 23 | **Long-term** |
|  | 2.1.f. Develop transition points to CWS and AmeriCorps as funding opportunities for underrepresented students. | Jan 24 | **Long-term** |
| 2.2 Visibility & Access | 2.2.a. Define and maintain partnership with CEL office. *(overlap with 3.3.a. and 3.4.a)* | On going | **In-progress** |
|  | 2.2.b. In collaboration with campus partners, develop an onboarding plan for engaged faculty. | Jan 24 - 25 | **Long-term** |
|  | 2.2.c. Work with CEL to identify opportunities for new engaged departments. | Jan 24 - 26 | **Long-term** |
|  | 2.2.d. Identify community partners for CES program. *(overlap with 3.2.d)* | Jan 23 - 26 | **Long-term** |
|  | 2.2.f. Implement marketing plan *(overlap with 2.1.e)* | Jan 23 - 26 | **Long-term** |
| 3.1 Match & prepare students | 3.1.a. Develop and host training for students about work with partners via CampusGroups | Oct 22 | **Short-term** |
|  | 3.1.b. Develop a semesterly marketing campaign, push CWS roles via CampusGroups | Pilot Jan 22, Implement Sept 23 | **In progress** |
|  | 3.1.c. Develop “post COVID partner call” to share about student’s changing needs | Oct 22 | **Short-term (SU 22)** |
|  | 3.1.d. Identify other SLCC partners in DOSA and CDO that connect students to partners (overlap with 3.3.a.) | Nov 22 | **Short-term** |
|  | 3.1.e. Expand definition of service to “engagement” (overlap with 3.3.a.) |  | **Long-term** |
|  | 3.1.f. Build plan raising awareness for JEDI in student participants | Jan 23 | **Long-term** |
| 3.2 Partner relationships | 3.2.a. Realigned Coordinator Community Partners responsibilities under AD.CE. | Nov 21 | **Completed** |
|  | 3.2.b. Refine the “partner agreement” as an MOU. | July 22 | **Short-term** |
|  | 3.2.c. Streamline MOU process, utilize CampugGroups | Jan 23 | **Long-term** |
|  | 3.2.d. Connect with smaller community-based organizations, using HSI & JEDI lenses (overlap with 2.2.d.) | Jan 23 - 26 | **Long-term** |
|  | 3.2.e. Share with partners about differing work of each campus partner (e.g. CEL & GCR) *(overlap with 3.3.a & 3.4.a)* |  | **Long-term** |
| 3.3 Thayne vs. SLCC partners | 3.3.a. Discuss differentiation points with campus partners CEL, GCR, etc.- distinguishing TC as student focused *(overlap with 2.2.a, 3.1.d, 3.2.e.. & 3.4.a.)* | On going | **In progress** |
|  | 3.3.b. Research models for how partnerships are supported at comparable institutions. | July 22 | **Short-term** |
|  | 3.3.c. Explore staffing needs or cross-functional reporting needs with CEL and GCR  | Jan 23 - 26 | **Long-term** |
| 3.4. Faculty & Academic Affairs | 3.4.a. Discuss differentiation point with campus partners CEL, GCR, etc. – distinguishing who is faculty focused *(overlap with 2.2.a., 3.1.e., 3.2.e., & 3.3.a)* | On going | **In progress** |
|  | 3.4.b. Communicate differentiation points with wider group of campus partners | July 22 | **Short-term** |
|  | 3.4.c. Coordinate with CEL on promotion to students of high-impact practice | Jan 23 | **Long-term** |