

Utah System of Higher Education  
**Right of First Refusal Agreement for Concurrent Enrollment  
for Academic Year 2008-09**

If a USHE institution refuses to offer a concurrent class for a district within its service area, the district may approach another USHE institution to offer the course. This document outlines the agreement between a USHE institution and USOE school district for a different USHE institution to offer a concurrent enrollment course outside its primary service area. This agreement is initiated by the school district. Signed copies of the agreement should be kept on file by both USHE institutions and the district for five years.

INSTRUCTIONS: "Primary College" refers to the institution being asked to grant permission for a different institution to offer the class. "Proposed college" refers to the institution the district wishes to offer the class. "District" refers to the district those students will enroll in the class.

**Primary College**      UU   USU   WSU   SUU   Snow   CEU   DSCU   UVU   SLCC  
CE Contact \_\_\_\_\_ Contact Phone \_\_\_\_\_ Contact Email \_\_\_\_\_

**Proposed College**      UU   USU   WSU   SUU   Snow   CEU   DSCU   UVU   SLCC  
CE Contact \_\_\_\_\_ Contact Phone \_\_\_\_\_ Contact Email \_\_\_\_\_

**District**      District Name \_\_\_\_\_  
CE Contact \_\_\_\_\_ Contact Phone \_\_\_\_\_ Contact Email \_\_\_\_\_

**Course Information**

Prefix/No. of Primary College Course \_\_\_\_\_ Public Education Course 11 digit Code \_\_\_\_\_

Prefix/No. of Proposed College Course \_\_\_\_\_ Public Education Course Title \_\_\_\_\_

Method Course will be delivered:    \_\_\_ Taught by district teacher in a high school.  
    \_\_\_ Taught by proposed college faculty over EDNET, IVC, or Online.  
    \_\_\_ Taught by proposed college faculty on their campus or in high school.

Reason for requesting RFR from primary college:

**Primary College Decision**

The primary college approves or refuses the proposal to grant another institution to offer the course for the following reasons:

- \_\_\_ the primary college waives offering the class for one year.
- \_\_\_ the primary college waives offering the class for three years.
- \_\_\_ Right of First Refusal is not necessary. The primary college will offer this course.
- \_\_\_ Right of First Refusal is not necessary. The primary college does not offer this course.
- \_\_\_ Right of First Refusal is not necessary because this class is a distance education delivered course.
- \_\_\_ Right of First Refusal declined by Proposed College

Rationale for Decision:

\_\_\_\_\_  
*Concurrent Administrator for the Primary College*      *Date*      *Chief Academic Officer for the Primary College*      *Date*

\_\_\_\_\_  
*Division Department Chair for the Primary College*      *Date*      \_\_\_\_\_ *for the District*      *Date*

\_\_\_\_\_  
*Dean for the Primary College*      *Date*      \_\_\_\_\_ *for the Proposed College*      *Date*

