Student Services Annual Highlights 2014-2015

Department Name: Testing Services

Dash Board Indicators: (Benchmark data reported in budget process with end of year numbers. Please include multiple year data if available.)

Programming or Service Highlights: (Please use bullet format.)

- TR GED Testing was recognized as the largest GED testing center in the state, and also had a higher pass rate than the state of Utah and also the nation.
- TR GED Testing successfully established evening hours for GED testing on Mondays and Wednesdays.
- Mandatory testing was successfully re-established.
- Staff attended the Intermountain Region Testing Association conference.
- 3 staff members completed Safe Zone training
- Testing Services hired an Assistant Director for the first time.
- Participated in the planning for the establishment of a Testing Services office at the new West Valley Center.
- Percentage of students preparing before they take the Accuplacer test is going up.
- Continued participation in the Assessment Committee
- Participation in the new SAT admission process committee
- The department is working to set up the new 2nd level testing process
- The department is preparing to administer TABE for admission to SAT on all campuses.
- A Policy & Procedure manual is being developed
- A training program for new employees is in the early stages of development.
- Personnel attended ACT conference.
- GED administrators were able to bring a problem with the Spanish GED to the attention of GED national and the problem is being corrected.
- Staff member in charge of outside proctors was able to successfully advocate for a student from another college to get the accommodations he needed to successfully complete the last class he needed to graduate.

Assessment Highlights: (Please use bullet format.)
- The assessment completed for 2014 – 15 was a study of test preparation for initial and retest administrations of the placement test. The initial hypothesis was that there would be no initial preparation for the test by students. This was proved false.

Due to Vice President June 19, 2015