



# Student Affairs Annual Highlights

**Department Name:** ~~Student Services~~ **Student Services, North Region**

## **Dash Board Indicators:**

Benchmarks beginning Fall 2008:

Majors by site

Financial Aid participation by site

Accuplacer and ACT by site

Zip Code analysis by site

Student Services, North Region offices as staffed through May 2015:

Director of Student Services, North Region (office at SCC)

South City Campus (SCC)

Direct Reports

- 2 full-time Student Service Specialists
- 4 part-time Student Service Specialists (2 evening)

Academic Advising

- 1 Assistant Director
- 8 full-time Academic Advisors
- 1 full-time Receptionist

Admissions

- 1 full-time Advisor

Bookstore (full service, open M-F)

Career and Student Employment Services (M-F)

- 1 full-time Assistant Director
- 2 full-time Advisors

Center for Health and Counseling

- 1 full-time medical assistant 2 days per week
- 1 full-time nurse practitioner 2 days per week
- 1 full-time LCSW 2 day per week
- 1 part-time LCSW 1 day per week
- 2 part-time massage therapists 1 day per week

#### Disability Resource Center (M-F)

- 1 full-time Assistant Director
- 2 full-time Advisors
- 1 part-time Advisor
- 3 part-time Specialists
- 2 part-time Receptionists

#### Financial Aid

- 1 full-time Assistant Director
- 2 full-time Advisors (1 SAT)
- 2 full-time Specialist (1 SAT)
- 2 full-time Technicians
- 2 part-time Specialists

#### First Year Experience

- 1 full-time Advisor

#### Food Services

#### International Student Services

- Advisor or other representation on an occasional basis
- International Student Orientations

#### One Card Office/Courtesy Desk

- 4 part-time Specialists

#### Student Life & Leadership

- 1 full-time Coordinator
- 1 part-time secretary
- office, board members, activities

#### Testing & Assessment Center

- 1 full-time manager (housed at WVC)
- 1 full time Technician
- 4 part-time Specialists

#### Thayne Center for Service & Learning

- Assistant Director 1 day per week
- 1 full-time Coordinator

#### Veterans Services

- 1 full-time Coordinator

#### Library Square Center (LSC)

#### Direct Reports

- 1 full-time Specialist
- 1 part-time Specialist (evenings)

#### Academic Advising

- 2 Program Advisors, each two half-days per month
- 1 General Advisor, 2 half-days per month

#### Disability Resource Center

- 1 Advisor 1/2 day per week

#### Financial Aid

- 1 Advisor 1/2 day per week

#### Student Life and Leadership

- Activities

#### Meadowbrook Campus (MBC)

Student Services coordinates with Faculty Support to address student needs

#### Disability Resource Center

- Advising by appointment

#### Veterans Services

- By appointment

#### Westpointe Center (WPC)

#### Direct Reports

- 1 part-time Coordinator (shared with Faculty Support)

#### Disability Resource Center

- Advising by appointment

#### Student Life and Leadership

- Activities

#### Veterans Services

- 1 full-time Coordinator 1/2 day per week

<b>Number of Students Helped by Student Services Generalist May 2015-April 2016</b>				
	<b>Average Daily</b> (based on 245 business days)	<b>Average Weekly</b> (based on 51 weeks)	<b>Average Monthly</b>	<b>Total</b>
SCC	115	552	2347	28,160
Library Square	10	48	204	2,446
Westpointe	13	64	272	3,267

### Students Who Received Financial Aid

Campus	Fall 2015	Fall 2014	Fall 2013	Fall 2012
Highland	-----	-----	41%	36%
Library Square	41%	49%	45%	43%
Meadowbrook	26%	35%	41%	37%
South City	41%	47%	45%	44%
Westpointe	45%	49%	42%	57%

### Students Who Took the Accuplacer

Campus	Fall 2015	Fall 2014	Fall 2013	Fall 2012
Highland	-----	-----	87%	91%
Library Square	79%	75%	82%	85%
Meadowbrook	75%	75%	83%	84%
South City	83%	80%	84%	90%
Westpointe	74%	67%	81%	91%

### Students Who Took the ACT

Campus	Fall 2015	Fall 2014	Fall 2013	Fall 2012
Highland	-----	-----	29%	30%
Library Square	28%	24%	21%	23%
Meadowbrook	16%	18%	19%	17%
South City	34%	30%	26%	25%
Westpointe	15%	14%	19%	19%

## Top Ten Majors

Highland					
Fall 2015 Closed		Fall 2014 Closed		Fall 2013 698 Headcount	
----		----		General Studies	229 33%
----		----		General Studies/ Undecided	74 11%
----		----		Business	64 9%
----		----		Health Sciences	60 9%
----		----		Psychology	23 3%
----		----		Biology	19 3%
----		----		Criminal Justice	18 3%

Due to Vice President July 1st

-----		-----		Business Management	16 2%
-----		-----		Social Work	13 2%
-----		-----		Computer Science	11 2%
-----		-----		Other	177 23%

Library Square					
Fall 2015 727 Headcount		Fall 2014 840 Headcount		Fall 2013 1320 Headcount	
General Studies	218 30%	General Studies	256 30%	General Studies	323 24%
Paralegal Training	85 12%	Fashion Design	122 15%	Paralegal Training	127 10%
Fashion Design	84 12%	Paralegal Training	90 11%	Business	117 9%
Business	41 6%	Business	39 5%	Fashion Design	101 (4%)
Fashion Merchandising	33 5%	Health Sciences	30 4%	General Studies /Undecided	89 7%
Pre-Health Sciences	22 3%	Fashion Institute	23 3%	Health Sciences	71 5%
Technical Apparel Design	21 3%	Psychology	22 3%	Fashion Institute	57 4%
Psychology	18 2%	Criminal Justice	18 2%	Business Management	32 2%
Computer Science & Information Systems	15 2%	Computer Science & Information Systems	13 2%	Biology	28 2%
Engineering/Mechanical	13 2%	English	10 1%	Engineering/Mechanical	20 2%
Other	177 23%	Other	184 24%	Other	360 30%

Meadowbrook					
Fall 2015 123 Headcount		Fall 2014 114 Headcount		Fall 2013 140 Headcount	
Diesel Systems Technology	45 37%	Diesel Systems Technology	50 41%	Diesel Systems Technology	57 48%
Continuing Education	24 20%	Continuing Education	13 11%	Welding Fabrication /Inspection	13 11%
Heat Vent Air Cond and Refrigeration-Appr	16 13%	General Studies	13 11%	Heat Vent Air Cond & Ref Appr	11 9%
General Studies	8 7%	Heat Vent Air Cond and Refrigeration-Appr	12 10%	Short Term Intensive Training	7 6%
Automotive Technician	4 3%	Welding Fabrication/ Inspection	10 8%	General Studies	6 5%
Welding Fabrication/ Inspection	4 3%	Short Term Intensive Training	6 5%	Automotive Technician	5 4%
General Studies/Undecided	3 2%	Auto Collision Repair/ Refinish	3 2%	Automotive & Related Technology	4 3%
Engineering/	2	Automotive Technician	2	Business	3

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Mechanical	2%		2%		3%
Short Term Intensive Training	2 2%	Engineering/ Mechanical	2 2%	Apprenticeship AAS	2 2%
				Auto Collision Repair/Refinish	2 2%
Other	11 8%	Other	12 8%	Other	10 7%

South City					
Fall 2015 4645 Headcount		Fall 2014 5216 Headcount		Fall 2013 5371 Headcount	
General Studies	1679 36%	General Studies	2,001 38%	General Studies	1522 29%
Business	289 6%	Business	348 7%	Health Sciences	462 9%
Computer Sci & Info Systems	171 4%	Health Sciences	163 3%	General Studies/Undecided	428 8%
Pre-Health Sciences	160 3%	Psychology	163 3%	Business	296 6%
Psychology	150 3%	Computer Science & Information Systems	132 3%	Psychology	132 2%
Biology	114 2%	Social Work	132 3%	Biology	131 2%
Visual Arts—Animation	108 2%	Biology	112 2%	Social Work	127 2%
Visual Arts—Design Spec.	99 2%	Visual Arts-Design Spec.	105 2%	Visual Arts—Design Spec.	125 2%
Communication	93 2%	Film Production Technician	103 2%	Computer Science	105 2%
Film Production Technician	92 2%	Communication	98 2%	Communication	94 2%
Other	1690 38%	Other	1859 35%	Other	1185 36%

Westpointe					
Fall 2015 145 Headcount		Fall 2014 202 Headcount		Fall 2013 401 Headcount	
Aero/Aviat- Prof Pilot Fixed	51 35%	Aero/Aviat- Prof Pilot Fixed	47 23%	Aviation Tech/Prof Pilot	142 36%
Non-Destructive Testing Tech	34 23%	Aviation Tech/Prof Pilot	42 21%	General Studies	65 17%
General Studies	14 10%	Non-Destructive Testing Tech	33 16%	Aerospace/Aviation Technology	27 7%
Welding Fabrication/Inspection	12 8%	General Studies	17 8%	Non-Destructive Testing Tech	20 5%
Aero-Aviat—Prof Pilot Rotor	9 6%	Aero-Aviat—Prof Pilot Rotor	10 5%	Welding Fabrication/Inspection	15 4%
Aero/Aviation-Aviation Admin	4 3%	Aero/Aviation-Aviation Admin	8 4%	Business	13 3%
Aviation Dispatch	3 2%	Homeland Security/ Emergency Mgt	5 2%	General Studies/Undecided	12 3%
Aviat Tech/Commer Fixed Wing	2 1%	Aviat Bus/Non Comm Fixed Wing	2 1%	Health Sciences	12 3%

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Aviat Tech/Prof Pilot	2 1%	Aviation Dispatch	2 1%	Engineering/Mechanical	7 2%
Engineering/Mechanical	2 1%	Aviation Maintenance	2 1%	Aviation Tech/ Commercial Fixed Wing	5 1%
Other	12 10%	Other	17 18%	Other	26 9%

## Top Ten Zip Codes

Highland Center								
Fall 2015 Closed			Fall 2014 Closed			Fall 2013 698 Headcount		
----			----			Holiday, Salt Lake City	84117	63 9%
----			----			Salt Lake City	84106	55 8%
----			----			Cottonwd Hts, Holladay, SLC	84121	50 7%
----			----			Holladay, Salt Lake City,	84124	47 7%
----			----			Millcreek, Salt Lake City,	84109	46 7%
----			----			Millcreek, Murray , SLC	84107	37 5%
----			----			Sandy	84092	26 4%
----			----			Midvale	84047	22 3%
----			----			Sandy	84093	22 3%
----			----			Murray, Salt Lake City,	84123	21 3%
----			----			Other		309 44%

Library Square								
Fall 2015 727 Headcount			Fall 2014 840 Headcount			Fall 2013 1320 Headcount		
Salt Lake City, SLC	84103	38 6%	Salt Lake City, WVC	84103	40 5%	Salt Lake City	84103	78 6%
Salt Lake City	84116	31 5%	Salt Lake City	84102	35 5%	Salt Lake City	84102	54 4%
Salt Lake City, SLC	84106	28 4%	Salt Lake City	84116	31 4%	SLC, South Salt Lake	84106	51 4%
Salt Lake City	84102	27 4%	Salt Lake City	84106	28 4%	Bountiful	84010	50 4%
Salt Lake City	84105	27 4%	Bountiful	84010	27 4%	Salt Lake City	84116	50 4%
Murray, Salt Lake City	84107	24 4%	Salt Lake City	84111	27 4%	Salt Lake City	84105	49 4%
Salt Lake City	84111	23 3%	Salt Lake City	84105	25 3%	SLC, So. Salt Lake, WVC	84119	48 4%
Ct Hts, Hldy, Murray, SLC	84121	21 3%	Murray, Salt Lake City	84107	23 3%	Salt Lake City	84111	47 4%
Salt Lake City, SLC	84109	22	Salt Lake City	84109	22	Murray, Salt	84107	41

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		3%			3%	Lake City		3%
South Jordan	84095	19 3%	Salt Lake City	84115	19 3%	Murray, SLC, Taylorsville	84123	41 3%
Other		467 61%	Other		481 62%	Other		810 60%

Meadowbrook								
Fall 2015 123 Headcount			Fall 2014 114 Headcount			Fall 2013 140 Headcount		
Magna	84044	11 10%	Salt Lake City	84106	7 6%	Salt Lake City, WVC	84119	8 7%
West Jordan	84088	8 7%	Salt Lake City	84115	6 5%	Murray, SLC, Taylorsville	84123	8 7%
West Jordan	84081	7 6%	Murray, SLC, Taylorsville	84123	6 5%	Salt Lake City	84116	6 5%
South Jordan	84095	6 5%	Riverton	84065	5 4%	Riverton	84065	5 4%
Midvale	84047	5 5%	Lake Point, Tooele	84074	5 4%	West Jordan	84084	5 4%
Salt Lake City	84116	5 5%	WVC, West Jordan	84120	5 4%	Eagle Mountain	84005	4 3%
Kearns, Salt Lake City	84118	5 5%	West Jordan	84081	4 4%	Sandy	84070	4 3%
Salt Lake City, West Valley	84119	5 5%	Sandy	84092	4 4%	South Jordan	84095	4 3%
Salt Lake City, Taylorsville	84129	5 5%	Sandy	84094	4 4%	Salt Lake City	84106	4 3%
Riverton	84065	4 4%	Kearns, Salt Lake City	84118	4 4%	Salt Lake City	84115	4 3%
Other		62 43%	Other		60 56%	Other		67 58%

South City								
Fall 2015 4645 Headcount			Fall 2014 5216 Headcount			Fall 2013 5544 Headcount		
Salt Lake City, So Salt Lake	84115	232 5%	Salt Lake City, So Salt Lake	84106	263 6%	SLC, So Salt Lake	84115	292 6%
Millcreek, Salt Lake City, So SL	84106	221 5%	Salt Lake City, South Salt Lake	84115	251 5%	SLC, South Salt Lake	84106	281 6%
Salt Lake City, SLC	84105	172 4%	Salt Lake City	84105	219 5%	Salt Lake City	84105	229 4%
Salt Lake City, SLC	84116	170 4%	Salt Lake City	84102	190 4%	Salt Lake City	84116	223 4%
Salt Lake City, SLC	84102	158 4%	Bountiful	84010	177 4%	Salt Lake City	84102	215 4%
Millcreek, Murray, SLC	84107	158 4%	Salt Lake City	84116	173 4%	Bountiful, Woods Cross	84010	190 4%
Salt Lake City, SLC	84103	157 4%	Murray, Salt Lake City	84107	172 4%	Salt Lake City	84103	184 3%
Millcreek, Salt Lake City, SLC	84109	146 3%	Salt Lake City, West Valley	84103	166 3%	Salt Lake City	84109	181 3%
Bountiful, Woods Cross	84010	142 3%	Salt Lake City	84104	143 3%	Murray, Salt Lake City	84107	177 3%
Ctnwd Ht, SLC, Hlly, Murray	84121	131 3%	SLC, West Valley, WVC	84120	132 3%	Brtn, Ctnwd Ht, Hlly,	84121	166 3%

Due to Vice President July 1st



						Murray, SLC		
Other		2958 61%	Other		2895 59%	Other		3142 60%

Westpointe								
Fall 2015 145 Headcount			Fall 2014 185 Headcount			Fall 2013 401 Headcount		
West Valley, WVC	84120	7 5%	West Jordan	84088	8 4%	Salt Lake City	84116	33 8%
West Jordan	84084	6 4%	Herriman	84096	8 4%	Murray, Salt Lake City	84107	16 4%
Kearns, Salt Lake City	84118	6 4%	Murray, SLC, Taylorsville	84123	7 4%	West Jordan	84081	14 4%
Bountiful	84010	5 4%	Midvale	84047	6 3%	Salt Lake City, WVC	84119	13 3%
South Jordan	84095	5 4%	North Salt Lake	84054	6 3%	Bountiful, Woods Crs	84010	12 3%
Herriman, Riverton	84096	5 4%	Murray, Salt Lake City	84107	6 3%	Salt Lake City	84106	12 3%
Murray, Salt Lake City	84107	5 4%	Kearns, SLC, Taylorsville	84118	6 3%	Kearns, SLC, Taylorsville	84118	11 3%
Layton	84014	4 3%	West Valley, WVC	84120	6 3%	Salt Lake City, WVC	84120	11 3%
Stansbury Park, Tooele	84074	4 3%	Bountiful	84010	5 3%	Erda, Tooele, Stansbury Pk	84074	10 3%
Salt Lake City	84109	4 3%	Clearfield, Clinton	84015	5 3%	Sandy	84092	9 2%
Other		94 62%	Other		122 67%	Other		248 64%

## Programming or Service Highlights:

- Regional management/involvement
  - Director held monthly North Region Student Affairs Staff Meetings with consistent attendance of 20+
  - Director developed and maintains and shares a Language Resource List with North Region DOSA (20 languages have been identified) to aid staff in working with students, potential students and community members who speak little or no English.
  - Department participated in hosting open houses at SCC and LSC to boost enrollment.
  - Director assisted with Campus Connect orientations and helped design and present a workshop around Inclusivity.
  - Director serves/served on the following committees and work groups:
    - Professional Development Committee
    - Student Affairs Inclusivity Team
    - Student Affairs Inclusivity Subcommittee that analyzes current inclusivity efforts throughout the college community.
    - Westpointe Center (WPC) Planning Committee
    - Student Tech Fee Board.
    - South City Campus (SCC) Management Team

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- SCC Signage subcommittee
  - SCC Scheduling Committee
  - School of Applied Technology (SAT) Competency Based Education (CBE) Discussion Group, which meets weekly with the goal of transitioning SAT to CBE model
  - SAT Enrollment Process Subcommittee Chair
  - Campus Connect Planning Committee
  - Staff Hiring Policy Work Group
- Director is the Ham Radio Emergency contact for SCC.
- Lead Specialist serves on the Campus Connect Planning Committee.
- Lead Specialist coordinates the Peer Action Leaders (PALs).
- Specialist serves on the LGBTQ+ Steering Committee.
- Specialist serves as a *Bruin Ambassador* in the *Bruin Beginnings* Program for new full-time hires.
- Specialist serves on the Student Affairs Professional Development Committee.
- Specialist serves as Building Marshall at SCC.
- Part-time Coordinator serves as site administrator and Building Marshal at Westpointe Center (WPC).
- Two staff members serve as SLCC CERT Council members.
- Director participated in the Utah Pride March with SLCC.
- Department is participating in the new Community Garden at SCC with the goal of expanding offerings at the Bruin Food Pantry at SCC.
- All staff members, on a rotating basis, attend monthly Office of the Register and Academic Records (ORAR)/Support Staff meetings and North/South Region discussions to improve two-way communication between ORAR and staff in North and South Regions.
- Trainings/Awards/Recognition
  - Lead Specialist participated in SLCC's President's Leadership Institute
  - Director applied and was accepted to the AAWCC Leadership Institute following an invitation from the president.
  - Director submitted a Deep Six proposal on aligning the SAT Admissions/Enrollment process, which was approved by Cabinet.
  - Specialist was nominated for Outstanding Staff Award.
  - Several staff were nominated for Student Affairs Annual Awards.
  - Several staff were awarded Staff Stars.
  - Part-time specialist graduated from SLCC.
  - Part-time specialist graduated from the University of Utah
  - Director attended AACRAO and PACRAO conferences
  - Director and full-time Specialists attended the *Utah NASPA* conference
  - Specialists attended UACRAO conference.
  - All staff attended Data Center semester training.
  - All staff attended ORAR semester training.
  - All staff participated in North/South Region joint retreat.
- Program Review
  - Director and staff actively worked to fulfill Action Plan goals.
  - Director participated in program review site visit for TRIO
- SCC Construction, Remodel and Office relocation
  - Director facilitated remodel of Student Affairs area without disruption of service.
    - New more efficient Student Services desk and workspace

- Remodel of Financial Aid office, including an additional office, new carpet, and new furniture.
- Student Affairs Office Suite with nine new offices and two minimal distraction testing rooms.
- Computer lab, including lab aide work station
- Student Employment and Career Services move into office suite.

### **Assessment Highlights:**

- Worked with Facilities, IT, and multiple entities within Student Affairs on South City Campus Student Affairs remodel, from planning to occupation with no disruption of services.
- Participated in Westpointe expansion planning work group, including identifying need for Student Affairs functions and planning appropriate space for Student Affairs, Site Support, IT, Auxiliary Services, etc.
- In response to LSC Student Satisfaction survey, worked with Auxiliary Services to make OneCard order and pick up services available at LSC and explored food options, including making a list of restaurants (including hours of service and ordering, dining and delivery options) within a two block radius of campus.
- In conjunction with South Region and the Office of the Registrar and Academic Records, evaluated effectiveness of monthly ORAR/Regional Staff meetings and made appropriate adjustments to support knowledge acquisition and interpersonal relationships among staff at TRC and Sites.
- Completed Deep Six project, which involved lengthy exploration of the SAT Admissions/Enrollment process and where possible, aligning it with the SLCC Undergraduate process.
- Explored reasons for changing enrollment patterns at SCC, including initiating a student survey and working with the Dean of the School of Arts and Communication and the Director and Coordinator of Site Planning and Support to improve student pathways to program completion.

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