

FACILITIES SERVICES OUTSTANDING EMPLOYEE NOMINATION FORM

An outstanding employee has several distinguishing qualities. Please provide specific examples as to how your nominee exhibits those qualities and a statement indicating what this person has done to receive the Outstanding Employee award. Please return your nomination form to Carol Bartz, GFSB 119, or email to carol.bartz@slcc.edu

Deadline to turn in your nomination form is Monday, December 14, 2009.

- Any full-time or part-time employee who has been with the College for at least one year is eligible for nomination.
- Past recipients can be re-nominated every five years.

Outstanding Qualities To Consider

- Has uncompromising integrity.
- Sets the example in work ethics and the fair treatment of others.
- Inspires excellence.
- Promotes teamwork.
- Is self-motivated, responsible, cooperative, courteous and on-time.
- Is committed to quality service.
- Is customer focused.
- Participates in the success of the work order system.
- Delivers what was promised, when it was promised.
- Reflects the College's Statement of Values as well as the Facilities Mission Statement.
- Is willing to seek continuous learning.

