# Recommended Types of Evidence for Faculty Professional Portfolios

SLCC Associate Deans have indicated that the following documentation and artifacts are appropriate evidence for use in faculty professional portfolios. **Note that evidence cannot stand on its own** and must be contextualized by reflective narratives.

## Teaching

- ☐ Documented new course design, review committee approval
- ☐ Documented student advising or assistance in career development
- ☐ Drafts of student work, along with the professor's suggestions as to how each draft might be improved
- ☐ Honors, awards, or other recognition of teaching excellence
- ☐ Pre- and posttest performance by a class relevant to teaching design
- ☐ Record of participation in teaching development activities
- ☐ Record of teaching load, class size, grade distribution
- ☐ Record of workshop, webinar, course attendance
- ☐ Representative course syllabi (or selections from)
- ☐ Rubrics or other assessment materials
- ☐ Samples of evaluation criteria
- ☐ Samples of formative or summative evaluation on papers, projects, assignments
- ☐ Samples of online exchanges with students
- ☐ Samples of student ePortfolios (links)
- ☐ Samples of student surveys and their results
- ☐ Samples of teaching materials (tests, homework, reading lists, handouts, assignments)
- ☐ Statements by alumni on your teaching
- ☐ Statements from colleagues (not on review committee) who have observed your teaching
- ☐ Statements from colleagues regarding out-of-class activities
- ☐ Student evaluation summaries (in report or graphic form)
- ☐ Video of student presentations
- ☐ Video of your teaching

## Professional Activity

- ☐ Agendas from attended conferences with documented attendance
- ☐ Annotated bibliography of articles, journals, chapter, books read
- ☐ Credentials, licensures, and proficiencies
- ☐ Documented directed student research
- ☐ Documented department- or college-level research projects
- ☐ Grants awarded
- ☐ List of memberships in organizations representative of your field/discipline
- ☐ List of professional journals, listservs, or websites that you subscribe to, regularly read, and/or participate in
- ☐ Panel/poster descriptions from conference panels/posters presented
- ☐ Professional consulting work
- ☐ Record of official participation in professional organizations (e.g. committee work, officer roles)
- ☐ Record of participation in faculty colloquia, teaching circles and other teaching development activities
- ☐ Reviews of scholarly or creative work
- ☐ Samples of public lectures or performances
- ☐ Samples of recognition of your professional work
- ☐ Samples of research, publications, or creative work
- ☐ Transcripts of graduate coursework taken or degrees awarded

## Service

- ☐ Agendas, notes, minutes or outcomes from departmental and college committees
- ☐ Agendas, notes, minutes or outcomes from PAC meetings, other service-based committee
- ☐ Notes/reports from Concurrent Enrollment faculty support
- ☐ Products or documents from community partnerships (e.g. event posters, videos/pictures, meeting minutes, project outcomes, collaborative reflections)
- ☐ Results of activities undertaken for department or college (e.g. research outcomes, assessment plans or results, statewide or national committee work)
- ☐ Results of collaborations with members of department and college
- ☐ Results of student support work (e.g. event posters, minutes from meetings, notes)
- ☐ Samples of materials created for peer/adjunct development
- ☐ Service-learning documents from designated courses

Salt Lake Community College

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