



## **CONSTITUTION OF THE SALT LAKE COMMUNITY COLLEGE STUDENT ASSOCIATION**

### **PREAMBLE**

We, the Student Government of Salt Lake Community College (SLCC), represent the opinions and interests of the student body by providing communication and engagement between the SLCC Student Association (SLCCSA) and administration, representing the student voice in policymaking levels of the College, enhancing the educational, cultural, and social experience of the students, promoting student success in and outside the classroom, and advocating for the general welfare of the diverse community of SLCC.

### **ORGANIZATIONAL PURPOSE & RESPONSIBILITY**

The Salt Lake Community College Student Association (SLCCSA) has been established to represent and express the opinions and interests of the Salt Lake Community College (SLCC) students through principles of self-governance and shared governance. The structure of SLCCSA is designed to provide representative leadership; therefore, SLCCSA officers shall promote the opinions and the interests of the student body as their voice and trusted representatives. SLCCSA is intended to provide student participation in academic, administrative, and extracurricular decision and policymaking at SLCC. The SLCCSA purpose, in partnership with the SLCC Administration, is to ensure efficient and prudent use of student fees and participate in the student fee allocation process, which is to be approved by the SLCC Board of Trustees and the Utah State Board of Regents.

SLCCSA shall provide quality opportunities for co-curricular experiences as well as promoting involvement in student clubs and organizations, initiatives, and programs. SLCCSA officers shall perform with effectiveness any powers and/or responsibilities bestowed upon them by the College Administration, the Board of Trustees, and/or the Utah State Board of Regents. SLCCSA shall also promote SLCC and establish relationships with the community for the betterment of the College and the benefit of the students.

### **ARTICLE I**

#### **SECTION I: STUDENT ASSOCIATION**

- (A) The name of this organization shall be the Salt Lake Community College Student Association, hereinafter referred to as SLCCSA.
- (B) SLCCSA is housed within the Thayne Center for Student Life, Leadership, & Community Engagement, which shall be hereinafter referred to as the Thayne Center.
- (C) The Thayne Center is a department of Salt Lake Community College, which shall be hereinafter referred to as SLCC.
- (D) The Student Government of SLCCSA shall consist of the Executive Council and respective boards as needed.
- (E) The official voting bodies of the SLCCSA is the Executive Council, Student Senate, and Inter-Club Council.
- (F) The official governing documents of SLCCSA are the SLCCSA Constitution and the Bylaws.
- (G) All registered students of SLCC will be represented by the SLCCSA government.
- (H) Membership in SLCCSA shall be comprised of students currently registered at SLCC who have paid the required student fees.
- (I) The SLCCSA Executive Council, Student Senate, and Inter-Club Council may propose legislation. Legislation is defined as the preparation and enactment of procedures and/or policies for the SLCCSA.
- (J) The official colors of SLCCSA shall be Royal Blue and Gold.
- (K) The official mascot of SLCC shall be Brutus, the Bruin Bear.

#### **SECTION II: RIGHTS OF SLCCSA MEMBERSHIP**

- (A) The right to vote in all general elections.



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- (B) The right to become a candidate for any office in SLCCSA after meeting qualifications.
- (C) Right to Due Process
- (D) All Executive Council members, Directors, Chair members, Board members, Presidential Leadership Scholarship recipients, and any other student leader compensated by the Thayne Center must sign an position agreement administered by the Thayne Center which includes academic and behavior expectations.

### SECTION III: STUDENT RIGHTS

- (A) The right to attend any SLCCSA sponsored meeting with the exception of those meetings declared as closed door under the Utah Open and Public Meetings Act.
- (B) The right of any SLCC student to present a legitimate matter before the Executive Council or Student Senate under each council's rules and procedures.
- (C) The right to participate in all student initiative and programs sponsored by SLCCSA.
- (D) The right to request for inspection of any minutes, a listing of budgets, and transactions of the Student Government at a reasonable time and under reasonable circumstances during regular business hours, through the Thayne Center.

### SECTION IV: POWER AND AUTHORITY

- (A) The ultimate power and authority of SLCC Student Government shall rest with the members of SLCCSA as a body and are delegated to the Executive Council under the articles of this Constitution.
- (B) The guidance and continuity of SLCCSA shall be the responsibility of non-voting professional staff within the Thayne Center as outlined by the Bylaws.

## ARTICLE II

### SECTION I: OATH OF OFFICE

- (A) The outgoing SLCCSA President will administer the oath of office to the incoming SLCCSA President. The incoming SLCCSA President will administer the oath of office to the incoming Executive Council officers. The Executive Vice President will administer the oath to the newly appointed Student Senators, in the absence of an Executive Vice President the SLCCSA President may fulfill this duty.
  - 1. *I, (state your name), do solemnly swear to uphold the Constitution and Bylaws of the Salt Lake Community College Student Association, promote the welfare of the student body and execute my duties to the best of my ability.*

### SECTION II: EXECUTIVE COUNCIL

- (A) The Executive Council shall consist of the offices of:
  - 1. SLCCSA President
  - 2. Executive Vice President
  - 3. Vice President for Clubs & Organizations
  - 4. Vice President for North Region
  - 5. Vice President for Central Region
  - 6. Vice President for South Region
  - 7. Vice President for Equity & Diversity
- (B) Qualifications for Members of the Executive Council
  - 1. Any **full-time** student of SLCCSA who holds a semester/term and cumulative grade point average of at least 2.5 and enrolled for at least 9 credit hours at the time of selection may be elected or appointed to an Executive Council position. The potential candidate must have completed at least 12 credit hours prior to the selection/election process from SLCC or be a transfer student from another accredited institution of higher education so that the candidate will have at least one full semester of college experience. Concurrent enrollment experience will not count towards this, although GPA will count.
  - 2. All Executive Council members must maintain a 2.5 semester/term cumulative grade point



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average and must earn at least 12 credit hours for the Fall and Spring semesters during their terms of office. If any classes are taken during summer, the grade point average will count.

3. The Executive Council shall serve as the executive branch of SLCCSA and may recommend initiatives, concerns, and legislation to the Student Senate; establish committees and delegate as needed to assist in legislative and administrative functions of SLCCSA.

### **SECTION III: SLCCSA PRESIDENT**

- (A) The Student Association President is the main advocate for the SLCC students when it comes to any form of decision making and shall serve as the official representative of SLCCSA; therefore, should be held as an exemplary representative within the College community, and outside the College.
- (B) The Student Association President is a full member of the Board of Trustees.

### **SECTION IV: EXECUTIVE VICE PRESIDENT**

- (A) The Executive Vice President shall serve as the official liaison between the Student Senate and the Executive Council and serves as the President of the Student Senate.

### **SECTION V: VICE PRESIDENT FOR CLUBS & ORGANIZATIONS**

- (A) The Vice President for Clubs & Organizations serves as a liaison between the Executive Council and all student clubs and organizations. The Vice President is responsible for assisting all clubs and organizations to promote and market themselves to the SLCC student body.
- (B) In collaboration with the Thayne Center, the Vice President for Clubs & Organizations serves as a co-chair of the Inter-Club Council.

### **SECTION VI: REGIONAL VICE PRESIDENTS**

- (A) Regional Vice Presidents shall assume responsibility for planning and presenting educational, cultural and social programs. They will also represent, serve, and advocate for the students in their respective regions.

### **SECTION VII: VICE PRESIDENT FOR EQUITY & DIVERSITY**

- (A) The Vice President for Equity & Diversity will be an advocate for SLCC students by serving as the liaison between the Executive Council, Division of Student Affairs office, and the student body.

### **SECTION VIII: CREATION OF ADDITIONAL VICE PRESIDENT POSITIONS.**

- (A) The Executive Council shall have power to create new appointed Vice Presidential positions after posting the new position for 10 business days.
- (B) A newly created Vice President position shall remain an interim position for a period of two years. At the conclusion of the two-year period a Joint Session will be called to either pass a bill by two-thirds vote to recommend an amendment to the Constitution and officially create a new Vice President position, or a resolution to disband the temporary position, based upon determined need. An amendment to the Constitution will then be voted on during the next general election.
- (C) The newly created Vice President position shall have the same powers, privileges, and requirements as appointed counterparts.

## **ARTICLE III**

### **SECTION I: SLCCSA BOARDS AND ORGANIZATIONS**

- (A) Clubs & Organizations Board
- (B) President's Board
- (C) Equity & Diversity Board
- (D) Regional Boards
- (E) Student Senate

## **ARTICLE IV**

### **SECTION I: FINANCES**

- (A) The Executive Council will make recommendations for the upcoming year's Student Fee budget request. Upon budget approval, the Director of the Thayne Center shall meet and give



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recommendations to the Executive Council regarding the SLCCSA budget. They will develop, formulate, and propose their annual budget.

- (B) The outgoing Executive Council is responsible for planning the upcoming year's budget and working with the Student Senate to present the open budget forums.
- (C) The outgoing Executive Council must post a completed budget proposal for 10 business days. The Student Senate shall host an open forum budget hearing for students at the end of the 10 business days. The outgoing Executive Council shall be present at the budget hearing to respond to questions regarding the budget and allocation of resources. Members of the Executive Council shall take the student input received into consideration, make any necessary adjustments, and approve the finalized budget.
- (D) During the 10 business days the Executive Council must present their proposed budgets to the Student Senate in preparation for the open forum budget hearing.
- (E) The outgoing Executive Council will educate and present the completed budget to the incoming Executive Council and current Student Senate.
- (F) At the close of each fiscal year, all accounts shall be balanced to zero and all excess finances shall be moved into the account marked discretionary.
- (G) Financial transactions must follow all applicable state laws, campus policies, and guidelines. Appropriate approval by designated account managers must also be secured prior to the expenditure of student fee funds.
- (H) The Executive Council shall have the right to incur any unbudgeted, single expense, or liability in excess of \$15,000 after having the unbudgeted expense or liability meet the following provisions:
  - 1. The Executive Council shall publish a notice of proposed budget in the school newspaper.
  - 2. Post notices of proposed budget in prominent locations including the website and throughout campuses 10 business days prior to forum.
  - 3. Hold an open forum for members of SLCCSA to discuss the proposed expense and make needed recommendations.

### ARTICLE V

#### SECTION I: SELECTION OF EXECUTIVE COUNCIL

- (A) Only members of SLCCSA will be allowed to vote in the SLCCSA elections
- (B) Elections shall be held during Spring Semester for designated Executive Council positions for the following year. The specific times, places, and manners of holding an election or selection for all officers shall be outlined in an Elections/Selections Guidelines Packet.
- (C) Executive Council members shall be selected as outlined in an Elections/ Selections Guidelines Packet.
- (D) If the designated Executive Council positions are not officially filed for and/or elected by the popular vote of the student body, an appointment will be made as defined in the Bylaws.
- (E) If an incoming Executive Council member does not meet the minimum 2.5 semester/ term GPA requirement or successfully complete at least 9 credit hours at the end of the semester/term they were elected/selected, they forfeit their position, with no appeal process.

#### SECTION II: SUCCESSION

- (A) In the case that the SLCCSA President is removed from office, resigns, becomes deceased, or is temporarily unable to discharge the powers and duties of said office, the Executive Vice President shall assume the Office of President.
- (B) When the position of the Executive Vice President is vacant, the Senate Pro Tempore shall assume the position, requirements, and duties of the Executive Vice President.
- (C) If the Senate Pro Tempore replaced the Executive Vice President already, and the President cannot fulfill the duties of office, then the Executive Vice President cannot succeed into the



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position of President. The replacement of the President position will be filled through the order of succession outlined in the Bylaws.

- (D) When any other Executive Council position is vacated, an appointment process is outlined in the Bylaws. The Executive Council shall notify the student body by posting/advertising the open position for 10 business days prior to the application deadline. Applicants must meet all requirements as outlined in this Constitution.
- (E) In all cases, said officer shall serve for the duration of the term of the original office, or until the selected officer may return to office.
- (F) The Vice President for Clubs & Organizations will be elected by the SLCC Inter-Club Council (ICC).

### **SECTION III: TERMS OF OFFICE**

- (A) The newly selected Executive Council terms of office will officially begin, after being sworn in, through Commencement of the following year.
- (B) Executive Council officers shall be limited to holding office for no more than two full, one-year terms
- (C) In the event that an Executive Council member was removed from office and a special selection was held during the Spring Semester, then the new selected member would be eligible to be selected/elected for an additional two full, one-year terms.
- (D) For all chair and board members, the term of office will be from the day a member is appointed to the end of Spring Semester. They will be limited to three years of involvement.

### **SECTION IV: COMPENSATION**

- (A) Members of SLCCSA boards may be eligible for compensation. For detailed information please refer to the SLCCSA Bylaws and Thyne Center guidance.
- (B) All members of SLCCSA boards who do not meet their requirements may be held liable to pay back any form of compensation for unfulfilled obligations of their contract.
- (C) Presidential Leadership Scholarship Recipients will not be eligible for any additional compensation except for summer semester.
- (D) All positions receiving any form of compensation must be qualified to work in the State of Utah or be eligible to receive an in-state tuition waiver as per financial aid requirements.
- (E) Compensation awards to SLCCSA recognized clubs and/or their members must meet requirements as found within the Clubs Manual.
- (F)

## **ARTICLE VI**

### **SECTION I: SLCCSA COMMITTEES**

- (A) SLCCSA Committees include:
  - 1. Constitutional Interpretation Committee
  - 2. Constitutional & Bylaws Amendments Committee
  - 3. Joint Session Committee
  - 4. Due Process Committee.

### **SECTION II: CONSTITUTIONAL INTERPRETATION STANDING COMMITTEE**

- (A) The Constitutional Interpretation Standing Committee exists to interpret the SLCCSA Constitution and Bylaws.
- (B) The Executive Council, the Student Senate, or the Due Process Committee may call for a Constitutional Interpretation Standing Committee meeting as needed.
- (C) The Constitutional Interpretation Standing Committee shall interpret the SLCCSA Constitution and/or Bylaws and must reach a 2/3 majority in every decision.
- (D) The Executive Vice President will chair this committee. Membership is outlined in Bylaws

### **SECTION III: CONSTITUTION & BYLAWS AMENDMENTS COMMITTEE**

- (A) The Executive Council or the Student Senate may call for an Amendments Committee meeting as needed.





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- (B) The Constitution & Bylaws Amendments Committee will draft changes or additions to the Constitution and Bylaws and research them for legality.

**SECTION IV: JOINT SESSION COMMITTEE**

- (A) Joint Session is a meeting held as deemed necessary by the SLCCSA Constitution & Bylaws Amendments Committee
- (B) The Joint Session Committee is held for the purpose of ratifying changes to the SLCCSA Constitution and Bylaws.
- (C) The Student Body President will chair this committee.
- (D) Constitution & Bylaws Amendments Committee will present proposed changes.

**SECTION IV: DUE PROCESS COMMITTEE**

- (A) The Due Process Committee shall have jurisdiction to hear all charges of misconduct and malfeasance of office and impose appropriate sanctions against any SLCCSA student government leader(s).
- (B) An Executive Council or Senator will be the Chair of this committee as deemed appropriate based upon charge(s) being brought forth.

**ARTICLE VII**

**SECTION I: PROBATION**

- (A) If a newly elected/selected Executive Council member does not make grades or successfully complete nine credit hours at the end of the semester/term they were elected/selected, they forfeit their position, with no appeal process.
- (B) During the term of office, if the requirements of GPA and/or credit hours are not met, the member of the Executive Council or SLCCSA board may request a Probation Hearing if their cumulative GPA is at 3.0 or higher, and the semester GPA is 2.0 or higher from the Director of the Thayne Center for extenuating circumstances. Newly elected/selected Executive Council members do not have the right of appeal (see A above).
- (C) During the term of office, if the requirements of behavioral expectations and/or office hours are not being met, the member of the Executive Council or SLCCSA board member may be put on probation.
- (D) Even if SLCCSA Board members apply for probation there is no guarantee it will be granted. Probation is determined by the Due Process Committee.

**SECTION II: DUE PROCESS FOR STUDENT GOVERNMENT LEADERS**

- (A) Due process will be followed in all matters concerning the discipline of SLCCSA student government leaders. This includes a right to a fair, closed meeting, unless requested to be open, with the Due Process Committee conducted in a competent manner. Individuals will be guaranteed the right to be present and given the opportunity to present their views at the meeting and any appeals.
- (B) A review of any SLCCSA student government leader(s) for malfeasance or conduct unbecoming of a SLCC Student and specifically a SLCCSA student government leader will be called by the Executive Council members, the Student Senate, or by a petition of 5% of the Full Time Equivalent (FTE) of the members of SLCCSA. The Due Process Committee shall have the ability to impeach or censure any SLCCSA student government leader(s) member for malfeasance of position or office
  1. No SLCCSA student government leader(s) shall be found guilty without a preponderance of evidence by the Due Process Committee's membership.
  2. The decision of the Due Process Committee may be appealed. As outlined in the Bylaws.
- (C) Sanctions must be in compliance with the Student Code of Rights & Responsibilities.
- (D) Any SLCCSA student government leader, who is convicted of a federal or state felony or violates the Student Code of Rights in Responsibilities may be removed from office and is not eligible to



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hold or run for any position in SLCCSA thereafter.

- (E) See the SLCCSA Bylaws, Thayne Center governing documents and Student Code of Rights & Responsibilities for Due Process Procedures.

**ARTICLE VIII**

**SECTION I: IMPLEMENTATION**

- (A) All changes provided in this Constitution shall take effect at the conclusion of Spring Semester in the academic year that the changes were ratified.