

Student Affairs Annual Highlights 2016-2017

Department Name: Printing Services

Dash Board Indicators: (Benchmark data reported in budget process with end of year numbers. Please include multiple year data if available.)

Programming or Service Highlights: (Please use bullet format.)

- Added a new Wide Format Printer at South City Campus to improve service in that copy center
- Revamped the South City Copy Center to improve flow and provide a more aesthetically pleasing environment for customers
- Partnered with Marketing on several large projects for campus events: Commencement, Sundance, Board of Regents Event at South City
- Improved Screen Printing operations with new hire and organization
- Added improved equipment to our fleet and removed 15 older machines
- Improved Department communication through consistent meetings and trainings
- Graduated 3 SLCC alumni into Full Time skill positions with outside companies
- Developed a production map to include new Screen Printing equipment that will ultimately make us more efficient and give us the ability to continue to grow that department
- Developed strategy for expansion and further growth as a premier print shop
- Developed new relationship with our soon to be new department, Institutional Advancement and Marketing
- Upgraded 10 machines in various departments across multiple campuses to improve reliability and functionality in those departments

Assessment Highlights: (Please use bullet format.)

- Through May of FY17, Departmental Revenue is up 13% over FY16
- Fleet copier usage is up 10% where we replaced old machines with new
- T-Shirt Revenue is up 10% over FY16
- Wide Format Revenue is up 8% over FY16
- Department is 100% Compliant with Required Trainings