

Miller Campus
 Corporate Training
 9750 South 300 West
 Sandy, Utah 84070
 (801) 957-5271

CAD Applications Non-Credit Registration Form

The “key” to your registration and payment information is your social security number. If you do not have a social security number, contact the SPED registration office by email at SPEDregistration@slcc.edu or call (801) 957-5200.

Notification of collection and use of personal identifiers such as social security number and birth date is intended for students, employees, and applicants. Salt Lake Community College collects these personal identifiers for use in performance of the College’s duties and responsibilities for the following possible purposes: classification of accounts; identification and verification; billing and payments; data collection; reconciliation; tracking and scholarship reporting; financial aid processing; accreditation of programs; and reporting to authorized agencies of the state and federal government. The social security number and birth date are also used as a unique numeric identifier in certain cases and may be used for search purposes in our system. Federal law requires that we protect these personal identifiers from disclosure to unauthorized parties. Students, employees and applicants are assigned a Salt Lake Community College identification number to assist in protecting their identities.

- INSTRUCTION:**
- Social Security number and birth date are required for registration. SLCC respects your personal information and privacy. Once your information is entered into our system every registrant will receive a Salt Lake Community College ID number. Please reference this ID number when communicating with SLCC.
 - Please fill this form in as completely as possible. **(Your full legal name as printed on Social Security Card.)**
 - One application is required for each individual registering.

Social Security #: _____ Birth Date: _____ Today’s Date: _____

First Name: _____ **MI:** _____ **Last Name:** _____

Home Address: _____

City: _____ State: _____ Zip Code: _____

Home Phone: _____ Fax: _____ E-mail (Per): _____

Employer: _____

Business Address: _____

City: _____ State: _____ Zip Code: _____

Business Phone _____ Fax: _____ E-mail (Bus): _____

Registration Options: **Fax:** 801-957-5282
Phone: 801-957-5271
Mail to: SLCC Miller Campus—Corporate Training
 9750 South 300 West, Sandy UT 84070
Email: Kay.Carter@slcc.edu

_____→
 Registration continued on back of form

Registration Information

| | Course Name | CRN | Course Date | Cost |
|---------------|---|-----|-------------|----------|
| | AutoCAD I CECD 0400 | | | \$500.00 |
| | AutoCAD I (STIT) CEST 0400 | | | \$ |
| | AutoCAD II CECD 0500 | | | \$500.00 |
| | AutoCAD II (STIT) CEST 0501 | | | \$ |
| | Solidworks CECD 0880 | | | \$600.00 |
| | Solidworks (STIT) CEST 0880 | | | \$ |
| | Revit Architecture Essentials CECD 0300 | | | \$500.00 |
| | Revit Architecture Essentials (STIT) CEST 0800 | | | \$ |
| | Revit MEP CECD 0301 | | | \$500.00 |
| | Revit MEP (STIT) CEST 0301 | | | \$ |
| | AutoDesk Inventor CECD 0890 | | | \$500.00 |
| | AutoDesk Inventor (STIT) CEST 0890 | | | \$ |
| | AutoDesk Civil 3D CECD 0730 | | | \$500.00 |
| | AutoDesk Civil 3D (STIT) CEST 0730 | | | \$ |
| Total: | | | | \$ |

Payment Options

Credit Card Visa AMEX MasterCard Discover

Name on Card: _____

Card #: _____

Expiration: _____

Signature: _____

Check/Money Order (Payable to Salt Lake Community College)

Business Personal Money Order

Check Date: _____

Amount: _____ Check #: _____

Purchase Order #: _____

Company Name: _____

Atten: _____

Phone: _____

Address: _____

City: _____ State: _____ Zip: _____

Vouchers

DWS

Counselor: _____

Phone #: _____ Fax #: _____

Email: _____

Voc Rehab

Counselor: _____

Phone #: _____ Case Load #: _____

Email: _____

Verizon

Request Letter of Authorization Faxed to SPED Registration
Atten: Shirley 801-957-4185

Other

Company : _____

Phone #: _____

Email: _____

Office Use Only

Registered By: _____ Date: _____

Cancellation, Rescheduling and No Show Policy: Notice of cancellation or rescheduling must be given three (3) days prior to start of course by calling 801-957-5200 for an authorized refund. No refunds will be given for cancellation after the three (3) day deadline. No shows will not receive a refund. *A 100% refund given to all registrants if cancelled by SLCC.

Collection Policy: Financial debts and obligations are pursued to the fullest extent of the law. This includes, but is not limited to, HOLDS on registration, transcripts, grades, and graduations; liens against Utah Income Tax refunds; referrals to collection agencies; and litigation. Interest will accrue on all defaulted debts.

SLCC is an equal opportunity institution providing educational and employment opportunities without regard to race, color, national origin, age sex or disability. If you need special accommodations to attend SLCC, please call 801-957-4659.