SLCCSA
SLCC STUDENT ASSOCIATION

2026 – 2027
STUDENT ASSOCIATION
ELECTION HANDBOOK

Have questions? Interested students are encouraged to attend a candidate information session.
- Monday, January 26, 1 pm & 2 pm
- Tuesday, January 27, 1 pm & 2 pm
- Attend in person: Taylorsville Redwood Campus Student Center – 201 (Oak Room).
- Attend virtually via Zoom: https://slcc-edu.zoom.us/j/85191172369?pwd=dbJ9oxDb3i0HzojIPbwnbZugjznV91.1
  - Meeting ID: 851 9117 2369
  - Passcode: SLCC

If you have an accommodation request, please contact the Accessibility & Disability Services at 801-957-4659 or email ADS@slcc.edu.

Interested in running? All candidates must submit an "Intent to Run" Form for 2026–2027 by noon on Thursday, January 29, via Campus Groups**.**
- Access the Intent to Run Form here: https://cglink.me/2gn/s82379
- Late submissions will not be accepted.

For an outline of required dates and activities for candidates, please review Appendix 1: Candidate Action Items At-a-Glance (pg. 9).

Notice a possible campaign violation? Submit a grievance for review by the Election Committee.
https://cglink.me/2gn/s83050

The handbook further outlines the grievance process (pg. 7) and possible sanctions (Appendix 2: Sanctions & Disqualification Guidelines, pg. 10).

SLCCSA Election is managed by the
Thayne Center for Student Life, Leadership, & Community Engagement.
For more information, connect with us:
Taylorsville Redwood – STC 124 & 126
(801) 957-4555

Dates, times, and locations are subject to change. Items <mark>highlighted</mark> are under review.

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All candidates are accountable for the content of this handbook. Additional policies and materials may be enacted throughout the election process, and all candidates will be expected to comply with those or any other directions received from the Thayne Center staff and Election Committee members.

3 ELECTED POSITIONS

All students registered at Salt Lake Community College who have paid their student fees are members of the Salt Lake Community College Student Association (SLCCSA). Leadership for SLCCSA is provided by the Executive Council, which consists of three officers who are elected by the student body.

SLCCSA EXECUTIVE COUNCIL
The Salt Lake Community College Student Association represents the student voice and addresses issues impacting the general welfare of SLCC students. SLCCSA facilitates communication between students and college administration by participating in the academic and policy-making levels of the college. As a result, SLCCSA improves the educational, cultural, and social experience of the SLCC community. Leadership for SLCCSA is provided by an Executive Council comprised of three roles:
- Student Association President
- Vice President for Academic Pathways
- Vice President for Equality & Representation.

For more information about the general responsibilities of the Executive Council, visit the SLCCSA website to review the organization's Constitution & Bylaws. A review of the "SLCCSA President Vision Statement" may provide additional insight into the role of these elected roles.

Candidates must submit the "Intent to Run" form via Campus Groups before noon on Thursday, January 29, 2026. Late submissions will not be accepted. https://cglink.me/2gn/s82379

STUDENT ASSOCIATION PRESIDENT
The President of SLCCSA is the executive officer of the SLCC Student Association. The Student Association President is the primary advocate for students in all forms of decision-making and chairs the SLCCSA Executive Council. Therefore, this role serves as an example within the College community and beyond.

Duties of the SLCCSA President
- Serves as executive officer of the SLCC Student Association (SLCCSA).
- Serves as a member of the SLCC Board of Trustees. Board of Trustees Writes and submits a monthly Board of Trustees Report describing current student issues and actions of SLCCSA.
- Serves as a member of the Extended Cabinet Team and the Extended Leadership Team.
- Serves as a fee-paying member of the Utah Student Association (USA).
- Attends meetings between the SLCCSA Executive Council & SLCC Cabinet ("President's Calls").
- Calls and presides at meetings of the Executive Council.
- Seeks consensus in all significant decisions made by the Executive Council, respecting the fact that each member of the Executive Council is elected to represent student stakeholders.
- Meets with SLCCSA Vice Presidents to align and support programs and initiatives.
- Oversees administrative responsibilities and project delegation to 1 – 2 Executive Assistants.
- Serves as co-chair of the annual Student Fee Board to make recommendations for changes to SLCC student fees. Tuition and Fees (see "Student Fee Usage" and "Student Fee Guide").
- As primary steward of the Student Activities fee, serve as an ex officio member of all committees in the Thayne Center for Student Life, Leadership & Community Engagement.
- Participates as a committee member of the Student Standards Committee, Student Center Advisory Committee, and Campus Safety Roundtable. Additional committees are added and delegated based on annual initiatives and institutional priorities.
- Serves as a member of committees as requested by the President of the College or designee.
- Holds approval and veto power on legislation received from the Student Association. Any legislation that remains unsigned after 15 days will become effective.
- Represents students during Commencement, including providing a speech at the end of their tenure.

VICE PRESIDENT FOR ACADEMIC PATHWAYS

The Vice President for Academic Pathways (VPAP) is a member of the Executive Council. With oversight of Student Senators representing SLCC's academic pathways, the VPAP elevates the student voice by gathering input and implementing initiatives that improve academic experiences at SLCC. The VPAP collaborates with faculty and administrators in academic affairs, such as the Provost and academic Deans, learning advancement, and academic systems. Focusing on issues in the classroom, recent initiatives from VPAP and the Senate have included final exam dates, free textbooks, general education requirements, and course evaluations.

Duties of the SLCCSA Vice President for Academic Pathways
- Calls and conducts weekly meetings of the Student Senate.
- Meet with the SLCCSA President to align and support programs and initiatives.
- Serves as a non-voting member of the [Faculty Senate](), serving as the official liaison between the Faculty Senate and SLCCSA Executive Council.
- Manages and coordinates Student Senators, assigning representatives to Academic Pathways.
- Facilitates the training for Senators, including listening to and talking with SLCC students, researching solutions to academic issues, addressing student concerns, understanding the college's academic structure, representing the organization on committees, communicating effectively with SLCC officials, problem-solving, developing initiatives, legislation, and understanding the constitution and bylaws.
- Creates standing and/or ad hoc committees for the Student Senate.
- Attends and represents students in assigned committees.
- Serves as the SLCCSA President upon the President's absence.
- Accepts responsibility for any additional duties that the SLCCSA President may assign.
- Serves as a non-voting chair on the Election Committee (unless they are running).

VICE PRESIDENT FOR EQUALITY & REPRESENTATION

The Vice President for Equality and Representation (VPER) is a member of the SLCCSA Executive Council. With oversight of the Equality & Representation Board, the VPER elevates the voices of SLCC students and supports student success by gathering input and implementing initiatives that improve the experiences of all students. The VPER collaborates with staff and administrators across multiple divisions, including Student Affairs, Administration, and Institutional Advancement. Focusing on issues beyond the classroom, recent initiatives from VPER and the Equality & Representation Board have included inclusive restroom signage, physical spaces for students, financial aid resources, and international student support, among others.

Duties of the Vice President for Equality & Representation
- Calls and conducts weekly meetings of the Equality & Representation Board.
- Meets with the SLCCSA President to align and support programs and initiatives.
- Manages and coordinates Board Members.
- Facilitates training for board members, including listening to and talking with SLCC students, researching solutions to co-curricular student issues, addressing student concerns, understanding the college's organizational structures, representing the organization on committees, communicating effectively with SLCC officials, problem-solving, developing initiatives, legislation, and understanding the constitution and bylaws.
- Creates standing and/or ad hoc committees for the Equality & Representation Board.
- Attends and represents students in assigned committees.
- Accepts responsibility for any additional duties that the SLCCSA President may assign.
- Completes other duties as assigned.

COMPENSATION & ELIGIBILITY REQUIREMENTS

Student leaders in the Thayne Center may be eligible for compensation generally through a tuition waiver. As a capstone leadership experience at the college, SLCCSA Executive Council members are compensated with <u>both</u> a tuition waiver and hourly pay during the academic year. The following addresses eligibility.

Part-Time Hourly Wage

SLCCSA Executive Council members are part-time employees of SLCC. To receive hourly compensation, student leaders must meet the qualifications to work in the State of Utah. *Students who are ineligible for employment in the State of Utah should consult with Thayne Center advisors about alternatives, such as fulfilling the role without hourly compensation.*

In-state Tuition Waiver

The primary compensation method for student leader roles is an in-state tuition waiver, specifically the Presidential Leadership Tuition Waiver. Executive Council members receive a tuition waiver during the Fall and Spring semesters, but do not in the Summer. *In many instances, other tuition waivers and scholarships are incompatible with this tuition waiver – students are encouraged to contact Financial Aid. In most instances, the tuition waiver may be distributed to resident and non-resident students. When funding is available, Thayne Center also covers basic student fees.*

Maintain "Good Academic Standing"

Due to the rigor of student leader roles, prior academic performance is reviewed before candidates are officially approved. SLCCSA Executive Council members must have completed at least 9 credits at SLCC with a minimum semester and cumulative GPA of 2.0. Performance below this definition of "Good Academic Standing" may lead to tuition waiver ineligibility and dismissal from their role. The Director of the Thayne Center reviews academic performance appeals on a case-by-case basis.

The table below summarizes the compensation package for the elected roles of SLCCSA. For comparison, the Senators, Equality & Representation Board Members, and Thayne Center Peer Leaders (TCPLs) are provided. Candidates are encouraged to review their options to make an informed decision before applying.

SLCCSA Position	Credits	GPA	Weekly Time Commitment	Compensation	Length of Service
Executive Council	≥ 9 credits Fall & Spring	2.0	Summer 10 hrs.	$15/hour wage	May 1, 2026 – May 8, 2027
			Fall & Spring 20 - 25 hrs.	Tuition waiver <u>and</u> $15/hour wage	
Senator, Board Member, &TCPLs	≥ 9 credits in Fall & Spring	2.0	Fall & Spring 8 hrs.	Tuition waiver	Aug 25, 2026+ – May 8, 2027

* Duties include earlier dates, such as meeting with the Executive Council, Cabinet, or the USA. Reference Appendix 1 for a general overview of training and retreats.

+Duties may include earlier dates such as trainings and retreats.

RUNNING A CAMPAIGN FOR THE ELECTION

To inform student voters, each candidate is expected to plan and execute a robust campaign. Each individual running must read and understand the following rules and guidelines to be eligible to run for an Executive Council position.

SECTION 1a: CAMPAIGN LOGISTICS

1. Candidates may run as individuals or in a team, although votes will be cast for individuals. No "party affiliations" will be listed on the election ballot.
2. Candidates are encouraged to talk with the outgoing EC about ongoing student issues, accomplishments, and ongoing initiatives. However, current Executive Council members are prohibited from endorsing or campaigning for candidates. SLCCSA entities are prohibited from endorsing candidates.
3. Candidates are responsible for the actions of their supporters while campaigning.
4. Candidates shall refrain from maliciously attacking or retaliating against other candidates. Candidates and supporters are expected to conduct themselves ethically and responsibly throughout the campaign process. This includes tampering with or removing posters, spreading slanderous rumors, or otherwise interfering with another's campaign. Appropriate behavior includes following the guidelines outlined in the Student Code of Rights and Responsibilities.
5. Candidates may seek endorsements from clubs, organizations, and individuals. Written consent signed by the club president and proof of a two-thirds vote of support from club members must be obtained before any endorsements of the said club can be used on campaign material.
6. Candidates may reserve a table or space to campaign through SLCC FixIt, to use for active campaigning. Spaces are reserved on a first-come, first-served basis, with a limit of two reserved spaces per candidate or team each day of campaigning. If a table were approved, the candidate is allowed to decorate and display election publicity materials for the designated time. However, a table may not be left unattended at any time.
7. Prohibited campaigning locations:
    a. At official voting tables during election week.
    b. Within or in front of Thayne Center offices (listed on cover) and SLCCSA offices.
    c. SLCC libraries and computer labs
8. Candidates are allowed to campaign at SLCCSA and Thayne Center programs; however, they are prohibited from participating in or promoting the activity as their own.
9. Candidates are responsible for distributing print materials in accordance with the SLCC Advertising and Posting Policy and Facilities Services Posting Procedures, including use of designated posting locations.
10. The SLCCSA election prohibits posting print materials at several additional locations:
    a. Left on tables, counters, or other surfaces within the buildings, except with a reserved table.
    b. Within or in front of Thayne Center offices (listed on cover) and SLCCSA offices.
    c. Outside at West Valley Center or Westpointe campuses.
11. At the conclusion of the election, candidates must immediately remove all their campaign materials from the college.

SECTION 1b: STANDARDIZED CAMPAIGN PRINT MATERIALS

1. To standardize a minimum resource for all candidates, Thayne Center designs one advertisement for each candidate, printed in two formats. Designs will include standardized information for the election.
2. Candidates will be consulted regarding basic design elements, such as color and tagline.
3. Candidates receive a set of seventy posters (8.5" x 11") to be hung at designated locations across SLCC's campuses. Candidates must distribute these standardized print materials.
4. Candidates select the second print format. *Counts are subject to change based on policy & procedures.*
    a. One vinyl banner (90" x 30")
    b. Five posters (23" x 36") – one mounted on foam board.
    c. Ninety handout flyers (3.5" x 5").

SECTION 1c: CANDIDATE PROVIDED PRINT MATERIALS

1. Candidates are encouraged to design their own print materials as well. The materials must include the candidate's name, position, voting dates, SLCCSA's Instagram handle, and a link to the election ballot.
2. Campaign materials and apparel, such as t-shirts, buttons, posters, and pictures, may not be displayed in any Thayne Center office.

SECTION 2: FINANCES

1. With the goal to alleviate financial barriers to candidacy and develop "zero-cost" campaigns, each candidate is provided $250.00 for the purpose of their campaign. All goods and services purchased, pre-owned, borrowed, loaned, or donated are included in this total. Any candidate exceeding $250.00 in goods and services will be subject to sanctions and may be disqualified.
2. The financial value of the "standardized print" sponsored by the Thayne Center is approximately $100 per candidate in materials alone. This is not included in the $250.
3. Any donation, whether new or used, will need a receipt and will be valued at a "Fair Market" price. Verification and final say of all items, either bought or donated, will be determined by the Election Committee. Candidates may request a Fair Market Value assessment for donated goods. Fair Market Value amounts will be shared with all candidates. Budgets will be closely monitored.
4. Candidates will use and submit a Financial Log to document all donations and funds spent.
5. No purchases or donations will be allowed after the first day of voting.
6. Candidates will be trained on the Purchasing Request Procedure to access an SLCC purchasing card.
   a. There will be **no reimbursement** for purchased or donated items.
   b. Violations of purchasing procedures will be documented via the grievances process.

GRIEVANCES

Grievances are how individuals report suspected misconduct by candidates or their supporters. Questions, complaints, challenges, and grievances are considered with the utmost sincerity. Link to submit grievances: https://cglink.me/2gn/s83050

1. Grievances should be reported promptly, ideally within 24 hours of the incident.
2. While the individual submitting a grievance is not expected to investigate their claims, any supporting documentation that can illustrate or substantiate their claim is beneficial to the review. Relevant documents may include photographs, written statements, email correspondence, text message exchanges, and other relevant documents.
3. All Thayne Center staff will provide support in accessing and submitting the Grievance form.
4. Grievances may be submitted until midnight on the final day of the election.
5. The Election Committee reviews, evaluates, and assigns sanctions every week through the conclusion of the election. Decisions will be emailed to the parties immediately.
6. Candidates will be given a short timeline to submit an appeal to the Election Committee's decisions. The Senior Director of the Thayne Center reviews appeals.
7. Grievances occurring during election week will be reviewed on an expedited schedule, including a shortened period for appeals.
8. Candidates are expected to respond to Election Committee requests ethically and respectfully.

VOTING

1. An electronic ballot is available to candidates via Campus Groups.
2. Students will use their MySLCC login to access the system.
3. The Election Committee will sponsor nearby "Meet the Candidates" activities corresponding with official voting locations at Taylorsville, South City, Jordan, West Valley Center, Miller, Westpointe, and Herriman campuses.
   a. Dates and times of these events will be shared with candidates and promoted via social media.
   b. All candidates are invited to attend to meet with students and discuss their candidacy.
   c. Candidates who fail to attend an agreed-upon social event will be subject to sanctions.
4. Candidates who run unopposed must receive 51 percent of the votes cast in their favor. If the candidate does not meet this requirement, the position(s) will be appointed by any elected Executive Council members and confirmed by a Joint Session.
5. Sanctions from grievances and disqualifications will be determined before announcing results.
6. The final election results will be announced publicly and shared via social media.

ELECTION COMMITTEE

An Election Committee ensures the successful and ethical implementation of the SLCCSA election. The Election Committee is comprised of a minimum of one current Executive Council member, four current SLCCSA board members, and one student at large. The quorum for committee voting decisions is three. Committee members should not be running for an elected position. An advisor from the Thayne Center will attend all Election Committee meetings, casting a vote only in the event of a tie.

Responsibilities of the Election Committee:
- Attend weekly meetings from January 12 – April 12, 2026
- Increase awareness about the SLCCSA election.
- Plan and implement official voting locations and corresponding "Meet the Candidate" events.
  - Each committee member will be assigned 2 – 3 events at various campuses and times.
  - Transport materials to assigned "Meet the Candidate events."
  - Learn and execute tabling communication to increase voter engagement.
- Interpret the Election Handbook to review and substantiate grievances, assigning sanctions as appropriate.
  - Review the grievance submission.
  - Determine what election policies may have been violated.
  - Discuss the facts presented in the grievance. The Election Committee **does not** investigate.
  - Based on the evidence provided, vote on whether it is more than likely that the policy was violated.
  - Provide written documentation to candidates regarding grievance decisions.

APPENDIX 1: Candidate Action Items At-a-Glance

The Election Handbook establishes rules for all candidates during the 2026 – 2027 Election of the Salt Lake Community College Student Association. Each individual running must read and understand the rules and guidelines to be eligible to run for an Executive Council position.

1. Review eligibility requirements outlined in the SLCCSA Constitution & Bylaws
   a. ≥ 2.0 Cumulative/semester GPA
   b. ≥ 9 credit hours completed Fall Semester 2025 or previous
   c. ≥ 9 credit hours registered and completed Spring Semester 2026
2. Read and follow all the election rules outlined in this handbook. Violations of candidate responsibilities will result in sanctions and may lead to disqualification.
3. Submit an "Intent to Run" Form via Campus Groups by noon on Thursday, January 29.
   - Link to "Intent to Run" Form: https://cglink.me/2gn/s82379
4. Attend all required meetings regarding election procedures and policies:
   a. Fri, January 30, 10 am – 11 am – Candidate Orientation – **in person**
   b. Mon, February 2 – Fri, February 6, By Appointment – Election Overview **– hybrid**
   c. Fri, February 6, 10 am – 11 am – Meet & Greet with Election Committee – **in person**
      - Thur, February 12 – Last day to withdraw without candidacy publicized.
   d. Fri, February 13, 10 am – 11 am – Campaign marketing training - **virtual**
   e. Mon, February 16 – Fri, February 20, By Appointment – Marketing Plan **- hybrid**
   f. Mon, March 2, 12:00 pm – 2:30 pm – Truth in Tuition & Student Forum - **hybrid**
   g. Fri, March 6 (Time TBD) - Campaign Statement filming – **in person**
   h. Mon, March 16, 8:00 am – Financial Log is Due – **email**
   i. Fri, March 27, (Time TBD) - Election Results filming – **in person**
5. Appropriately announce their candidacy:
   a. Monday, December 15 – Sunday, February 15 – "Intent to run", word of mouth
   b. Monday, February 16 – Sunday, March 1 – Announcing candidacy
   c. Monday, March 2 – Thursday, March 26 – Print & social media campaigns
   d. Tuesday, March 17 – Thursday, March 26 – Voting & Optional "Meet the Candidates" events
6. Write, memorize, and record a brief campaign statement, between approximately 1 and 3 minutes. Statements will be filmed live by Institutional Marketing and published digitally.
7. Launch a multi-faceted campaign promoting their candidacy, goals, and qualifications.
8. Vote via Campus Groups between Tuesday, March 17, at 8 am and Thursday, March 26, at 4:30 pm.
   - Link to vote: https://cglink.me/2gn/s63695
9. Submit & respond to Grievances.
   - Link to grievances form: https://cglink.me/2gn/s83050
10. Mark your calendar for essential onboarding and training processes, including:
    a. Tue, April 7 & Wed, April 8 – Utah Student Association (President Only) *(overnight)*
    b. Tue, April 16 – Commencement Paper Tech, 1:00 pm – 2:30 pm @ STC276A (President Only)
    c. TBD – President's Call transition meeting and summer planning conversation
    d. TBD – Wednesdays - Executive Council transition, 2:30 pm – 4:00 pm
    e. Fri, May 1 – Thayne Center End of Year Celebration and SLCCSA Oath of Office
    f. TBD – Commencement Walk-through at Maverik Center (President Only)
    g. Fri, May 9 – Commencement 2024 (President Only), *specific times TBD (usually 8 am – 1 pm)*
    h. Mon, May 18 – Wed, May 20 – Utah Leadership Academy @ Weber State *(overnight)*
    i. Wed, July 16 – Fri, July 18 – Attend UPSIL with USA (President Only) *(overnight)*
    j. TBD – July 1 – Aug 22 – Executive Council Training, *(usually 4 hours, twice a week)**
    k. TBD - Summer 2026 – Board of Trustees Meetings (President Only), *(usually 2 hours)*
    l. TBD - Thayne Center Peer Leader Retreat *(usually 8 am – 9 pm)*

*To accommodate training, please plan summer time off and travel between May 21 and June 30, 2026.

APPENDIX 2: Sanctions & Disqualification Guidelines

To maintain fairness in the election process for all candidates, grievances against a candidate will be assigned a tiered value. Substantiated grievances impact the final vote percentage earned by a candidate. As the infractions increase, so does the severity of the consequence. Grievances are explicitly related to who committed the infraction, the number of students affected, and the level of attention given to the infraction by those students (full, partial, or none). Violations are cumulative and evaluated individually, such that a candidate may receive multiple sanctions in each tier.

These sanctions apply to candidates and their supporters. Examples provided are not exhaustive lists of potential violations. The Election Committee will determine the tiers and distribute sanctions, as well as establish the parameters for candidate disqualification. The Senior Director of the Thayne Center reserves the right to disqualify candidates for egregious violations, particularly those involving violations of the Student Code of Conduct.

Tier 1: Minor Offenses - .5% vote reduction
Examples of minor infractions result in minimal to no impact on other candidates, but disrupt the fairness or efficiency of the election:
- tardiness with "candidate action items" (Appendix 1)
- minimal pre-campaigning (Appendix 1 Point 5)
- placing campaign posters in prohibited locations (Section 1A Point 9 & Point 10)
- supporter violations when acting independently from candidate directives (Section 1A Point 3)
- failure to remove campaign items from the college (Section 1C Point 5)

Tier 2: Moderate Offenses – 1.0% vote reduction
Examples of moderate infractions impact either voters or opposing candidates:
- failure to attend an agreed-upon "Meet the Candidates" Social (Voting, Point 3c)
- supporter violations acting under the direction of the candidate (Section 1A Point 3)
- aggressive campaigning tactics (Section 1 Point 4)
- campaigning in prohibited locations (Section 1A Point 7 & Section 1C Point 2)
- minimal excess spending of $250 budget (Section 2 Point 1)
- failure to report items on the financial log (Section 2, Point 4)
- additional expenses made after the first day of voting (Section 2, Point 5)
- treating Election Committee disrespectfully or unethically (Election Committee, Point 7)

Tier 3: Serious offenses – 2.0% reduction
Tier 3 offenses can also result in disqualification. Examples of serious offenses indicate negligence or malicious intent by the candidate:
- failure to complete "candidate action items" (Appendix 1)
- failure to pick up and distribute standardized print campaign materials (Section 1B, Point 1)
- Use of SLCCSA entity endorsements (Section 1A Point 2)
- misrepresenting club endorsements (Section 1A Point 5)
- egregious excess spending of $250 budget (Section 2, Point 1)
- Violations of the Purchasing Request Procedure (Section 2, Point 6)

APPENDIX 3: Posting Guidelines

Guidelines are subject to change before the final date of the "Campaign marketing training." The following guidance was developed in collaboration with facilities staff and campus and site services teams. This guidance is not intended to replace or supersede the College's Advertising and Posting | SLCC Policy and Facilities Posting Procedures.

Inside Buildings on ALL Campuses

- Standardized Print Materials (Section 1b, pg. 8) provided by the Thayne Center may be placed at designated locations. Candidates are encouraged to utilize the posting location maps provided within the Facilities Posting procedures.
- DO NOT post inside classrooms or on classroom tack strips.
- DO NOT use helium balloons indoors.
- Easels may be placed in the Student Center the day of an event with a room reservation

Outside and exterior spaces

- Due to their locations, posting materials or chalking is not allowed on the exterior of the West Valley Center or Westpointe campuses.
- The elections occur during the winter season.
  - If a storm or heavy winds occur, your marketing may be blown over or damaged.
  - It is the candidate's responsibility to monitor and replace materials.
  - Chosen materials should be securely attached, but should not cause damage to campus property.
  - It is the candidate's responsibility to remove all materials at the conclusion of the election.
- Sidewalk chalk is okay to use, but only on sidewalks. DO NOT use chalk on vertical surfaces.
- Garbage cans can be used for posting with blue tape.
- Fences can be used, especially using the vinyl banners procedures (see below).
- DO NOT attach marketing to vehicles in parking lots.
- DO NOT attach marketing to existing campus signage.
- DO NOT attach marketing to campus artwork, sculptures, or fountains.
- DO NOT attach marketing to campus marquees.
- DO NOT attach marketing to lamp posts.
- Be careful with college landscaping and trees.
  - DO NOT staple marketing to trees.
  - Be cautious with the weight of marketing materials, which could damage plants and trees.
  - Fishing line, string, or twine may be used to hang marketing from trees, but must be thoroughly removed by the candidate.
- Be careful with lawn signs stuck into the grass. *These differ from A-frames, which are not used in the winter season when the elections occur.*
  - Place signs at least 3 feet from sidewalks to ensure space for pedestrians and facilities vehicles.
  - Smaller grass spaces have a unique format that would be damaged by wooden and metal stakes.
  - DO NOT place lawn signs in grass spaces between two sidewalks (for example, on the Taylorsville Redwood campus surrounding the Alder Plaza).
  - DO NOT place lawn signs on grass spaces that are smaller than 2 feet (for example, on the Jordan Campus between the HTC and JSTC).
- There are special procedures for the use of vinyl banners on exterior spaces, including on fences.
  - Candidates should consult with Thayne Center staff for instructions and guidance.
  - Space is limited and may prohibit the use of this strategy depending on the number of candidates.

APPENDIX 4: Financial Log

Reviewed on Monday, March 16, 2026, at 8:00 am (the day before voting). Late and missing financial logs will result in sanctions for the candidate. *Candidates may request a Microsoft Excel version of this document. Use multiple*

Candidate Name: _____

With the goal to alleviate financial barriers to candidacy and develop "zero-cost" campaigns, each candidate is provided $250.00 for the purpose of their campaign, sponsored by the Thayne Center. All goods and services purchased, pre-owned, borrowed, loaned, or donated are included in this total (Section 2). All purchased goods and services are to be counted in this total, including the "Fair Market Value" of pre-owned, borrowed, loaned, and donated items (Appendix 5). Any candidate exceeding $250.00 in total campaign expenses will be subject to sanctions and may be disqualified from participating in the election.

There will be **no reimbursement** for purchased items. Instead, candidates will be trained on the Purchasing Request Procedure with access to an SLCC purchasing card.

Item or Service	How was this acquired?*	Source (e.g. store name)	Cost per item	Total Cost
Total Expenses (should not exceed $250)				

*Was the item purchased, pre-owned, rented, borrowed, loaned, or donated?

APPENDIX 5: Fair Market Value

Rather than purchasing items for use in their campaign, candidates may choose to use their own materials. Others utilize materials and services that have been donated, borrowed, or loaned by others. The Election Committee determines a Fair Market Value for donated, borrowed, loaned, and pre-owned goods and services used by a candidate during their campaign.

The Election Committee has predetermined Fair Market costs for several items. If a candidate has any additional items or services that they would like the Election Committee to assign a Fair Market Value to, they should email the Election Committee with a description of the item and an estimated value.

Item	Amount	Price
T-shirt	1 t-shirt	$7.00
T-shirt heat transfer	1 heat transfer tool	$1.00
Printed t-shirts	10 shirts, $8.00 each	$80.00
Markers, Crayons, Paint	One-time cost for any/all used materials.	$10.00
24 x 36 foam board	1 foam board	$5.00
Bag of candy	90 pcs, approximately 50 ounces	$18.00
Plastic tablecloth	1	$1.00