

Salt Lake Community College Physical Archives
Salt Lake City, Utah
Updated June 2023

Finding Aid: Publications Fonds, 1948-2023

Descriptive Summary

Creator

Salt Lake Community College, 1948-

Title

Publication Fonds

Dates

1948-2023

Extent

49.14 linear feet of textual material.

Language

The material is in English and Spanish.

Abstract

Salt Lake Community College (previously known as Salt Lake Area Vocational School [SLAV] 1948-1959, Salt Lake Trade Technical Institute [SLTTI] 1959-1967, and Utah Technical College [UTC] 1967-1987) is a Community College with roots in vocational education. SLCC's offerings have expanded over the years to include programs, degrees, certificates, and diplomas in other disciplines. The Publication Fonds consists entirely of textual materials.

Administrative Information

Arrangement

The fonds is arranged in eleven series. See Scope and Content note below for more information.

Acquisition

Internal Gifts from various College Departments, including, but not limited to: Institutional Advancement, the President's Office, Faculty and Staff Authors, and Student Government. Accessioned, 2012-2023.

Accruals

Further accruals are expected.

Copyright Status

Duplication of the fonds materials may be governed by copyright and other restrictions.

Access

The fonds is open for research. For information, please contact the Librarian for Archives at rebecca.sparagowski@slcc.edu.

Use Policies

SLCC Physical Archives Fonds may contain material with sensitive or confidential information that is protected under federal or state right to privacy laws and regulations. Researchers are advised that the disclosure of certain information pertaining to identifiable living individuals represented in the fonds without that consent of those individuals may have legal ramifications (e.g., a cause of action under common law for invasion of privacy may arise if facts concerning an individual's private life are published that would be deemed highly offensive to a reasonable person) for which the Physical Archives, Digital Archives, and Salt Lake Community College assume no responsibility.

Online Content

Some of the content from the publications fonds is available online in the Salt Lake Community College Digital Archives: <https://libarchive.slcc.edu/>.

Preferred Citation

Publications Fonds, Salt Lake Community College Physical Archives, Salt Lake Community College.

Processing Information

Publication Fonds processed by: Andrea Egbert, Bry Hogue, Jen Hughes, and Kate North.

Revised 2021-22 by: Rebecca Sparagowski, Savannah Wagner, and Magy Curiel.

Revised 2023 by: Rebecca Sparagowski.

Physical Repository

Physical Archives, Salt Lake Community College.

Restrictions

Restrictions on Access

Access is during regular Archives operational hours and by appointment. Portions of this collection may not be accessible.

Restrictions on Use

The fonds is open for research. Access is during regular Archives operational hours and by appointment. Portions of this collection may not be accessible. For information, please contact the Librarian for Archives at rebecca.sparagowski@slcc.edu.

Statement on Potentially Harmful Content

The Salt Lake Community College Archives Program is divided into the Historical Archives, dealing with physical records, and the Institutional Repository, dealing with digital and digitized records. We collect materials with the intention to preserve and make available records of value to SLCC and the broader community. We strive to include materials that document a multiplicity of viewpoints. We recognize that some of the materials in our holdings may reflect outdated, biased, or offensive views and opinions. Some of the materials relate to violent or graphic events which are preserved for their historical significance or as part of unique collections within the Institutional Repository. For all materials, great care is taken to provide contextualization, as well as respectful and inclusive descriptions.

For information regarding materials collected, please see the Salt Lake Community College Archives Program Policy.

Processing Note: Publications Fonds

In processing the Publications Fonds for the Salt Lake Community College Archives, we followed a standard series template. This standard series was created to make access to the holdings of the Archives easier for users.

As new records are created by the College, the Physical and Digital Archives are updated. This finding aid reflects the holdings of the Archives as of the date listed under the "Inventory" section. Contact Archives staff for updated information.

Historical Sketch of Salt Lake Community College 1948-

Salt Lake Community College began teaching classes September 14, 1948 as the Salt Lake Area Vocational School. A product of the GI Bill, the school evolved out of the War Production Training School established at West High School during World War II. After most federal support dried up in 1946, the Salt Lake City School District continued funding the program on its own, which was a burden for the district. The district, along with the State Board of Vocational Education, the Salt Lake Chamber of Commerce, the local American Legion, and Veterans of Foreign Wars successfully lobbied the state legislature to create state-supported vocational schools. On 19 March 1947, money was appropriated for establishing vocational schools in all school districts serving populations of at least 140,000.

The Salt Lake City School Board selected long-time vocational teacher Howard Gundersen as the school's first president. The old Troy Laundry Building on 461 South 600 East in Salt Lake City was selected as the school's first building, and equipment was donated from Salt Lake area high schools which had housed War Production Training Schools. Gundersen received authorization from the Salt Lake City, Park City, and Tooele School districts to teach 39 vocational programs, although teachers could not be found for all of them immediately.

Newspaper ads for the school carried the slogan, "Learn to Earn," which would be used into the 1970s. In its first quarter, tuition for the school was \$78 annually, and 246 students registered in 14 classes. By the following quarter, 948 students were enrolled, including 589 veterans.

In 1949, J. Bracken Lee became governor of Utah. A fiscal conservative, he opposed the Area Vocational School, believing it duplicated services available elsewhere. When the legislature presented the 1949–1950 budget with expenses projected to exceed revenues by \$2 million, Lee used line-item vetoes to cut the entire \$500,000 appropriated to the school. Lee's veto drew criticism from The Salt Lake Tribune, labor unions, and veterans' organizations, but the supporters of the cut stood firm, alleging wastefulness at the school. Only by scaling back operations to \$145,000 annually was Gundersen able to keep the school open.

The second President of the school, Jay L. Nelson (1949–1978), referred to the first years of Lee's governorship as "the starvation years". No state funding was provided to the school again until 1951 when it began receiving modest subsidies, and a \$312,000 grant to purchase the Troy Laundry Building.

Initially the school was seen as a central location for high school vocational education, and the school was thus an extension of public secondary education. The school was guided jointly under the direction of the state and local school board until 1959 when it changed its name to Salt Lake Trade Technical Institute, reflecting the more adult-oriented nature of the school. Governance for the school also moved solely into the state's hands under the State Board for Vocational Education.

In 1967 most departments of the school (now renamed Utah Technical College at Salt Lake) moved to the current location at 4600 South Redwood Road in what is now Taylorsville. The state legislature

granted money for expansion at the Taylorsville Redwood campus, which is now the primary campus of SLCC. A thriving vocational program existed at the original site well in to the 1980s that served thousands of students seeking basic education and occupational skills.

In 1969 the State unified the scattered public higher education direction into the State Board of Higher Education (later called the Board of Regents). However, the Technical College was not placed entirely under this board. Instead, it was jointly governed by the State Board of Higher Education and the State Board of Vocational Education. Turf wars between the boards erupted almost immediately in 1970 and again in 1974 when the boards fought over who had authority to raise salaries (it was decided that the vocational board controlled wages, but that the higher education board dictated budgets). The Board of Higher Education first sought to convert the schools into community colleges in 1970, which the vocational board outright rejected. The Vocational Board eventually relinquished control of the school in 1978 with an agreement that technical school maintain 75% vocational training, which was state law at the time. President Jay L. Nelson believed this was necessary to prevent the school from becoming merely a feeder for the University of Utah. However, in 1987 the school formally became Salt Lake Community College and the old requirement 75% for vocational training ended.

Scope and Content of the Publications Fonds

Salt Lake Community College (previously known as Salt Lake Area Vocational School [SLAV] 1948-1959, Salt Lake Trade Technical Institute [SLTTI] 1959-1967, and Utah Technical College [UTC] 1967-1987) is a Community College with roots in vocational education. SLCC's offerings have expanded over the years to include programs, degrees, certificates, and diplomas in other disciplines. This collection includes textual materials created by the College, individuals associated with the College, and related entities between 1948 and the present. The Publications Fonds is divided into eleven series.

Series 1:

Calendar, College Master, are records created by the College that document the academic year. Included in this series are 1.00 linear feet of calendars.

Series 2:

Catalog, College General and Program Specific, are records created primarily by the Offices of Curriculum and Scheduling that document and describe course offerings. Included in this series are 7.92 linear feet of catalogs.

Series 3:

Class Schedule, College and Program Specific, are records created primarily by the Office of Scheduling at the College that document the times and locations of course offerings. Included in this series are 7.5 linear feet of class schedules and correspondence.

Series 4:

Directories and Rosters, College, are records created by the College that list faculty and staff and document related information. Included in this series are 1.25 linear feet of textual records, including registers, rosters, and newspaper clippings.

Series 5:

Fact Books, College, are records created by various Offices of the College that provide annual data about the College. Starting in 1983, the College began publishing statistical reports, staff and faculty demographics, and student demographics in the form of fact books. These records provide a statistical perspective on the state of the College across a given academic year. Fact books were published in print from 1983 until 2015 and digitally from 2012 to the present. Included in this series are 3.44 linear feet of textual records, including statistical reports, staff and faculty demographics, and student demographics.

Series 6:

Faculty or Staff Authored Publications are works created by College-affiliated individuals. Works in this series are a wide variety of genres, formats, and styles, such as fiction, poetry, and textbooks. Included in this series are 5 linear feet of textual records, including manuscripts and published works.

Series 7:

Literary Publications, College Sponsored, are works created by students at the College. These are primarily literary works, including short fiction and poetry, as well as short nonfiction, such as essays. Included in this series are 2.81 linear feet of literary arts publications, including booklets and magazines.

Series 8:

Newsletters & Newspapers, College, are records created by administrative units at the College, as well as students. The series is divided into three subseries:

- **Subseries A: Faculty and Staff Newsletters** houses newsletters and bulletins which were published by College personnel. These are both College-wide and group-specific, and geared toward an audience of College professionals.
- **Subseries B: Student Newsletters and Magazines** houses newsletters, bulletins, and magazines published by various student groups on campus. The intended readership is student groups on campus and the materials document the activities of particular groups.
- **Subseries C: Student Newspapers** houses editions of the student newspaper. This newspaper is campus-wide and covers both campus and current events. The student newspaper has changed its name several times: *The Tradesman* (1955-59); *Tech Topics* (1962-73); *Points West* (1973-87); *No Name Brand Newspaper* (1987); *Horizon* (1987-2001); and *The Globe* (2001-present). The newspaper was published in print until January 2020, and has been published digitally since then.

Included in this series are 14.38 linear feet of newspapers, newsletters, and news bulletins.

Series 9:

Yearbooks are books created by students, in collaboration with staff and faculty at the College, which document student life over the course of the school year. Yearbooks were published between 1966 and 1971, under two names: *Tradewinds* (1966-69) and *Tecknika* (1970-71). Included in this series are 1.25 linear feet of student yearbooks.

Series 10:

Handbooks & Orientations are records created by the College that provide information on student life, orientation, services, and College practices. The series is divided into two subseries:

- **Subseries A: Faculty and Staff Handbooks and Guides** houses handbooks, guides, and orientation materials designed for members of College faculty and staff.
- **Subseries B: Student Handbooks and Guides** houses handbooks, guides, and orientation materials designed for students. Included here are orientation folders, the student code of conduct, and student handbooks.

Included in this series are 1.15 linear feet of textual records, including handbooks and brochures.

Series 11:

Promotional Materials are materials created and published by the College in order to promote the College's offerings. Many of these materials were designed to be distributed either through the mail or at College events. Included in this series is 3.44 linear feet of textual records, such as mailers, magazines, and brochures.

Index Terms

Names

Howard B. Gundersen (Founding President 1948-1949)
 Jay L. Nelson (President 1949-1978)
 Dale S. Cowgill (President 1979-1980)
 James Schnirel (Interim President 1980-1981)
 Orville D. Carnahan (President 1981-1990)
 Heber T. Hunt (Interim President 1990-1991)
 Frank W. Budd (President 1991-2000)
 H. Lynn Cundiff (President 2000-2003)
 Judd D. Morgan (Interim President 2003-2005)
 Cynthia Bioteau (President 2006-2013)
 Denece Huftalin (President 2014-)

Organizations

Salt Lake Area Vocational School, 1948-1959	Utah Technical College, 1967-1987
Salt Lake Trade Technical Institute, 1959-1967	Salt Lake Community College, 1987

Subjects

Arts	Ephemera	Promotional Materials
Academics	Handbooks	Publications
Alternative Publications	Manuscripts	Rosters
Annual Reports	News Bulletins	Schedules
Artistic Devices: Literature	Newsletters	Statistics
Calendars	Newspapers	Yearbooks
Catalogs	Novels	
Demographics	Professional Directories	

Document Types

Booklets	Correspondence	Rosters
Broadsides	Literary Arts Publications	Textbooks
Brochures	Magazines	Textual Records
Calendars	Newsletters	Yearbooks
Catalogs	Newspapers	
Class Schedules	Reports	

Inventory

The following Inventory is dated 28 June 2023. See archival staff for more information.

Series 1: Calendar, College Master

1982-2008, 2010-17. 1.00 linear foot of textual records.

These records were created by the College and document academic terms, graduation dates, and other administratively significant dates. Materials are arranged chronologically.

Box 1

- College calendar, weekly, master copy, 1982-83
- College calendar, weekly and quarterly, 1983-87 (4 f.)
- College calendar, quarterly, 1987-89 (2 f.)
- College calendar, academic, 1989-99 (10 f.)
- College calendar, academic, 50th Anniversary edition, 1998-99
- College calendar, academic, 1999-2008, 2010-11 (10 f.)
- College calendar, automotive, 2011-12
- College calendar, academic, 2013-20 (4 f.)
- Transfer calendar, 1994-95
- Memo re: College calendar, 1995

Series 2: Catalog, College General and Program Specific

1948-2017. 7.92 linear feet of textual records.

Catalogs are created by the College and document the specific courses offered at the College, as well as descriptions for each course, with corresponding course numbers. Printed catalogs were discontinued in 2011. Materials are arranged first by the type of catalog, then chronologically.

Box 1

- Salt Lake Area Vocational School annual catalog, 1948-59 (11 f.)
- Salt Lake Trade Technical Institute annual catalog, 1959-67 (8 f.)
- Utah Technical College annual catalog, 1967-78 (11 f.)

Box 2

- Utah Technical College general catalog, 1978-87 (11 f.)
- Salt Lake Community College general catalog, 1987-90 (6 f.)

Box 3

- Salt Lake Community College general catalog, 1990-98 (19 f.)

Box 4

- Salt Lake Community College general catalog, 1999-2003 (11 f.)

Box 5

- Salt Lake Community College general catalog, 2003-09 (6 f.)

Box 6

- Salt Lake Community College general catalog, 2009-15 (8 f.)
- Apprenticeships catalog and class schedule, 1982-83
- Continuing Education catalog, 2009-14 (3 f.)
- Corporate Solutions catalog, 2010-11
- Skills Center catalog, 1991-92
- SAT catalog, 2016-17

Box 7

- Skills Center catalog, 1999-2001, 2003-09 (3 f.)
- Applied Technology catalog, 2010-11, 2016-17 (2 f.)
- Testing and Assessment Center catalog, 1985
- Correspondence, notes re: College catalog, 1982, 1995

Series 3: Class Schedule, College and Program Specific

1959-2011. 7.5 linear feet of textual records.

These records were created primarily by the Office of Scheduling at the College, and document what courses were offered, times and locations of courses, and shifts in the academic structures (including the conversion from terms to semesters). Schedules may be general, or they may be specific to a certain campus, program, or special session. Printed schedules were discontinued in 2011. Included in this series are class schedules and correspondence. Materials are arranged chronologically.

Box 1

- Class schedule, evening courses, 1959-74 (6 f.)
- Class schedule, day and evening courses, 1975-83 (9 f.)
- Class schedule, spring 1984
- Class schedule, fall 1984
- Class schedule, winter 1984-85
- Class schedule, 1985-90 (11 f.)

Box 2

- Class schedule, 1991-1995 (21 f.)

Box 3

- Class schedule, 1995-2000 (19 f.)

Box 4

- Class schedule, 2000-05 (16 f.)

Box 5

- Class schedule, 2006-10 (19 f.)

Box 6

- Class schedule, 2011
- Memos
 - Re: Supplies list for UNIVAC program, 1968
 - Re: Class schedule change, 1968 (2 f.)
 - Re: Discontinuation of printed class schedule, 2011
- Draper Center class schedule, 2005
- Jordan Campus class schedule, 2001, 2005 (2 f.)
- Millcreek Campus class schedule, 1996, 1998 (2 f.)
- Miller Campus class schedule, 2005
- Sandy Campus class schedule, 1992-93, 2001, 2005 (4 f.)
- South City Campus class schedule, 1991, 2005 (2 f.)
- Class schedule, external programs, 1982-86 (5 f.)
- Class schedule, Continuing Education programs, 1987-2000 (13 f.)
- Class schedule, Continuing Education technical courses, 1966-70, 1981-84

Series 4: Directories and Rosters, College

1948-77, 1980-2007, 2009-10. 1.25 linear feet of textual records.

Included in this series are registers, rosters, and telephone directories. These records document the faculty and staff working at the College, or previously associated with the College. Materials are arranged chronologically.

Box 1

- Faculty roster, notes, 1948-49
- Faculty roster, 1949-66
- Faculty roster, student roster, 1956-61
- Faculty roster, 1961-66
- Faculty roster, faculty directory, 1967-77 (3 f.)
- Faculty and telephone directory, 1980
- Faculty directory, telephone directory, faculty roster, 1980-85
- Faculty directory, 1985-90
- Faculty directory, faculty roster, 1990-2002 (6 f.)
- Faculty directory, faculty roster, telephone directory, 1999-2006
- Faculty photo directory, 2006
- Faculty rosters, 2007, 2009-10

Series 5: Fact Books, College

1970-1971, 1983-2015. 3.44 linear feet of textual records.

This series houses fact sheets and fact books published by the College about the College, documenting statistical data. Materials are arranged chronologically.

Box 1

- Fact sheet, 1970-71
- Fact books, 1983-97

Box 2

- Fact books, 1997-2010

Box 3

- Fact books, 2009-15

Box 4

- Facts at Your Fingertips, 1990-2015 (22 f.)

Series 6: Faculty or Staff Authored Publications

1962, 1964, 1967, 1969-71, 1973-76, 1980, 1982-83, 1990-91, 1993-2012, 2015-16. 5.00 linear feet of textual records.

The works in this series were created by College-affiliated individuals, consisting of published works in the form of books and manuscripts. These works cover a variety of subjects, including science, art, and history. Arranged alphabetically by last name of author.

Box 1

- Adams, Carol Jackson and Gary Topping. *History Still Matters*. Forbes Custom Publishing, 1999.
- Allen, Paul C.
 - *Philip III and the Pax Hispanica, 1598-1621: The Failure of Grand Strategy*. Yale Historical Publications, 2000.
 - *That is the Question: Answers from the Humanities*. Fourth ed. Pearson Custom Publishing, 2007.
- Andrus, Marlon. *12,000 Students Later: A Seasoned Banker Turned Award-Winning Professor Shares a Wealth of True Stories*. Trust Me Publishing, 2009.
- Ballard, Davis Vincent. "The Effect of a Pre-Technical Program on Low-Ability Students at Utah Technical College at Salt Lake City." 1971. University of Utah, Master's Thesis.
- Black, Dall. *Rome Revisited USA Style: Are We Modern Romans?* AB&T Publishing, 1983.
- Blackwell, Pam. *Ephraim's Seed*. Onyx Press, 1996.
- Brown, Paul William. "Follow-up Study of Salt Lake Trade Technical Institute Graduates." 1964. University of Utah, Master's Thesis. (2 copies)

Box 1 (cont.)

- Buklarewicz, Paul J. "A Survey of Utah Technical College Office Education Graduates to Determine How Transition to Job from School is Affected if Their Teacher(s) Have Returned to a Related Business at Periodic Intervals." 1976. Utah State University, Master's Thesis.
- Celestino, James H. "When Spandex Was King." *New Plains Review*, Vol. 10, No. 1, edited by Shay Rahm-Barnett et al. University of Oklahoma, 2010, pp. 107-111.
- Crangle, Richard. *Invention Works: Develop, Protect and Make Money with Your Invention*. Crantech Research, 1999.
- Day, Clinton Erwin. "A Comparative Study of Related Instruction for a Machine Shop Technology Program in a Two-Year Post-High School Institution as Identified by Machinists and Management Needs." 1970. Utah State University, Master's Thesis.
- Dorrell, Larry D. "Comic Books and Circulation in a Public Junior High School Library." 1980. University of Missouri/Columbia, PhD. Dissertation.
- Eckel, Christine M. *Human Anatomy Laboratory Manual*. McGraw-Hill Higher Education, 2008.
- Ellington, George. *The Beast in the Blood*. James A. Rock & Company Publishers, 2010.
- Erickson, Ann Nielsen. "Brain Dominance, Change, and Faculty/Administrator Development: A Utah Community College Case Study." 1990. Brigham Young University, PhD. Dissertation.

Box 2

- Gakuen, Satoe. *America: A Tour for Studies Abroad*. 1998.
- Hall, Ken. "The Architect's Responsibility Relative to Urban Environment." 1974. Utah State Board of Architectural Examiners, Thesis.
- Harwell, Jerri A. *Leaning on Prayer: A Story of Faith, Perseverance, and Conversion*. Spring Creek Book Company, 2004.
- Hawley, Jerald S. "A Comparison of Aptitudes of Vocational School Students in Utah and Their Choices for Vocational Training Programs." 1964. Utah State University, Master's Thesis.
- Hughes, Harry. *The Bait Shack*. BeWrite Books, 2008.
- Hyde, Eileen. "New Onset Depression Among Subjects Experiencing a Myocardial Event." 1997. Westminster College, Master's Thesis.
- Jenkins, Garrell Terry. "Predicting Academic Success at Utah Technical College at Salt Lake." 1969. University of Utah, PhD. Dissertation.
- Johnson, Kristin, ed. *"Unfortunate Immigrants": Narratives of the Donner Party*. Utah State University Press, 1996.
- Jones, Walter. *Derricks and Determination: Oil Exploration in a Portion of Southwestern Wyoming, 1847-1982*. 2005.
- Kilpatrick, Lynn K. *In the House*. FC2, 2010.
- Kohman, Catherine. *The Beckoning Ghost*. Love Spell, 1995.
- Koziatek, Randal W. *The Fundamental Abstractions of Imperative Programming with Objects*. Wire-Wrapped Publications, 2004.
- Larsen, Jean Kinghorn. "Feasibility Study of a Core Curriculum for Health Occupations in Utah in 1970." 1971. Brigham Young University, Master's Thesis.
- Latkiewicz, John. "Industry's Reactions to the Indochinese."

Box 2 (cont.)

- Lowrance, Daniel C.
 - “Basketball Camp Companion: Fundamentals of Offense – Book 1.” 2001.
 - “Basketball 101: Illustrated Fundamentals of Offense and Defense.” 2002.
- McCormick, John S.
 - *The Power to Make Good Things Happen: The History of Utah Power and Light Company.* Utah Power and Light Company, 1990.
 - Introduction. *The Latter Day Saints: A Study of the Mormons in the Light of Economic Conditions* by Ruth Kauffman and Reginald Wright Kauffman, University of Illinois Press, 1994, pp. vii-xxviii.
 - *A World We Thought We Knew: Readings in Utah History.* University of Utah Press, 1995.
 - *The Utah Adventure: History of a Centennial State.* Gibbs Smith, 1997.
 - *The Gathering Place: An Illustrated History of Salt Lake City.* Signature Books, 2000.
 - *A History of Utah Radicalism: Starling, Socialistic, and Decidedly Revolutionary.* Utah State University Press, 2011.

Box 3

- McCormick, Nancy and John S. McCormick. *Saltair.* University of Utah Press, 1993.
- Marchel, Robert Kenneth. “A Study of the Need for Additional Two-Year Colleges in Utah.” 1962. University of Utah, PhD. Dissertation.
- Martinez, Danny A.C. “Proximity and Environmental Trade Policy Enforcement.” *Forum on Public Policy*, Vol. I, No. 1, edited by Shanette Campbell et al. Oxford Round Table, 2005, pp. 117-127.
- Minto, Wally and Louise Parry Thomas. *The Alpha Connection to Mind and Body.* 1998.
- Moore, Holly. *MATLAB for Engineers.* Second ed. Prentice Hall, 2009.
- Morris, Brent C. *Utah Profile, 1991-1992.* American Heritage Publications, 1991.
- Mosher, L. Cameron. *I’m OK! I’m Just Not Finished: A Handbook for Empowerment.* 2003.
- Nelson, Jay L. *The First Thirty Years: A History of Utah Technical College at Salt Lake.* Utah Technical College at Salt Lake, 1982. (2 copies)
- Nourse, Dick and François Camoin. *Salt Lake City: Welcoming the World.* Towery Publishing, 1998. (3 copies)
- Ostler, Neal K., editor. *Prentice Hall’s Environmental Technology Series, Volumes 1-6.* Prentice Hall, 1996-98. (6 volumes)

Box 4

- Randa, Ernest W. *Salt Lake Community College: A College on the Move, 1948-1998.* Salt Lake Community College, 2000. (3 copies)
- Sahay, Amar.
 - *Statistics and Data Analysis Concepts for Business with Computer Applications.* Fourth ed. QMS Global, LLC, 2015.
 - *Managing and Improving Quality: Integrating Quality, Statistical Methods and Process Control.* Business Expert Press, 2016.

Box 4 (cont.)

- Schnirel, James R. "A Study of the Relevancy of the Curriculum in Architectural Drafting Technology Offered at Utah Technical College at Salt Lake." 1975. Utah State University, Master's Thesis.
- Seaman, Karl E. "A Follow-up Study of the Graduates from the Drafting Programs at Utah Technical College at Salt Lake City 1968 to 1972 and a Sample of Drafting Employers' Suggestions for Educational Needs for Draftsmen in Utah." 1973. Brigham Young University, Master's Thesis.
- Sederholm, Val Hinckley. *Papyrus British Museum 10808 and Its Cultural and Religious Setting*. Brill, 2006.
- Stansbury, Nicole. *Places to Look for a Mother*. Carroll and Graf Publishers, 2002.
- Stewart, Calvin B. "A Study of Related Instruction for Electronic Technicians in Two-Year Post High School Programs." 1967. Utah State University, Master's Thesis.
- Tang, Shane.
 - *Accurate and Efficient Medical Math with Exponents and pH Values*. Acute Publishing, LLC, 2011.
 - *Medical Math: Accurate and Efficient*. Second ed. Acute Publishing, LLC, 2012.
- Thatcher, George A. "A Study Comparing the Success of Electronic Technology Students at Utah Technical College at Salt Lake City Who Have Received Electronic Training in High School with Students Having Had No Formal Training." 1967. Brigham Young University, Master's Thesis.
- Topping, Gary.
 - Editor. *Great Salt Lake: An Anthology*. Utah State University Press, 2002.
 - *Leonard J. Arrington: A Historian's Life*. The Arthur H. Clark Company, 2008.
- Tyler, Deidre Ann. *Our Corner of the World: African American Women in Utah Tell Their Stories, 1940-2002*. University Press of America, 2005.
- Walden, David M. "Articles Published in *The International Directory of Company Histories*." St. James Press, 1998.
- Wells, Quentin Thomas. *Final Payment*. Oquirrh Press, 1999.

Series 7: Literary Publications, College Sponsored

1976-77, 1989, 1996, 1998-2001, 2003-23, n.d. 2.81 linear feet of textual records.

Works in this series are literary arts publications created by students at the College, including works, booklets, and magazines, both serial (such as *Folio* and *Sine Cera*) and non-serial. Arranged alphabetically by publication title, then chronologically.

Box 1

- *Age of Poems* by Taylor Sanders, n.d.
- *Art of Service: Readings from the Second Annual Utah Service Symposium*, Thayne Center, 2005
- *Bridges*, 1998-99
- *Community Writes: Celebrating Writing Since 2001*, SLCC Community Writing Center, 2011
- *Delicious! Tried and True Recipes*, Office Information Systems students, 1996

Box 1 (cont.)

- *Drop the Mic*, Volumes 2-3, 5, English 990, 2018-20 (3 f.)
- *God's Country* by Sabriel Parker, 2011
- *Horizon Literary Journal*, 1989
- *In the Fall: Poems* by Jarrod Barben, 2016
- *Light Passes Through* by Katherine Taylor Allred, 2016
- *Mercury Reader*, English 1010 and 2010, 2001
- *Projections*, Associated Students of UTC, 1976-77
- *Sine Cera*
 - *People Are Strange*, September 2003
 - *Awake*, May 2004
 - *Unlocking My New Doors*, December 2004
 - *There Is a Shorter View*, June 2005
 - *Wasatch Love Song*, December 2005
 - *Letting the Silence Go*, June 2006
 - *95 Pennies and a Nickel*, December 2006
 - *So They Said*, June 2007
 - *Two Old Guys from Brooklyn*, December 2007
 - *Saturday*, May 2008
 - *What I Think People Think About*, June 2009
 - *Small Talk With a Winter Sky*, June 2010
 - *A City Devoid of Sharp Edges*, April 2011
 - *Bread on Mondays*, April 2012
 - *For Everything a Season*, April 2014
- *SLCC Community Anthology*
 - *Variant*, 2018
 - *Un/Tethered*, 2020
 - *Consecrate/Desecrate*, 2022

Box 2

- *Utah Freedom Writers: The Chance to Be*, SLCC Community Writing Center, December 2011
- *Race: Perspectives*, SLCC Community Writing Center, 2014
- *Folio*
 - Spring 1999
 - Spring, fall 2000
 - Spring 2001
 - Spring 2003
 - Spring 2003
 - Fall 2003
 - Spring 2004
 - Fall 2004
 - Spring 2005

Box 2 (cont.)

- *Folio* (cont.)
 - *Redhanded*, fall 2005
 - *Nightlife*, spring 2006
 - *Divinity*, fall 2006
 - *Vertigo*, spring 2007
 - *Awakening*, fall 2007
 - *Paradigm*, spring 2008
 - *Solstice*, fall 2008
 - *Portal*, spring 2009
 - *Kaleidoscope*, fall 2009
 - *Maybe Wishful Thinking*, spring 2010
 - *The Nature of Things*, fall 2010
 - *Ohm*, spring 2011
 - *Shiver and Sigh*, fall 2011
 - *Memoria*, spring 2012
 - *Something to do with the Sky*, fall 2012
 - *Petrichor*, spring 2013
 - *Revelations*, fall 2013
 - *Lavender Nights*, spring 2014
 - *Ablution*, fall 2014
 - *Var*, spring 2015
 - *Point A to Point Z*, fall 2015
 - *Out, Out Brief Candle*, spring 2016

Box 3

- *Folio* (cont.)
 - *Peregrinations*, fall 2016
 - *Rhapsody*, spring 2017
 - *The Process*, fall 2017
 - *Resonance*, spring 2018
 - *Mourning*, fall 2018
 - *Precipice*, spring 2019
 - *Monstrum*, fall 2019
 - *Osmosis*, spring 2020
 - *Dehiscence*, fall 2021
 - *Liminality*, spring 2021
 - *Recalibrate*, fall 2021
 - *Reverie*, spring 2022
 - *Ubuntu*, African American Read-In special edition, spring 2023
 - *Licidity*, spring 2023

Series 8: Newsletters & Newspapers, College

1955, 1959, 1961-2019. 14.38 linear feet of textual records.

Documents in this series were created by College personnel and students to keep people informed of campus and current events. The majority of these materials are newspapers published on newsprint; however, there are also newsletters and bulletins printed on other types of paper. Materials are arranged first alphabetically, then chronologically.

Subseries A: Faculty and Staff Newsletters

Box 1

- ATE Pilot Follow-up Project, 1998
- *The Bare Facts*, Computer Center Newsletter, 1984
- *A Closer Look at Student Services*, 1986-88
- *College Center Chatter*, 1996-99
- *Collegis Eduprise*, 2002
- *The Company Store*, 1979
- *The Community Connection*, 1996-2001 (3 f.)

Box 2

- *Community Report*, 1993

Box 1 (cont.)

- *The Conversation Connection*, 1996
- *Data Sheet*, 1973-75
- *Excellence Equals Equity*, 1992-95
- *The Faculty Advocate*, 2002-04

Box 2 (cont.)

- *FTLC Newsletter*, 2002

Box 1 (cont.)

- *Fusion*, 1983-84
- *Interoffice Memo*, 1973-75 (2 f.)
- *Keeping Current with Gender Equity*, 1996-2000
- *Keeping Tabs at the Lab*, 1998
- *The Messenger*, Alcohol and Drug Prevention Program, 1991-2005
- *Miller Campus News*, 2001-02
- *News Notes*, 1990-92
- Office of Information Technology, 2003
- *Orbits*, 2002-11 (3 f.)
- *SLCC Accreditation Newsletter*, 1994
- *SLCC Extra*, 1990

Box 1 (cont.)

- *Sob Stories*, School of Business newsletter, 1985

Box 2 (cont.)

- *Spotlight*, 1980-98 (10 f.)

Box 3

- *Spotlight*, 1999-2002 (2 f.)

Box 1 (cont.)

- *SLCC Techlink*, Tech newsletter, 1996
- *Student Services Beacon*, 1997-98
- *Today's Update*, School of Technology and General Education newsletter, 1984-85

Box 3 (cont.)

- *Trade Tech News High School Bulletin*, 1962-63
- *Trade Tech Newsletter*, 1961-67

Box 1 (cont.)

- *Transfer Trends*, 1996-2002
- *Utah Business Issues*, 1985-91 (2 f.)
- Utah Technical College at Salt Lake newsletter, 1980

Box 3 (cont.)

- *Utah Tech Newsletter*, 1968-70

Box 1 (cont.)

- *Utah Tech Position Paper*, 1971
- *The Writing Exchange*, 1991

Subseries B: Student Newsletters and Magazines

Box 1

- *Academic Affairs*, 2005
- *ACE Forum*, 1994
- *Art Meets Fashion*, 2015
- *The Biz Buzz*, 2011-2012
- *The Bruin Bulletin*, 1977
- *Bruins' Life*, 1974
- *Headliners*, Summer 1975-80 (6 f.)
- *High Style*, 2015
- Hispanic Student Council, 2000-03
- *International Issues*, 1993

Box 1 (cont.)

- *The Mirror World*, 2016
- *Notes from the Undergrad*, 1998-99
- *The Sandwich Board News*, 1986
- *Skills Center Connection*, 1993-96
- SLCCSA newsletter, 1994-96
- *Techno-bITS*, 2000
- *Tech Tracks*, 1977
- *Volunteer Voice*, The Emma Lou Thayne Community Service Center Update, 1995-96

Subseries C: Student Newspapers

Box 1

- *The Tradesman*, 1955, 1959 (2 f.)
- *Tech Topics*, December 1962 – May 1970 (2 f.)
- *Scandal Bag*, 1971-72
- *Tech Topics*, March 1970 – August 1973 (3 f.)
- *Points West*, September 1973 – January 1985 (15 f.)

Box 2

- *Points West*, January 1985 – May 1987 (7 f.)
- *No Name Brand Newspaper*, 1987
- *Horizon*, November 1987 – April 1991 (14 f.)

Box 3

- *Horizon*, April 1991 – June 1994 (21 f.)

Box 4

- *Horizon*, September 1994 – October 1997 (23 f.)

Box 5

- *Horizon*, October 1997 – April 2000 (22 f.)
- *The Globe*, October 2001 – December 2002 (5 f.)

Box 6

- *The Globe*, January 2003 – April 2004 (8 f.)

Box 7

- *The Globe*, April 2004 – April 2005 (8 f.)

Box 8

- *The Globe*, March 2005 – September 2005 (7 f.)

Box 9

- *The Globe*, September 2005 – March 2006 (8 f.)

Box 10

- *The Globe*, April 2006 – February 2007 (8 f.)

Box 11

- *The Globe*, March 2007 – November 2007 (7 f.)

Box 12

- *The Globe*, December 2007 – July 2008 (8 f.)

Box 13

- *The Globe*, August 2008 – January 2009 (6 f.)

Box 14

- *The Globe*, February 2009 – September 2009 (6 f.)

Box 15

- *The Globe*, October 2009 – September 2010 (8 f.)

Box 16

- *The Globe*, November 2010 – January 2012 (7 f.)

Box 17

- *The Globe*, February 2012 – June 2013 (6 f.)

Box 18

- *The Globe*, July 2013 – March 2015 (6 f.)

Box 19

- *The Globe*, April 2015 – August 2017 (7 f.)

Box 20

- *The Globe*, September 2017 – December 2019 (7 f.)

Box 21

- *The Globe*, January 2020 – December 2020
- *The Globe*, August 2021, August 2022

Series 9: Yearbooks

1966-1971. 1.25 linear feet of textual records.

Student yearbooks were created by students and staff at the College to document student life through the school year. Materials are arranged chronologically.

Box 1

- *Tradewinds*, 1966
- *Tradewinds: On the Move*, 1967
- *Tradewinds*, 1968-69 (2 f.)
- *Tecknika*, 1970-71 (2 f.)

Series 10: Handbooks & Orientations

1978, 1980-87, 1989-95, 1998-2001, 2003-04, 2014, n.d. 1.15 linear feet of textual records.

Materials in this series were created by the College to provide support to faculty, staff, and students. Included here are handbooks, code books, guides, orientation materials, and flyers intended to provide information about the College and its services. Materials are arranged chronologically.

Subseries A: Faculty and Staff Handbooks and Guides

Box 1

- UTC Policies and Procedures, 1978
- UTC Grants and Contracts Procedures Manual, 1983
- Copyright handbook, 1989, 1999, 2004
- Administrative Services handbook, 1990
- Facilities Division orientation handbook, 1992
- Responding to Students with Difficulty Problems, 1998
- Employee's Guide – Sexual Harassment Avoidances, 1999
- Emergency procedures, 2003
- Mentor's Guide, 2003
- Hazard Communication, Labeling, and the MSDS, n.d.

Subseries B: Student Handbooks and Guides

Box 1

- Student handbook, 1980-87, 1990-95, 1999 (6 f.)
- Student code of conduct, 1985, 1995, 2001 (3 f.)
- Concurrent Enrollment handbook, 1994-95, 1998-2001, n.d. (5 f.)
- International student handbook, 1992
- First Year handbook, 2014
- "UTC College Survival Handbook – or, How do I Find it?," 1980
- UTC Technical Occupations handbook, 1981
- "Writing a Resume," n.d.

Box 1 (cont.)

- Financial Aid and Programs, n.d.
- Student orientation folder, 2000

Series 11: Promotional Materials

1971-76, 1979-89, 1991-2002, 2007, 2009-11, 2013-23, n.d. 3.44 linear feet of textual records. Materials in this series were produced by the College to promote its offerings and activities. Formats include pamphlets, brochures, and magazines. Arranged first by record type, then chronologically.

Box 1

- Salt Lake Area Vocational School marketing – Pamphlets, n.d.
- Salt Lake Trade Technical Institute marketing – Pamphlets, n.d.
- Utah Technical College at Salt Lake marketing
 - Pamphlets, 1971, 1980-81, n.d.
 - Information packets, 1981-82, n.d.
 - Magazines and brochures, 1971-76, 1979, 1985, n.d. (6 f.)
 - Press releases and media items, 1971, 1982-86

Box 2

- Salt Lake Community College marketing – Pamphlets, 1987, 1989, 1991-2002, 2007, 2009-10, 2015-16, n.d. (6 f.)

Box 1 (cont.)

- Salt Lake Community College marketing
 - Workshop flyers and brochures, 1992-94, 2001-02, 2010, 2019, n.d.
 - Information packets, n.d.
 - Steph Ahead information packet, 2011, 2013 (2 f.)
 - Center for New Media brochure, 2011
 - Miller Business Resource Center, n.d.
 - Brochure, n.d.
 - Magazines and brochures, 1986-87, 2000, 2021, n.d.

Box 4

- Salt Lake Community College marketing – *Step Ahead* magazine, 2009-11

Box 1 (cont.)

- Salt Lake Community College marketing
 - *Associate* magazine, 2010
 - *SLCC Magazine*, 2014, 2017-2023 (4 f.)

Box 3

- Salt Lake Community College marketing
 - Pamphlets, n.d. (2 f.)
 - Applied Technology pamphlets, 1993-98, n.d.
 - Business and short term intensive training pamphlets, 1993, n.d.
 - Health Sciences programs pamphlets, 1993-96, n.d.

Box 4 (cont.)

- Newspaper inserts, 1973, 2007

Box 1 (cont.)

- Utah-wide vocational education promotions, 1973, n.d.

Box 4 (cont.)

- Logos, 1988, n.d.
- *Salt Lake City: Welcoming the World* insert re: SLCC, 1998

Box 1 (cont.)

- Registration materials, 2011, n.d.

Box 4 (cont.)

- SLCC Education Pays campaign artwork, n.d.

CD Box 1

- "The Bottom Line" advertisement, n.d.
- "Doorway to Opportunity" promotion, n.d. (2 discs)
- "SLCC Quality" promotion, n.d.