

SALT LAKE COMMUNITY COLLEGE
Standard Mileage

Call the Business Office – Jay Hoggins ext 4222 for current mileage reimbursements rates.

One-way standard mileage to listed destinations

	Airport	Community Writing Center	Jordan	LHM	Library Square	Meadowbrook	Redwood	South City	Westpointe	West Valley Center
Airport Facility		6.5	16.8	17.1	6.7	9.9	9.6	9.6	0.7	7.7
Community Writing Center	6.5		17.5	15	0.2	7	9.9	2.4	6	11.8
Jordan Campus	16.8	17.5		5.3	17.6	11.7	8.4	14.9	16.7	10.1
Larry H Miller	17.1	15	5.3		15	10.2	8.6	12.4	17.6	14.4
Library Square Center	6.7	0.2	17.6	15		6.8	9.7	2.2	5.9	12
Meadowbrook	9.9	7	11.7	10.2	6.8		3.7	4.2	9.4	7.9
Redwood	9.6	9.9	8.4	8.6	9.7	3.7		7.3	9.9	6.4
South City Campus	9.6	2.4	14.9	12.4	2.2	4.2	7.3		9.9	10.7
Westpointe Center	0.7	6	16.7	17.6	5.9	9.4	9.9	9.9		11.3
West Valley Center	7.7	11.8	10.1	14.4	12	7.9	6.4	10.7	11.3	

From Taylorsville Redwood to

Argosy University	12
Brigham Young University	46
Dixie State University	307
Neumont University	10
Snow College	156
Southern Utah University	256
State Capitol Building	11
USHE – Gateway Mall	10
Utah State University Eastern	123
University of Utah	12
Utah State University	90
Utah Valley University	40
Weber State University	35

Travel Object Codes:

Staff Development	In-State Travel	90010
Faculty	In-State Travel	90020
Staff Other	In-State Travel	90030
Faculty Other	In-State Travel	90040
Recruitment	In-State Travel	90050
Motor Pool		90060
Staff Development	Out of State Travel	90110
Staff Other	Out of State Travel	90130
Recruitment	Out of State Travel	90150

Mileage will be computed based on the most economical, usually traveled routes.

For trips where the destination is less than 50 miles one way from the traveler's regular work place, reimbursement for a private vehicle will be at the lower rate indicated on the STARR <http://www.slcc.edu/accounts-payable/travel.aspx> unless a College motor pool vehicle is not available. If a College motor pool vehicle (excluding large vans or buses) is not available, the higher reimbursement rate will apply. It is the traveler's responsibility to contact the College Motor Pool Office to reserve or verify the availability of a vehicle for the day and time of travel.

Exceptions: can be located on page 11 in the Policy and Procedures Manual for Travel Reimbursements <http://www.slcc.edu/accounts-payable/policies.aspx>