

Salt Lake Community College

Study Abroad Program

Academic Letter of Reference

A professor or teacher familiar with your academic work must complete this form. Letters from relatives or friends cannot be accepted.

This section to be completed by applicant: (please print)

Name _____
Last First Middle Student ID#

Program I am applying for: _____
Term _____ Year _____

Reference requested from: _____
Name Title or position

Under federal law students are permitted access to certain educational records. However, recommendation letters may have greater effect when written in confidence. If you waive your right to inspect the information requested by this form, please sign below:

X _____ Date _____
Applicant's signature

This section to be completed by referee:

1. How long have you known the applicant? _____

2. The student named above is an applicant for a Salt Lake Community College study abroad program. The program involves a full schedule of academic work in a foreign setting. To benefit from this experience, a student must be highly motivated, emotionally mature, and able to adapt easily to people with different cultural and social backgrounds. All participants have strengths and weaknesses relevant to their participation in study abroad programs. We would appreciate your thoughtful and candid appraisal of this applicant. Faculty and staff specifically responsible for counseling the student regarding this program will see your remarks. Please mail this form to the address shown below or return to applicant in a sealed envelope. Attach a separate sheet if you need more space. We greatly appreciate your cooperation.

Adaptability:

Maturity:

Self Reliance:

Strengths:

Weaknesses:

Other Comments:

Referee Signature:

Signature

Date

Address: _____

Phone _____

City _____

State _____

Zip _____

**Study Abroad Office
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Salt Lake City, UT 84123
801-957-4593**