



**CONSTITUTION OF THE
SALT LAKE COMMUNITY COLLEGE
STUDENT ASSOCIATION**
Ratified April 4, 2009

PREAMBLE

We, the Student Government of Salt Lake Community College, in accordance with our right and responsibility, hereby draft and establish this constitution as the framework of rules, regulations and guidelines for a government created to serve the Salt Lake Community College Student Association (SLCCSA).

ORGANIZATIONAL PURPOSE & RESPONSIBILITY

The Salt Lake Community College Student Association (SLCCSA) has been established to provide for the general welfare of the students as Salt Lake Community College (SLCC) through principles of self-governance and shared governance. The structure of SLCCSA is designed to provide representative leadership; therefore, SLCCSA officers shall promote the opinions and the interests of the student body as their voice and trusted representative. SLCCSA is intended to provide student participation in academic, administrative and extracurricular decision-making at SLCC. SLCCSA in partnership with the SLCC Administration is to ensure efficient and prudent use of student fees and oversee the student fee allocation process, which is to be approved by the SLCC Board of Trustees and the Utah State Board of Regents.

SLCCSA shall provide quality opportunities for academics and extracurricular experiences as well as promote student involvement in College clubs and student organizations, events and activities. SLCCSA officers shall perform with effectiveness any powers and/or responsibilities bestowed upon them by the College administration, the Board of Trustees, or the Utah State Board of Regents. SLCCSA shall also promote SLCC in the community and establish relationships with the community for the betterment of the college and the benefit of the students.

ARTICLE I

SECTION I: STUDENT ASSOCIATION

- (A) The name of this organization shall be the Salt Lake Community College Student Association, hereafter referred to as SLCCSA.
- (B) The official colors of SLCCSA shall be Royal Blue and Gold.
- (C) The official mascot of SLCCSA shall be the Bruin Bear.

SECTION II: MEMBERSHIP OF SLCCSA

- (A) Membership in SLCCSA shall be comprised of students currently registered at Salt Lake Community College that have paid the required student fees.
- (B) Students who have paid the student fees and possess a valid student identification card will be eligible to vote in the SLCCSA elections.
- (C) All registered students of Salt Lake Community will be represented by the SLCCSA government.

SECTION III: STUDENT RIGHTS

The rights of membership in SLCCSA shall consist of the following:

- (A) The right to vote in all general elections which are conducted by SLCCSA.
- (B) The right to attend any SLCCSA sponsored meeting with the exception of those meetings declared as Executive Sessions (elected officers only).
- (C) The right of any member of SLCCSA to present a legitimate matter before the Executive Council or Student Senate under each council's rules and procedures.
- (D) The right to participate in all student programs and activities sponsored by SLCCSA.
- (E) The right to become a candidate for any office in SLCCSA after meeting qualifications as stipulated.
- (F) The right to request for inspection, any minutes, a listing of budgets and transactions of the Student Government at reasonable time and under reasonable circumstances, through the Student Life & Leadership office.
- (G) Additional rights as stipulated in the Student Code of Conduct.

SECTION III: OBJECTIVES OF STUDENT GOVERNMENT

- (A) The objectives of Student Government are to express the opinions and provide for the general welfare of SLCCSA members while representing the interests of the community and the college within.
- (B) To provide communication and interaction between SLCCSA members and administration while allowing participation at the academic and policy-making

levels of the college, and to enhance the educational, cultural, and social experience of the members of SLCCSA.

- (C) Advocate and promote academic curriculum to be reflective of values and experiences of the multicultural community of SLCC.

SECTION IV: STUDENT GOVERNMENT OF SLCCSA

- (A) The Leadership of SLCCSA shall consist of Executive Council, Student Senate, Regional Boards, Fine Arts & Lectures, Student Clubs and Organizations, Public Relations Board and President's Cabinet, and respective board members as needed and shall be known as Student Life & Leadership.
- (B) Requirements for Board members
 - (1) Board members must earn at least nine credit hours during Fall and Spring Semesters of their term of office and shall maintain a 2.5 term GPA. Office hours shall be required each term as outlined in the Bylaws.
 - (2) Student Life & Leadership Presidential scholarship students must maintain a 3.0 GPA and earn 12 credit hours each Fall and Spring semester.
 - (3) If any classes are taken during Summer term, the grades will counted as an official record.

SECTION V: POWER AND AUTHORITY

- (A) The ultimate power and authority of Student Government shall rest with the members of SLCCSA as a body, and are delegated to the official Student Body Officers under the articles of this Constitution.
- (B) The guidance and continuity of Student Life & Leadership shall be the responsibility of non-voting staff and administrative advisors as outlined by the Bylaws.

ARTICLE II

SECTION I: EXECUTIVE COUNCIL

- (A) The Executive Council shall consist of the offices of
 - President
 - Executive Vice President
 - Clubs & Organizations Vice President
 - Fine Arts & Lectures Vice President

Public Relations Vice President
Taylorsville Redwood Activities Vice President
Regional Vice Presidents (*Jordan and South City Regions*)

(B) Qualifications for Members of the Executive Council

- (1) Any **full-time** student of SLCCSA who holds a current grade point average of at least 2.5 at the time of election/appointment may be elected or appointed to an Executive Council position. Full time status is defined as enrollment and completion in at least 9 credit hours during the semester of the election or appointment. The potential candidate must have completed at least 9 credit hours from SLCC or be a transfer student from another accredited institution of higher education. (*Concurrent enrollment credit is not eligible, though your GPA will count*).
- (2) Must earn at least 12 credit hours during Fall and Spring semester, except for summer term, during their one-year term of office and shall maintain a 2.5 term GPA. Office hours shall be required each term as outlined in the Bylaws.
- (3) If any classes are taken during Summer term, the grades will counted as an official record.

(D) Responsibilities of the SLCCSA Executive Council

- (1) The Executive Council shall serve as the executive branch of SLCCSA and may recommend initiatives, concerns and legislation to the Student Senate. Establish committees and delegate as needed to assist in legislative and administrative functions of SLCCSA.
- (2) The Executive Council shall have power to allocate a portion of SLCCSA monies.
- (3) The Executive Council, in conjunction with the Senate, shall research issues concerning student welfare and make recommendations to the College Administration.
- (4) The Executive Council shall advise and assist the SLCCSA President, officiate and supervise all SLCCSA elections, hold weekly meetings, select students to serve on the Standards Review Board, conform to Roberts Rules of Order in all meetings and actions as needed, and shall hold regular daily office hours as outlined in the Bylaws.
- (5) The Executive Council shall hold Joint Sessions as needed. Joint sessions will consist of the Executive Council, the President Pro-Tempore of the Senate and one other Senator, two members of the President's Cabinet, and

two members from each of the vice presidents' respective boards. The SLCCSA President shall chair Joint Session, but shall have no vote, unless vote is equally divided.

- (6) The Executive Council shall recognize, review and approve new Clubs and Student Organizations that meet requirements as outlined in the Bylaws.
- (7) The Executive Council shall have the power and responsibility to preserve and protect the Student Code of Conduct, the SLCCSA Constitution, the Bylaws of the Constitution, and any other legislation.

SECTION II: SLCCSA PRESIDENT

- (A) Shall serve as the Chief Executive Officer of SLCCSA; chair of the Executive Council, Joint Session and the Standards Review Board, serves as a member of the Salt Lake Community College Board of Trustees, the official representative for SLCCSA, the Chief Lobbyist for SLCCSA and all other duties as outlined in the Bylaws.
- (B) Shall sign for informational purposes on all SLCCSA actions; serves as ex-officio member for all SLCCSA committees, with the exception of any selection committee where he/she will serve as a voting member; has the power to veto any legislation submitted for signature in its entirety; shall have power to create new appointed positions in order to fully execute the objectives of SLCCSA; shall nominate and appoint officers to all positions not otherwise provided for in this Constitution and shall recommend students to serve as members of committees and boards as specified in the Bylaws.
- (C) President's Cabinet
 - 1) President's Cabinet positions shall be appointed by the SLCCSA President and shall be funded from the President's Cabinet Budget, and are responsible for any other additional duties as set forth by SLCCSA President.

SECTION III: SLCCSA EXECUTIVE VICE PRESIDENT

- (A) Shall serve as the President and Chairperson of the Student Senate and shall have no vote, unless the Senate is equally divided. He/she will also serve as chair of the Elections Committee.
- (B) Shall serve as acting President, in the SLCCSA President's absence.
- (C) The Executive Vice President shall have the power to create committees as needed (hereto known as Ad hoc Committees) within the Student Senate as

deemed necessary, and assumes responsibility for such additional duties as may be assigned by the SLCCSA President.

- (D) The Executive Vice President shall serve as the official liaison between the Student Senate and the Executive Council.

SECTION IV: CLUBS & ORGANIZATIONS VICE PRESIDENT

- (A) Serves as Chairperson of the Inter Club Assembly (ICA), as chair and/or member of college boards/committees as assigned by the Executive Council, serves as a member of the Campus Life Coordinating Committee, and serves as a voting member of the Student Senate selections committee. Reports weekly to the Executive Council any information regarding ICA, and assumes responsibility for any additional duties as assigned by the President.
 - (1) ICA shall be composed of representatives of all recognized clubs and student organizations.
- (B) Clubs & Organizations Board of SLCCSA
 - (1) Clubs and Organizations Board members will serve under the direction of the Clubs and Organizations Vice President to assist with his/her duties.

SECTION V: FINE ARTS AND LECTURES VICE PRESIDENT

- (A) Shall assume responsibility for planning and presenting educational and entertaining cultural events and lectures for the entire membership of SLCCSA; serves as a member of the Campus Life Coordinating Committee; serves as chair and/or member of college boards/committees as assigned by the Executive Council; reports weekly to the Executive Council any information regarding Fine Arts and Lectures, and assumes responsibility for any additional duties as assigned by the SLCCSA President.
- (B) Fine Arts & Lectures Board of SLCCSA
 - (1) Fine Arts & Lectures Board members will serve under the direction of the Fine Arts & Lectures Vice President to plan, execute, and evaluate fine arts and lecture events for the members of the SLCCSA.

SECTION VI: TAYLORSVILLE REDWOOD ACTIVITIES VICE PRESIDENT

- (A) Assumes responsibilities for planning and presenting social activities; shall serve as the Chair of their Board, serves as the Co-Chair of the Campus Life Coordinating Committee, as chair and/or member of college boards/committees as assigned by

the Executive Council, reports weekly to the Executive Council any information regarding Taylorsville Redwood Activities and assumes responsibility for any additional duties as assigned by the SLCCSA President.

(B) Taylorsville Redwood Campus Activities Board.

- (1) The Taylorsville Redwood Campus Activities Board (CAB) members will work under the direction of the Redwood Activities Vice President to plan, execute and evaluate activities for members of the Redwood Region.

(C) Campus Life Coordinating Committee of SLCCSA

- (1) The Taylorsville Redwood Activities Vice President will Co-Chair the Campus Life Coordinating Committee with the Public Relations Vice President. Committee members will meet monthly or more often as needed to coordinate, plan, execute, and evaluate activities, fine art events, and lectures for members of SLCCSA. The Campus Life Coordinating Committee will establish and maintain the SLCCSA master calendar. The Taylorsville Redwood Vice President will facilitate the portion of the meeting concerning event and activity planning.

SECTION VII: SLCCSA REGIONAL VICE PRESIDENTS

- (A) Shall assume responsibility for planning and presenting educational, cultural and social activities; shall serve on the Campus Life Coordinating Committee and keep the official calendar of activities and events for their respective region.

Shall serve as the Chair of their Region Board, as a member of the Campus Life Coordinating Committee, and shall work directly with the Administration in their Regional Area; serve as chair and/or member of college boards/committees as assigned by the Executive Council. Report weekly to the Executive Council any information regarding their region board, and assumes responsibility for any additional duties as assigned by the SLCCSA President.

(B) Regional Boards

- (1) Regional Board members will work under the direction of their Regional Vice President to plan, execute and evaluate programs for members of their regional area and also the entire SLCCSA.

SECTION VIII: PUBLIC RELATIONS VICE PRESIDENT

- (A) The Public Relations Vice President is responsible for all promotions and advertisement of SLCCSA and all Student Life Programs, including but not limited to print advertisement and electronic advertisement and serves as the official liaison to the media. The Public Relations Vice President will serve as a

Co-Chair of the Campus Life Coordinating Committee with the Taylorsville Redwood Activities Vice President and is responsible for the calendaring portion of the meeting.

- (B) Public Relations Board of SLCCSA
 - (1) Public Relations Board members will serve under the direction of the Public Relations Vice President to assist with his/her duties.

SECTION IX: CREATION OF ADDITIONAL VICE PRESIDENT POSITIONS.

- (A) The Executive Council shall have power to create new appointed Vice Presidential positions after posting the new position for 10 business days.
- (B) The newly created Vice President position shall remain an appointed position for a period of two years. At the conclusion of the two-year period a Joint Session will be called to either pass a bill by two-thirds vote to amend the Bylaws and officially create a new elected Vice President position, or a resolution to disband the temporary position, based upon determined need.
- (C) Appointed Vice Presidents shall have the same powers, privileges, requirements and compensation as their elected counterparts.

ARTICLE III

SECTION I: SLCCSA STUDENT SENATE

- (A) Shall be composed of a delegation from each Region or campus, which is comprised of senators appointed by the Senate Selections Committee outlined in the SLCCSA Bylaws. Each delegation will be responsible for appointing a delegation chair. Each Region will be entitled to one senator per thousand students, with a maximum of eight Senators per region.
- (B) Organization of the Student Senate:
 - (1) President of the Student Senate is defined in Article II, Section III
 - (2) President Pro-Tempore
The Senate shall elect a President Pro-Tempore from the body of the Senate as outlined in the Bylaws. The President Pro-Tempore shall preside at all meetings of the Senate in the absence of the Executive Vice President and who, in event of a vacancy in the office of the Executive Vice President, shall assume the office. In this event a new President Pro-

Tempore shall be elected from the Senate, and shall assume responsibility for such additional duties as assigned by the Executive Vice President.

(3) Committees

The Senate Standing Committees shall be outlined in the Bylaws

- (4) The Executive Vice President and/or the body of the Senate shall have the power to create Ad hoc Committees within the Student Senate as deemed necessary. Ad hoc Committees may exist for a maximum period of one year.

(A) Qualifications for Members of the Student Senate:

- (1) Must be members of SLCCSA at time of appointment and during term of office and meet all requirements of board members.

(B) Responsibilities of the SLCCSA Senate

- (1) The power of the Senate lies in their ability to present concerns of SLCCSA members to the Executive Council and then jointly to College Administration.
- (2) The Student Senate, in conjunction with the Executive Council, shall research issues concerning student welfare and make recommendations to the College Administration. Each Senator will be a direct representative of the Executive Council in seeking out concerns and issues of fellow students. When appropriate, Senators will write resolutions and legislative bills which single out problems and give possible solutions.
- (3) Senators will hold a regular meeting for the purpose of reporting student concerns, reviewing current issues, and debating the resolutions and legislative bills of individual Senators that address student concerns. Senate approved resolutions and legislative bills will be presented to Executive Council for their support and the President's signature.
- (4) The Senate shall host an Open Forum Budget Hearing where members of the Executive Council will respond to students' questions regarding the budget and allocation of monies.

(C) Apportionment

- (1) The Senate shall reapportion once a year during the Summer term using the enrollment numbers of the preceding Spring Semester. Reapportionment must be completed by the end of Summer term and shall take effect at beginning of Fall Semester.

ARTICLE IV

SECTION I: FINANCES

- (A) The Executive Council will make recommendations to the Student Fee Allocation Committee each Spring for the upcoming year's Student Fee request.
- (B) Upon budget approval, the Director of Student Life & Leadership shall meet and give recommendations to the newly elected Executive Council regarding the Student Life budget. They will develop, formulate, and propose their annual budget.
- (C) The Executive Council must post a completed budget proposal for 10 business days. The Senate shall host an open forum budget hearing for students at the end of the 10 business days. The Executive Council shall be present at the budget hearing to respond to questions regarding the budget and allocation of monies. Members of the Executive Council shall take the student input received into consideration, make any necessary adjustments, and approve the finalized budget.
- (D) At the close of each fiscal year, all accounts shall be balanced to zero and all excess finances shall be moved into the account marked discretionary.
- (E) All financial transactions must follow all applicable state laws, campus policies and guidelines. Appropriate approval by designated account managers must also be secured prior to the expenditure of student fee funds.
- (F) The Executive Council shall have the right to incur any unbudgeted, single expense or liability in excess of \$50,000 after having the unbudgeted expense or liability meet the following provisions:
 - 1. Publish in the school newspaper.
 - 2. Post in prominent locations throughout campus five days prior to acceptance.
 - 3. Hold one open forum for members of SLCCSA to discuss the proposed expense.
 - 4. Be approved by a majority vote of a Joint Session.

SECTION II: SLCCSA STANDARDS REVIEW BOARD

- (A) The Executive Council and/or Student Senate and/or a petition of 5% of the Full Time Equivalent (FTE) of the members of SLCCSA; will call for a Standards Review of Student Government Officers for malfeasance. The Standards Review Board shall have the ability to impeach any Student Government Officer for malfeasance of office, based on a preponderance of evidence.

- (1) No Student Government Officer shall be found guilty without a preponderance of evidence by the Standard Review Board's membership.
 - (2) The decision of the Standards Review Board may be appealed to the Dean of Students and then to the Vice President of Student Services for reconsideration. Decisions made at this point will be final.
 - (3) The Standards Review Board will consist of all Executive Council Members, an equal number of Senators, two students-at-large; with the exception of the person charged of misconduct; the Director of Student Life & Leadership and the Dean of Students as ex-officio members.
 - (5) The Standards Review Board shall be chaired by the SLCCSA President, if eligible, if not it goes in order of succession. Any member of the Standards Review Board shall excuse themselves in the occasion that there would be a conflict of interest in hearing the case. If at any time more than five Student Body Officers are charged, the process will need to be changed by the Director of Student Life & Leadership with approval by the Dean of Students.
- (B) Jurisdiction
- (1) The Standards Review Board shall have jurisdiction to hear all charges of misconduct and malfeasance of office and impose appropriate sanctions against any Student Government Officers.
- (C) Grounds for Censure and/or Impeachment, from the Standards Review Board shall include, but are not limited to:
- (1) Incompetence, negligence, misappropriation of funds including misuse or personal use of SLCCSA funds, violations of the Constitution, engaging in conduct that violates the Student Code of Conduct, flagrant misuse of one's position, malfeasance, and discrimination on the basis of gender, race, religion, age, disability, or sexual orientation.
- (D) Sanctions must be in compliance with the Student Code of Conduct.
- (1) Sanctions include but are not limited to the following: a written reprimand, censure, obligation to make restitution or reimbursement with liability for all monies paid and spent on the behalf of the convicted, forfeiture of stipend/compensation for current semester or term, impeachment and removal from office, and may make recommendations for expulsion from school and/or criminal action.
 - (2) Any member of Student Life & Leadership who is convicted of a federal or state felony/violates the Student Code of Conduct may be removed

from office, and is not eligible to hold or run for any position in Student Life & Leadership.

ARTICLE V

SECTION I: ELECTIONS

- (A) Only members of SLCCSA will be allowed to vote in the SLCCSA elections. Elections shall be held during Spring Semester for designated Executive Council positions of the following year. The specific times, places, and manners of holding election for all elected or appointed officers shall be prescribed in the Bylaws.
- (B) The Executive Council shall be elected/appointed as outlined in the Election's Guidelines packet available during the third week of the Spring Semester.

The Clubs and Organizations Vice President will be elected/appointed, and serve on the Executive Council. Candidates must meet both of these requirements: be nominated by a club or organization, be an active member of an ICA organization during the preceding semester or serve as a Club and Organization Board member during Fall Semester.

- (C) If the designated Executive Council positions are not officially filed for and/or elected by 51% of the student body vote, an appointment will be made by the newly elected Executive Council.

SECTION II: SUCCESSION

- (A) In the case of the removal of the President from office, or of death, resignation or temporary inability to discharge the powers and duties of said office, the Executive Vice President shall assume the Office of President. When the position of the Executive Vice President is vacant, the Senate Pro Tempore shall assume the position, requirements and duties of the Executive Vice President.
- (B) When any other Executive Council position is vacated, the remaining members of the Executive Council shall make an appointment as outlined in the Bylaws. The Executive Council shall notify the student body by posting the open position for two weeks prior to the appointment. Applicants must meet all requirements as outlined in this Constitution.
- (C) In all cases, said officer shall serve for the duration of the term of the original office, or until the elected officer may return to office.

SECTION III: TERMS OF OFFICE

- (A) The newly elected Executive Council term of office will officially begin after being sworn in during mid-April for one full year. If appointed, the Executive Council Officer will serve until the next election.
- (B) Executive Council officers shall be limited to holding office for two, one year terms.
- (C) For the Student Senate, the term of office shall be from the first day of the semester or term of their appointment and extend for one full year. Student Senators shall be limited to holding office for three consecutive terms.
- (D) For all boards and committees, the term of office will be from the day they are appointed to the end of Spring Semester the following year. They will be limited to three years.

SECTION IV: COMPENSATION

- (A) Executive Council members are paid part-time employees of the College. The Vice Presidents will be paid 65 percent and the SLCCSA President will be paid 75 percent of full-time tuition and student fees monthly. This is based upon completion of required duties and obligations except on times specified on the contract. Payment will be docked when all requirements are not met.
- (B) Executive Council members will receive a summer compensation of \$1000 total for the summer term as outlined in the bylaws.
- (C) All those serving in specific leadership positions within the Senate, President's Cabinet and Boards shall receive up to 40% of full-time tuition and student fees, or a tuition waiver as compensation each semester.
- (D) All President's Cabinet, Senators, and Board members shall receive up to 30% of full-time tuition and student fees as compensation each semester.
- (E) All members of Student Life & Leadership who do not meet their requirements may be held liable to pay back any form of compensation for unfulfilled obligations of their contract.
- (F) All Presidential Scholarship Recipients will not be eligible for compensation except for summer semester.
- (G) All positions receiving any form of compensation must be qualified to work in the State of Utah and be eligible to receive an in-state tuition waiver.

SECTION V: PROBATION

- (A) During the term of office, if the requirements of GPA and/or credit hours are not met, the member of the Student Life & Leadership may request a Probation Hearing from the Director of Student Life & Leadership for extreme extenuating circumstances.

ARTICLE VI

SECTION I: CONSTITUTIONAL INTERPRETATION STANDING COMMITTEE

- (A) A committee comprised of the Executive Council, and an equal number of Senators selected by the Senate shall form the Constitution Interpretation Committee.
- (B) Executive Council or the Senate may call for a Committee meeting as needed.
- (C) The Constitution Interpretation Standing Committee shall interpret the SLCCSA Constitution and must reach a 2/3 majority in every decision.

SECTION II: CONSTITUTIONAL AMENDMENTS

- (A) Amendments to this Constitution must be drafted, researched for legality and presented at a Joint Session by a member of the Student Senate or Executive Council.
- (B) The proposed changes must be posted for a period of two weeks before a ratification election may be held.
- (C) Ratification of the proposed amendment will require 2/3 approval of those SLCCSA members voting.
- (D) This process must all take place within the same semester or term the amendment(s) is initiated.
- (E) Any member of SLCCSA may pursue a change in the Constitution as outlined in the SLCCSA Bylaws.

SECTION III: THE SLCCSA BYLAWS

- (A) This Constitution shall be accompanied by a set of Bylaws that shall further delineate the policies, procedures, rules requirements, power and responsibilities

of the SLCCSA student body and SLCCSA officers. The SLCCSA Bylaws shall not contradict this Constitution and this Constitution shall override the Bylaws whenever discrepancies arise.

- (B) Amendments to the Bylaws must be presented and approved in Joint Session.
- (C) Any proposed amendments to the Bylaws must be posted publicly and distributed to all members of Joint Session seven days before Joint Session is held.
- (D) Ratification of the Proposed Amendment to the Bylaws will require a 2/3 approval of those in attendance in Joint Session.

ARTICLE VII

SECTION I: IMPLEMENTATION

- (A) All changes provided for in this Constitution shall occur at the time of ratification.
- (B) At the time that these changes have been implemented fully in accordance with this Constitution to the satisfaction of the Senate, the Senate shall have the power with a 2/3 vote to remove the Article of Implementation from the Constitution.